

**BOARD OF CONTROL MINUTES**

**Meeting #2**  
July 18, 2017

**1. CALL TO ORDER**

Treasurer Jonathan Wanless called the meeting to order at 3:34pm.

**2. ROLL CALL**

Voting Members Present

Jonathan Wanless (ASI Treasurer)  
Jordan Doering (ASI President Designee)  
Courtney Yamagiwa (ASI Senate Representative)  
Sharon Taylor (CSULB President Designee)

Voting Members Absent

David Stout (CSULB Faculty Representative)  
VACANT (ASI Vice President)  
VACANT (ASI Senate Representative)

Non-voting Members Present

Richard Haller (ASI Executive Director)  
Dr. Matt Cabrera (Student Life & Development Director Designee)

Non-voting Members Absent

**3. ADDITIONS/CORRECTIONS TO THE AGENDA**

**(M) Yamagiwa (S) Doering to approve Board of Control (BOC) Agenda, Meeting #2, July 18, 2017**

**VOTE ON THE MOTION**

**PASSES 3-0-1**

**4. COMMENTS**

- A. Comments from the Gallery  
There were none.
- B. Comments from the Board  
There were none.

**5. APPROVAL OF MINUTES**

A. Action Item: Board of Control (BOC), Meeting #1, June 20, 2017

**(M) Doering (S) Yamagiwa to approve Board of Control (BOC) Meeting #1, June 20, 2017**

**VOTE ON THE MOTION**

**PASSES 3-0-1**

B. Sub-committees

1) Action Item: Human Resources Management Committee (HRMC), Meeting #9, May 12, 2017

**(M) Doering (S) Yamagiwa to approve Human Resources Management Committee (HRMC), Meeting #9, May 12, 2017**

**VOTE ON THE MOTION**

**PASSES 3-0-1**

**6. STATUS OF FUNDS SUMMARY**

Haller reported:

2017-18 Summary

Current Year Unallocated Fund (CYUF): \$50,000 (approximate)  
Student Travel Fund (STF): \$25,000 (Summer/Fall – Winter/Spring)  
Student Research Grant (SRG): \$25,000  
Athletic Facility Fee Waivers: \$5,000  
University Student Union (USU) Waivers: \$6,000

## 7. GRANT APPLICATION HEARINGS

### A. Student Travel Fund (STF)

#### 1) Action Item: Arthur Barraza – 2017 Joint Meeting of Ichthyologists & Herpetologists

Barraza attended July 11-17, 2017, in Austin, TX. Barraza presented research on organic and inorganic contaminants in green sea turtles that live in Seal Beach and San Diego Bay. Barraza had the opportunity to network with field professionals, highlight the CSULB Shark Lab, and spoke with prospective CSULB students. Findings indicated significant variance in pollution levels.

Yamagiwa asked why they chose San Diego Bay. Barraza replied there have been previous studies that provided a pre-ban chemical baseline result, and that this research provided post-ban findings.

Requested: \$400

**(M) Doering (S) Yamagiwa to approve \$400 from STF for Arthur Barraza – 2017 Joint Meeting of Ichthyologists & Herpetologists, with exception that application was submitted prior to Texas being added to AB1887 list of travel banned states.**

Doering noted Texas was added to the AB1887 travel ban list within the past two weeks. Haller noted Barraza's application was submitted prior to the add. Barraza stated that he received a memo from the university clearing travel.

**VOTE ON THE MOTION**

**PASSES 3-0-1**

#### 2) Action Item: Dipti Chaudhari – Robotics Science & Systems Conference

Chaudhari attended July 12-16, 2017, in Boston, MA. Chaudhari presented research on smart prosthetics rehabilitation. Chaudhari had the opportunity to network with Ivy League (i.e. Cornell, MIT) professors.

Yamagiwa noted that the conference offers up to \$1000 for registration, flights, and meals. Chaudhari intends on utilizing the \$1000 for ground travel and meals but requests reimbursement for registration and flight.

Haller clarified only up to \$400 is available for domestic travel.

Requested: \$885

**(M) Doering (S) Yamagiwa to approve \$400 from STF for Dipti Chaudhari – Robotics Science & Systems Conference**

**VOTE ON THE MOTION**

**PASSES 3-0-1**

### B. Current Year Unallocated Fund (CYUF)

There were none.

### C. Student Research Fund (SRF)

There were none.

## 8. UNFINISHED CORPORATE BUSINESS

### A. Action Item: 2017-18 Spring Grant Allocations, At-Large (3<sup>rd</sup> Reading)

Haller reviewed that all grants were pro rata to 75% of requested amount.

Doering suggested new events be processed through CYUF.

Discussion ensued regarding the definition of “recurring” vs. legacy events (50 years with no more than a 2 year break in service).

Wanless noted that non-recurring totaled \$32,000 with CYUF totaling approximately \$50,000, so the non-recurring events would take up most of CYUF.

Cabrera noted that there weren’t spring grant hearings.

Haller noted pro rata awarded 75% of amount requested, as a starting point. Taylor noted the issue of a 25% cut might not allow an event to occur at all, and recommended compiling actuals to determine the award, especially on the large dollar events. Doering suggested looking at any \$2000+ event

Cabrera urged diligence and careful consideration on comparing last year to this year’s request (i.e. number of participant, whether there was a speaker or not) in order to come to a fair and accurate decision.

Cabrera called for an evaluation timeline for inquiring organizations. Haller noted actuals will be provided to the board next week. Taylor recommended that in the meantime, any time sensitive pending contracts be brought to Treasurer.

**(M) Doering (S) Yamagiwa to postpone 2017-18 Spring Allocations, At-Large, (3<sup>rd</sup> Reading) pending compilation and review of actuals**

**VOTE ON THE MOTION**

**PASSES 3-0-1**

**B. Action Item: Student Research Fund**

Haller reviewed the proposed revisions:

- Publication of Student Research and Research Findings: reject change of removing from policy
- Reporting Requirement: noted that Post Research Assessment Survey needs to be created and published online
- Strike final sentence policy #

Wanless suggested adding “at discretion of the board” after the “up to \$700” on page 5. Taylor suggested a percentage rather than a flat amount in order to give more support of a broad intention. Doering suggested adding “with exceptions, at discretion of the board”.

**(M) Doering (S) Yamagiwa to approve Student Research Fund (proposed revisions)**

**VOTE ON THE MOTION**

**PASSES 3-0-1**

**9. NEW CORPORATE BUSINESS**

**A. Action Item: Approval of 2017-18 BOC Working Rules**

Haller reviewed the proposed revisions

- Grammar and format throughout the document
- Changed year to 2017-18
- Changed ASI Government Operations to ASI Government Affairs throughout document
- Time of Meetings: changed meeting time from 2pm to 3:30pm; clarified that quorum must be of three students
- Membership: added title of Chair and Vice Chair to Pro tempore; changed Faculty Advisor to Faculty Representative
- Order of the Agenda: added Student Research Fund Application; added Facility Fee Waiver
- Board Agenda: reordered items
- Format for Budgetary Motions: removed Program from reserves title

Yamagiwa requested gender inclusive language.

**(M) Doering (S) Yamagiwa to approve 2017-18 BOC Working Rules and to include gender inclusive language**  
**VOTE ON THE MOTION** **PASSES 3-0-1**

- B. Discussion Item: Fiscal Certification  
\*This item was postponed

**10. REPORTS**

- A. Treasurer  
There was none.
- B. Senate Representative  
Sen. Yamagiwa reported the following:
- 2<sup>nd</sup> meeting: processed Associate Justice and Cabinet confirmations and Sub-board elections
  - 3<sup>rd</sup> meeting: will elect Vice President
- C. Executive Director  
Haller reported the following:
- Moved office to USU-301A (formerly OMA)
  - Will be out of the office July 20<sup>th</sup>-21<sup>st</sup>
  - Auditors will be on site next month. Last year's reporting requirements for pension liabilities was a challenge; however, Haller does not anticipate it being an issue this year.
  - Efforts will be dedicated to familiarizing new ASI accounting manager with ASI's annual closing process

Taylor suggested scheduling Senate Audit Committee Meetings.

**11. VOLUNTARY CLOSING COMMENTS**

There were none.

**12. ADJOURNMENT**

**Without objection**, Treasurer Wanless adjourned the meeting at 4:41pm.

**RECORDED BY:**

\_\_\_\_\_  
Laura M. Butt, ASI Government Administrative Coordinator

Date: \_\_\_\_\_

**APPROVED BY:**

\_\_\_\_\_  
Jonathan Wanless, ASI Treasurer

Date: \_\_\_\_\_