

BOARD OF CONTROL MINUTES

Meeting # 8

September 27, 2016

1. CALL TO ORDER

Treasurer Giovanni Smith called the meeting to order at 2:30pm.

2. ROLL CALL

Voting Members Present

Giovanni Smith (ASI Treasurer)
Matthew Argame (ASI President Designee)
Daniel Gomez (ASI Vice President Designee)
Samuel Kim (ASI Senate Representative)
Adriana Rincon (ASI Senate Representative)
David Stout (CSULB Faculty Representative)

Voting Members Absent

Sharon Taylor (CSULB President Designee)

Non-voting Members Present

Richard Haller (ASI Executive Director)
Brett Waterfield (SLD Representative) (Ar @ 2:32pm)

Non-voting Members Absent

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Rincon (S) Kim to approve Board of Control (BOC) Agenda, Meeting #8, September 27, 2016

VOTE ON THE MOTION

PASSES 5-0-0

4. COMMENTS

A. Comments from the Gallery
There were none.

B. Comments from the Board
There were none.

5. APPROVAL OF MINUTES

A. Board of Control Meeting #7, September 20, 2016

(M) Kim (S) Argame to approve Board of Control (BOC), Meeting #7, September 20, 2016

VOTE ON THE MOTION

PASSES 5-0-1

B. Sub-committees

1) Human Resources Management Committee (HRMC), Meeting #1, June 23, 2016

(M) Rincon (S) Kim to approve Human Resources Management Committee (HRMC), Meeting #1, June 23, 2016

VOTE ON THE MOTION

PASSES 5-0-1

6. STATUS OF FUNDS SUMMARY

Treasurer Giovanni reported:

FA'16 Summary

Current Year Unallocated Fund (CYUF): \$ 16,050

Student Travel Fund (STF): \$ 22,650

Student Research Grant (SRG): \$ 22,440

Athletic Facility Fee Waivers: \$ 5,000
University Student Union (USU) Waivers: \$ 6,000
Carpenter Performing Arts Center (CPAC) Waivers: 5
Post Season Sports Fund \$ 25,000

7. GRANT APPLICATION HEARINGS

A. Student Travel Fund (STF)

1) Erika Garibay - International Society for Traumatic Stress Studies (ISTSS)

Ms. Garibay will be attending November 9-13, 2016 in Dallas, TX, to present her poster board titled "Mental Health Care for Culturally Diverse Victims of Trauma and Violence: A Focus on a Community Based Model".

Sen. Rincon asked if the membership would be covered. Mr. Haller clarified that membership could be covered in the \$400 maximum award amount.

Requested: \$601.95 (airfare & conference fees)
*\$400 maximum award

(M) Rincon (S) Kim to approve \$400 from STF to Erika Garibay - International Society for Traumatic Stress Studies (ISTSS)

VOTE ON THE MOTION

PASSES 5-0-1

2) Kaitlin A. Morgan - Southern California American Society for Microbiology (SCASM)

Ms. Morgan will be attending October 28, 2016, to present a poster on her thesis data. She is also attending to take advantage of the exhibits and scientific sessions that are going to be available during the conference. She hopes to increase her knowledge of current microbiological research and to network with colleagues in her field of study.

Sen. Rincon calculated that the mileage was off by .20 miles. She suggested that the amount be corrected.

Treasurer Smith recommended that the amount be rounded to \$168. He also recommended that the \$7 she paid for the membership be included in her request, bringing the final total to \$175.

Requested: \$167.20 (mileage & conference fees)

(M) Kim (S) Argame to approve \$175 from STF to Kaitlin Morgan - Southern California American Society for Microbiology (SCASM)

VOTE ON THE MOTION

PASSES 6-0-0

3) Adam Peters - Southern California American Society for Microbiology (SCASM)

Mr. Peters will be attending October 28-29, 2016 to present his poster. He also hopes to work on his networking skills and meet people in the same area of study as himself. Mr. Peters notified the board that he will be receiving partial funding from the Biology Department.

Sen. Rincon pointed out that he wrote an amount of \$77 for the conference fee, but the conference fee receipt stated that it was only \$70. Mr. Peters said that the additional \$7 was for the SCASM membership fee that he had to pay to get the membership discount for the conference fee.

Requested: \$ 174.20 (mileage & conference fees)

(M) Rincon (S) Kim to approve \$175 from STF to Adam Peters - Southern California American Society for Microbiology (SCASM)

VOTE ON THE MOTION

PASSES 6-0-0

B. Current Year Unallocated Fund (CYUF)

1) Grant Application: Tau Beta Pi

a) Soldering Workshop

Mr. Salazar presented on this new event that will help supplement or enhance students' academic preparation and development with a workshop on a soldering technique that is common in the field of Electrical Engineering. The event will be held on October 13-14, 2016.

Total Program Expense: \$520.00

Requested: \$ 345

(M) Rincon (S) Argame to approve \$345 from CYUF to Grant Application: Tau Beta Pi - Soldering Workshop

VOTE ON THE MOTION

PASSES 6-0-1

b) Tau Beta Pi Convention

Mr. Salazar presented this event will be hosted by UC San Diego, San Diego State, and University of San Diego from October 6-8, 2016. The convention will host the supreme governing body of Tau Beta Pi conducting the business of the Association and will allow attendees to partake in the Chapter Development Program.

Mr. Salazar is requesting funding for the \$75 conference fee for 4 individuals, instead of the 6 that were on the application.

Treasurer Smith calculated that the new amount requested would be \$300.

Total Program Expense: \$ 1,375

Requested: \$ 450

(M) Rincon (S) Gomez to approve \$300, as amended, from CYUF to Grant Application: Tau Beta Pi, Tau Beta Pi Convention

VOTE ON THE MOTION

PASSES 6-0-0

C. Student Research Fund (SRF)

1) Paige Cunningham

Ms. Cunningham presented her research "The Media and Marijuana Legalization: What role do the media play in the California marijuana legalization initiative?" The project has an estimated date of completion of January 18, 2017 and she is requesting funding for the cost of printing 1,000 surveys that are to be given to students to complete. The total number of pages comes out to be 10,000 and at a cost of \$400 plus tax at \$0.08 per double sided page. This does not include the cost of the approximately 2,000 staples she will need.

Sen. Rincon did the calculation for how much the surveys would actually cost, and her calculations came out to \$480.

Mr. Haller asked why she was conducting a paper survey rather than a cost effective online survey. Ms. Cunningham replied that the participants would be less likely to take the survey if it was online.

Requested: \$450

Amended amount: \$480

(M) Gomez (S) Kim to approve the amended amount of \$480 from SRF to Paige Cunningham

VOTE ON THE MOTION

PASSES 6-0-0

8. OLD CORPORATE BUSINESS

A. Facility Fee Waiver: Video Game Development Association, High School Game Jam

Mr. Josh Schucker presented on this new program to promote or sponsor public service to the surrounding community. This even hopes to partner with high schools in order to help students become more aware of potential career options that are available to them in the fields of game design, programming, art, and sound design. The even is set up where the students break up into small teams and in the course of a single day, they design and program a game in one day. There is an estimate of nearly 100 CSULB and high school students that will be in attendance for this event.

The facility fee waiver was corrected for \$650

(M) Argame (S) Kim to approve \$650 for the Facility Fee Waiver: Video Game Development Association, High School Game Jam

VOTE ON THE MOTION

PASSES 6-0-0

9. NEW CORPORATE BUSINESS

A. 2016-17 Capital Expenditure Requests

1) ASI Beach Pantry - Commercial Refrigerator

Double door, Energy Star merchandise refrigerator to store a variety of food items and to expand the inventory of the pantry.

Ms. Christina Limon from Development Department explained that this would allow the pantry to have perishable items such as dairy, meat, and some fruits and vegetables that they cannot have now. The price on that application includes tax and an average delivery fee with a couple of different options on the application.

2) College Beat TV – iMac Workstation

iMac 27" w/ Retina display, 3.3G Quadcore, 2T Fusion Drive, 16 GB RAM, Mouse and keyboard

Mr. Jason Lockner from College Beat TV explained that this would fill the demand that has come with the department's exponential growth.

Mr. Haller wanted to clarify that the price on the application does not include sales tax. He also recommended that the price be adjusted to include 15% for contingencies upon voting to all of the purchases.

3) College Beat TV – Canon EOS C100 Mark 2 Cinema Camera and Video Recorder Kit

Canon EOS C100 Mark 2 Cinema Camera and Atomos Ninja 2 Video Recorder Kit, Super 35mm 8.3 MP, Dual memory card slots

Mr. Jason Lockner from College Beat TV explained that this would fill the demand that has come with the department's exponential growth. It would also improve video production quality.

4) Information Technology Desktop Computer Replacements

14 new HP Elite Desk 800 Desktop Mini, 14 new HP Z23n- LED monitor 23", 14 new HP Slim keyboard and mouse set

Mr. David Mac from ASI Information Technology explained that about 50% of the inventory in the IT Department was very outdated and these new computers would help the department stay up to date with the new programs and applications on campus.

Mr. Haller explained that for next year, this would have to come out of the operating budget for the department.

- 5) KBeach Radio – iMedia Touch Automation Software Upgrade
Kbeach Radio: iMedia Touch Automation software upgrade, Version 5.0 Enterprise

Mr. Jay Robertson from KBeach Radio stated that this equipment would help the users and information technology department optimize the capabilities that they would need to help the department be more efficient and be able to make the changes necessary or to complete software issues from a remote location.

- 6) Long Beach Union Weekly – iMacs Workstations (2)
iMac 27" w/ Retina display, 3.3 G Quadcore, 2T Fusion Drive, 16GB RAM, Mouse and keyboard

Mr. Ramos from the LB Union explained that the purchase would help upgrade computers that are 6 years old and will assist with updated design programs, Photoshop and improve connectivity issues with the server.

10. REPORTS

A. Treasurer

There was none.

B. Senate Representative

Sen. Gomez reported the following:

- Senate passed first and second reading of their policy agenda in support of the Science Learning Center and the Mobile Science Museums
- Elected Sen. Flores as senate representative to the Isabel Patterson Child Development Center Board of Trustees

C. Executive Director

Mr. Haller reported the following:

- Census: 37,711 which puts the census at above 350 students above projections which will give an estimated gross yield of \$20,000
- Silvana Cicero is the new Director of the University Student Union and the Student Recreation and Wellness Center.

11. VOLUNTARY CLOSING COMMENTS

There were none.

12. ADJOURNMENT

Without objection, Treasurer Smith adjourned the meeting at 3:24pm.