

BOARD OF CONTROL MINUTES

Meeting # 11

October 18, 2016

1. CALL TO ORDER

Treasurer Giovanni Smith called the meeting to order at 2:30pm.

2. ROLL CALL

Voting Members Present

Giovanni Smith (ASI Treasurer)
Ashutosh Pandey (ASI Vice President Designee)
Samuel Kim (ASI Senate Representative)
Adriana Rincon (ASI Senate Representative)
David Stout (CSULB Faculty Representative)

Voting Members Absent

Matthew Argame (ASI President Designee)
Sharon Taylor (CSULB President Designee)

Non-voting Members Present

Richard Haller (ASI Executive Director)
Brett Waterfield (SLD Representative) (AR @ 2:32pm / Dp @ 3:51pm)

Non-voting Members Absent

3. ADDITIONS/CORRECTIONS TO THE AGENDA

Treasurer Smith requested the following:

- Agenda Item #7-6: will be the first order of business due to student's time constraint

**(M) Pandey (S) Rincon to approve Board of Control (BOC) Agenda, Meeting #11, October 18, 2016, as amended
VOTE ON THE MOTION PASSES 5-0-0**

4. COMMENTS

A. Comments from the Gallery

Representative from Model United Nations notified the board that the application on the agenda should also include the program change from Georgetown to Nationals and hopes to discuss this with the board.

B. Comments from the Board

There were none

5. APPROVAL OF MINUTES

A. Board of Control Meeting #10, October 11, 2016

(M) Kim (S) Pandey to approve Board of Control (BOC) Minutes, Meeting #10, October 11, 2016

VOTE ON THE MOTION

PASSES 5-0-0

B. Sub-committees

1) ASI Media Board (ASIMBOT) #1, September 2, 2016

(M) Rincon (S) Kim to approve ASI Media Board (ASIMBOT) Minutes, Meeting #1, September 2, 2016

VOTE ON THE MOTION

PASSES 5-0-0

6. STATUS OF FUNDS SUMMARY

Treasurer Giovanni reported:

FA'16 Summary

Current Year Unallocated Fund (CYUF): \$ 38,038

Student Travel Fund (STF): \$ 21,138
Student Research Grant (SRG): \$ 20,960
Athletic Facility Fee Waivers: \$5,000
University Student Union (USU) Waivers: \$ 5,350
Carpenter Performing Arts Center (CPAC) Waivers: 5
Post Season Sports Fund \$ 25,000

7. GRANT APPLICATION HEARINGS

A. Student Travel Fund (STF)

1) California Council on Gerontology and Geriatrics

a) Mahsa Ehteshambrojerdi

Ms. Ehteshambrojerdi presented conference will be Oct 27-28, 2016 in Sacramento, CA. She intends on sharing her knowledge about geriatric issues with other students in the same field.

Treasure Smith calculated that the correct amount should be \$323 to include the \$35 membership fee.

Requested: \$281.20 (airfare & conference fees)
*\$400 maximum award

(M) Kim (S) Rincon to approve \$323 from STF to California Council on Gerontology and Geriatrics - Mahsa Ehteshambrojerdi
VOTE ON THE MOTION **PASSES 5-0-0**

b) Frances Ginder

Ms. Ginder will be attending this event on October 27-28, 2016. She anticipates that her presentation will provide insight about Gerontology issues and opportunities to the community.

Treasurer Smith recommended that this student's application amount be amended to a total of \$323 to include the \$35 membership fee.

Requested: \$281.20 (airfare & conference fees)
*\$400 maximum award

(M) Pandey (S) Rincon to approve \$323 from STF to Council on Gerontology and Geriatrics - Frances Ginder
VOTE ON THE MOTION **PASSES 5-0-0**

c) Samanta Hernandez

Ms. Hernandez presented this will be October 27-28, 2015. She intends on practicing her communication and presenting skills and present relevant information to her colleagues and other professionals in the field.

Treasurer Smith recommended that this student's application amount be amended to a total of \$354.00 to include the \$35 membership fee.

Requested: \$ 320 (airfare & conference fees)
*\$400 maximum award

(M) Kim (S) Pandey to approve \$354 from STF to California Council on Gerontology and Geriatrics - Samanta Hernandez
VOTE ON THE MOTION **PASSES 5-0-0**

- 2) California Council on Gerontology and Geriatrics – Gabriela Sedano
Ms. Sedano presented this will be October 27-28, 2016. She anticipates this experience will help her be informed on current trends and issues in her field.

Ms. Sedano let the board know that her airfare cost changed, and the total requested amount is \$289.00.

Requested: \$250 (airfare & conference fees)

*\$400 maximum award

(M) Rincon (S) Kim to approve the amended amount \$289 from STF California Council on Gerontology and Geriatrics - Gabriela Sedano

VOTE ON THE MOTION

PASSES 5-0-0

- 3) California Council on Gerontology and Geriatrics – Kristin Taylor
Ms. Taylor presented this will be October 27-28, 2016. She anticipates this conference will provide her with the opportunity to gain exposure in her field and allow her to collaborate with other professionals that will also be in attendance.

Ms. Taylor said that she did not include the membership fee for this organization and asked that if be included in her requested amount.

Treasurer Smith clarified that the updated amount is \$309 to include the \$35 membership fee.

Requested: \$273.20 (airfare & conference fees)

*\$400 maximum award

(M) Kim (S) Pandey to approve \$309 from STF California Council on Gerontology and Geriatrics - Kristin Taylor

VOTE ON THE MOTION

PASSES 5-0-0

- 4) 2016 Quadrennial Physics Congress – Shawn Kirby
Mr. Kirby presented this will be November 2-6, 2016. He anticipates the conference will help him learn new information that will help him with his teaching career.

Requested: \$ 117 (transportation-train ticket)

*\$400 maximum award

(M) Pandey (S) Rincon to approve \$117 from STF 2016 Quadrennial Physics Congress - Shawn Kirby

VOTE ON THE MOTION

PASSES 5-0-0

- 5) IEEE Humanoids 2016 – Javier Rodriguez
Mr. Rodriguez presented on this conference that will take place in Cancun, Mexico and where he will be presenting his current laboratory findings as well as host a workshop of his own. He also hopes to gain exposure in the field and network with his colleagues and fellow researchers.

Requested: \$525 (airfare & conference fees)

*\$500 maximum award

(M) Kim (S) Pandey to approve \$500 from STF to IEEE Humanoids 2016 - Javier Rodriguez

VOTE ON THE MOTION

PASSES 5-0-0

- 6) Assoc. College Press (ACP) National College Media Convention – Johnny Romero
Mr. Romero will be attending the ACP Awards Ceremony in Washington, D.C. for an award he received while shooting images for school. He will also be attending the rest of the conference and will be there to represent the school. He hopes to spread awareness about the topic of his photograph and help inform the public about the importance of photojournalism.

Requested: \$400 (airfare & conference fees)

*\$400 maximum award

(M) Rincon (S) Pandey to approve \$400 from STF Assoc. College Press (ACP) National College Media Convention - Johnny Romero

VOTE ON THE MOTION

PASSES 5-0-0

- 7) American Society of Mechanical Engineers, Intl. Mechanical Engineering Congress & Exposition (ASME IMECE) 2016 – Sandhya Selvaraj
Ms. Selvaraj presented this will be November 10-18, 2016, in Phoenix, AZ. She anticipates networking with other professionals and fellow researchers in the field.

Requested: \$400 (conference fees)

*\$400 maximum award

(M) Pandey (S) Rincon to approve \$400 from STF American Society of Mechanical Engineers, Intl. Mechanical Engineering Congress & Exposition (ASME IMECE) 2016 - Sandhya Selvaraj

VOTE ON THE MOTION

PASSES 5-0-0

- 8) California Oil, Gas, and Groundwater 2016 – Ryan Weller
Mr. Weller presented this will be November 1-3, 2016. He will be presenting his research and will also have the opportunity to network and discuss the issues in his field with other professionals.

Sen. Rincon noticed that the mileage rate has gone down since last year from .57/mile to .54/mile, changing the amount to \$263.

Requested: \$272 (airfare & conference fees)

*\$400 maximum award

(M) Pandey (S) Kim to approve \$263.00 from STF California Oil, Gas, and Groundwater 2016 - Ryan Weller

VOTE ON THE MOTION

PASSES 5-0-0

B. Current Year Unallocated Fund (CYUF)

- 1) Travel Grant Application: Financial Management Assn. (FMA) - FMA Annual Meeting
This annual meeting will be October 19-23, 2016 in Las Vegas, NV, and will bring together academics and practitioners with interests in financial decision-making. The meeting will provide attendees with a forum for presenting new research and discussing current issues in financial management. The amount requested is \$75 per person times the 10 people that are going to this event.

Total Program Expense: \$3,284.72

Requested: \$ 750

(M) Rincon (S) Kim to approve \$750 from CYUF to Travel Grant Application: Financial Management Assn. (FMA) - FMA Annual Meeting

VOTE ON THE MOTION

PASSES 5-0-0

- 2) Program Change Amendment: Model United Nations - University of LaVerne Conference
Ms. Cobos presented for the Model United Nations group travel request for the University of LaVerne Conference that was canceled, but they attended the Irvine Valley College Conference, which is nearly identical, on October 15th. They are looking to change the grant allocation from University of LaVerne to the IVC Conference.

Total Program Expense: \$ 1,655
Requested: \$ 497

(M) Kim (S) Pandey to approve \$497 from CYUF to Program Change Amendment: Model United Nations – University of LaVerne Conference
VOTE ON THE MOTION **PASSES 5-0-0**

- 3) Grant Application: Beach Hillel- Sukkot at the Beach
Treasurer Smith presented a prepared statement from Ms. Mano in her absence. This recurring program will be October 14-21- 2016 in celebration the holiday of Sukkot, which is celebrated by the Jewish community every fall. They are requesting funding for supplies, advertising materials, and the facility fee.

Sen. Pandey recommended that this item be tabled for the next meeting.

Sen. Rincon recommended that we try to get one of the ASI members that are also part of Beach Hillel to be present at the next meeting.

Treasurer Smith recommended that the organization be awarded 75% of the funds requested considering that the organization did not send a representative to present their case to the board to justify why they need such a substantial amount of money.

Mr. Haller recommended that they take a “line-item” approach and look at how the money is going to be spent exactly. He noticed that only a couple of items on the application are specific to this event, while others seem like they are for other events, and the board should award an amount based on the amount for this event.

Treasurer Smith recommended that the organization be awarded \$1,000.

Total Program Expense: \$ 2,000
Requested: \$ 1,400

(M) Rincon (S) Kim to approve \$1,000 from CYUF to Grant Application: Beach Hillel - Sukkot at the Beach
VOTE ON THE MOTION **PASSES 5-0-0**

- C. Student Research Fund (SRF)
There were none

8. OLD CORPORATE BUSINESS

There was none.

9. NEW CORPORATE BUSINESS

- A. Annual Adjustment of Reserves

Mr. Haller gave a review of the ASI financial reserves which is money that has been set-aside for specific purposes that have been identified as “areas of need” in the Policy on Reserves. At the end of each year, the reserve funds are allocated to each category, as needed based on these “areas of need”. Currently, the totals for each reserve category are as follows:

- \$802,651.75 Total Retained Earnings leftover from last year, as of July 1, 2016
- \$445,748 Reserves for Fall/Current Enrollment
- \$67,100 Reserve for Self Insurance
- \$81,754 Reserve for Catastrophic Events
- \$269,209 Reserve for Loss of External Funds
- \$40,739.84 Reserve for Capital Expenditures
- \$ 15,960 Retained Earnings for L.A. University Preschool (no longer a current reserve category)

Mr. Haller reported here is a left over reserve balance of \$598,584.

10. REPORTS

A. Treasurer

Treasurer Smith reported the following:

- There has been a delay getting fiscal certification quiz updated and posted on OrgSync, but it will be posted tonight
- Working with Mr. Ware on updating financial literacy information and having that available as soon as possible

B. Senate Representative

There was none.

C. Executive Director

There was none.

11. VOLUNTARY CLOSING COMMENTS

There was none.

12. ADJOURNMENT

Without objection, Treasurer Smith adjourned the meeting at 3:53pm.

RECORDED BY:

Diana Duran, ASI Government Recording Secretary

Date: _____

APPROVED BY:

Giovanni T. Smith, ASI Treasurer

Date: _____