

BOARD OF CONTROL MINUTES

Meeting #8

September 28, 2017

1. CALL TO ORDER

Treasurer Jonathan Wanless called the meeting to order at 2:00pm.

2. ROLL CALL

Voting Members Present

Jonathan Wanless (ASI Treasurer)
Joseph Nino (ASI President)
Brian Sath (ASI Vice President Designee)
Courtney Yamagiwa (ASI Senate Representative)
Thulany Ngazimbi (ASI Senate Representative)
Sharon Taylor (CSULB President Designee)

Voting Members Absent

Non-voting Members Present

Martiz Ware (ASI Executive Director Designee)
Piya Bose (Student Affairs Representative)

Non-voting Members Absent

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Nino (S) Sath to approve Board of Control (BOC) Agenda, Meeting #8, September 28, 2017

VOTE ON THE MOTION

PASSES 6-0-0

4. COMMENTS

A. Comments from the Gallery
There were none.

B. Comments from the Board
There were none.

5. APPROVAL OF MINUTES

A. Board of Control Meeting #7, September 21, 2017

(M) Yamagiwa (S) Ngazimbi to approve Board of Control (BOC), Meeting #7, September 21, 2017

VOTE ON THE MOTION

PASSES 6-0-0

B. Sub-committees
There were none.

6. STATUS OF FUNDS SUMMARY

Treasurer Wanless reported:

FA'17 Summary

Current Year Unallocated Fund (CYUF): \$25,476
Student Travel Fund (STF): \$5,409
Student Research Grant (SRG): \$23,000
Athletic Facility Fee Waivers: \$5,000
University Student Union (USU) Waivers: \$6,000
Carpenter Performing Arts Center (CPAC) Waivers: 4

7. GRANT APPLICATION HEARINGS

A. Current Year Unallocated Funds (CYUF)

1) Grant: 49er Driven – 49er Driven Charity Car Show

Calderon-Saucedo spoke regarding this event that aims to provide non-perishable food items for students in need through the ASI Beach Pantry. This event will have a car show on the CSULB campus in Lot 11A and they hope to be able to secure further partnerships with local businesses and establish themselves as a serious organization on campus. Event will be held on November 18th.

Bose asked what the \$200 Scholarships/Awards would be used for.

Calderon stated that it was for awards to get people to come and show off their cars. Entry to the event is the donation of a canned food item, but they are having awards categories such as “Most Charitable Donation.”

Yamagiwa asked if this is the first time that this organization is hosting this event. Calderon confirmed that it is the first time having this event.

Ware asked where they came up with the numbers for facility charges. Calderon-Saucedo said that they spoke to Pamela Jesse at facilities and they helped with booking and pricing for tables and chairs and other equipment.

Nino asked what outside sources they have reached out to for funding. Calderon-Saucedo said that they do have some alumni in the group that have their own motorsports shops and they are actively looking for other outside sponsors.

Sath asked about the amount from local companies, \$1,093, and wanted to know if they have secured that full amount. Calderon-Saucedo stated that they have not secured these funds yet.

Ngazimbi asked if this was just an arbitrary number or how they decided on that number. Calderon-Saucedo said that they are just paying for facilities and they are not trying to make a profit, but that this amount would help cover the cost of that.

Nino asked if the \$3,020 for Campus Facility Charges were to cover the parking spaces and how many spots are in Lot 11A. Calderon-Saucedo answered that it was for parking, table, and chairs and that there are about 300 spots. They are expecting to use the first level of the show for patrons that are attending the show and the second level to conduct the actual show.

Nino asked how certain they were that they would actually need all of those spaces. Calderon-Saucedo said that they do not have the exact number, but that they are all active members in car clubs and in the car community. They are sure that they would have a pretty high attendance rate because of how many connections they have.

Bose asked Treasurer Wanless if any of our facility fee waivers cover a parking lot. Wanless stated that this is not something that is usually covered by facility fee waivers, but it is something that is currently being discussed and in the works.

Taylor suggested that maybe they could save costs because a lot of students already have parking permits, so they would not have to worry about covering the cost of their parking.

Ware asked about the \$300 that is going towards advertisement, and asked if they feel that they have enough to reach out to the CSULB community. Calderon-Saucedo said that they do feel like they have enough to get the word out about their organization and this event.

Yamagiwa asked what the specialized equipment rental of \$300 would be used for. Calderon-Saucedo explained that it would be used to cover the cost of Porta Potty rentals.

Nino explained that there seem to be a lot of parking spots, especially considering that people would most likely carpool. Funding this event would be a huge investment and students are already paying for parking that is why there is some hesitation fully funding this event.

Calderon said that their primary concern is securing Lot 11-A. They are not going to charge anyone who already has a permit, but they are also trying to trade 5 cans of non-perishable items if they are not parking in the car show lot.

Ngazimbi suggested reallocating some of the funds towards the marketing because with the amount of slots they have, they could benefit from additional advertising efforts to specifically target the people they are looking for.

Yamagiwa suggested reaching out to the Mechanical Engineering Club since they are hosting their Week of Welcome next Monday.

Nino expressed that fully funding something so big right away is concerning.

Yamagiwa agreed and feels that it is a lot of money.

Ngazimbi stated that this is great event with a lot of potential, and suggested amending the amount allocated with the amount of spots they are looking to fill realistically.

Sath commended this organization for their support of the ASI Beach Pantry and students on campus. Also believes that 600 spots is maybe too much for this first time event, and suggests maybe cutting costs by having the event earlier and having students go over and they would have their parking spots already.

Bose stated that they did the math; about \$5 per spot versus the \$8 that the university charges so there is a good value that is offered for such a large volume of parking spots.

Ngazimbi suggested allocating funds for 297 spots in lot 11-A, and 100 spots from the first floor.

Taylor stated that the organization would still be charged for the lot whether they use 100 spots or no spots. Suggested that they use the lot for the venue and let participants pay for the parking themselves.

Nino calculated the amount that they would like to allocate as follows:

297 (parking spots) x \$8 (parking permit cost) = \$2,376
2376 + \$300 (advertisement) + \$50 (program support) + \$150 (food and drink) = \$2,876
2876 -1,360 (total program revenue) = \$1,516

Total Program Expense: \$4,504

Requested: \$3,151

(M)Nino (S) Ngazimbi to approve \$1,520 from CYUF to Grant Application: 49er Driven – 49er Driven Charity Car Show

2) Grant: Black Student Union – Elements of Style Eco Fashion Show

Dawkins presented on this recurring event that aims to promote awareness and understanding of specific cultures. Designers in the fashion show will exhibit a combination of taste and style, accompanied by a focus on sustainability.

Bose asked what the date of this event was and where the clothes for this event are coming from. Dawkins stated that the event is going to be on October 27th and that the designers that are selected are providing the clothes. They have a few student designers and the rest are members of the community.

Nino asked what the \$600 in the “Other” Performance section would be used for. Dawkins said that they were unclear of what those funds would be used for, but they believe that it was for the performers that are going to be there during intermission.

Nino asked what the \$1,000 CSULB Residential Housing was going to be used for. Dawkins explained that this would cover having the location of The Pointe attached to the pyramid.

Ware asked how many years they have held this event and what the attendance has been like. Dawkins said they have held this event for the past 4 years and that attendance has been pretty great and they have received a lot of support from students, staff, and members of the Long Beach community. They are expecting about 150 attendees.

Nino asked if this organization has applied for funding through the Spring Allocation grant process. Dawkins explained that, to their knowledge, they have not applied for Spring Allocation grants in the past.

Nino asked if they had looked into other sources of funding, either on campus or off. Dawkins said that they planned on looking into other resources on campus, starting with the Office of Multicultural Affairs. Due to their limited funds, they chose to come to ASI first to leave those funds available for smaller student organizations.

Yamagiwa asked if the CYUF is meant for new events and how this affects recurring event funding.

Ngazimbi asked if this is something that they need to adhere to strictly.

Wanless explained that it is meant for newer events; recurring events usually go through Spring Grant Allocations, but that they are still able to provide some funding for recurring events.

Dawkins commented on the development and said that they would ensure they would even if it's not complete funding

Nino clarified that the board is trying to provide as many opportunities to as many student organizations as possible, and that is why they are not fully funding organizations.

Ngazimbi suggested providing funds like they did for the other organization and recommended that the organization apply for funding from Spring Allocation; suggested allocating \$1,500.

Nino suggested funding 60% of the amount requested which would come out to \$1,140, since this was similar to the percentage they funded for the previous organization.

Ngazimbi explained that they chose \$1,500 because this organization did not seem to have as many resources for funding, so they believe that \$1,500 is a fair amount.

Bose pointed out that just because they went in one direction with one organization, it does not mean that they have to follow the same process for other organizations.

Yamagiwa asked if they know about any other source revenue that they could look into. Dawkins explained that they only other resource they know about is the Office of Multicultural Affairs.

Total Program Expense: \$2,900

Requested: \$1,900

**(M) Ngazimbi (S) Yamagiwa to approve \$1,500 from CYUF to Grant Application: Black Student Union – Black Student Union Fashion Show
VOTE ON THE MOTION** **PASSES 5-0-1**

3) Grant: Zeta Tau Alpha – Pink Out CSULB!

Nyquist presented on this event that aims to promote students' health and welfare through an event that hopes to raise breast cancer awareness. During the first week of October, they will be hosting a seminar with a speaker from Bright Pink to talk about early detection and awareness for breast and ovarian cancer.

Yamagiwa asked what the funds being requested would be used for. Nyquist explained that funds would cover all of the different events that they plan on hosting during the month of October.

Yamagiwa asked if they are using any of their membership dues to help cover some of the costs associated with these events. Nyquist stated that they are not allowed to use membership dues for this because it would be considered embezzlement, but they did ask the women in the sorority to donate \$10 each to it, which brought in about \$400.

Nino brought up that this application was different because they are asking for funds for multiple events. Asked if there was one specific event that Nyquist believes they need the most help with, since ASI doesn't fund organizations, they fund programs.

Ngazimbi asked if they would be able to break down the costs of each of the different events. Nyquist explained that costumes, paper supplies, scenery/decorations, tools/materials, small equipment, performers, other, and scholarships/awards would mostly go towards Fright Fest. Campus faculty charges, off campus faculty charges, specialized equipment would go towards the Crown Classic event. They do not have the exact breakdown for each specific event.

Taylor asked if they believe that Fright Fest is going to be the most expensive event. Nyquist said that it might possibly be the most expensive, but the Crown Classic would be pretty close.

Nino asked what the \$8,900 under "Donations" was for. Nyquist explained that it is part of their fundraising efforts and that they are going to donate this to a breast cancer organization.

Bose asked about the "Sales" \$3,900 and \$5,000 "Fundraisers" and where this money is coming from. Nyquist explained that those amounts are from the people that are going to be attending the Fright Fest event and for the sale of raffle tickets.

Nino stated that if they add up the items that can be covered by ASI, it does not add up to \$2,200.

Sath calculated that the items that ASI can cover would only come out to \$1550.

Total Program Expense: \$11,700

Requested: \$2,200

**(M) Nino (S) Sath to approve \$1,550 from STF to Grant Application: Zeta Tau Alpha – Pink Out CSULB!
VOTE ON THE MOTION PASSES 5-0-1**

B. Student Travel Fund (STF)

1) Division on Career Development & Transition (DCDT) 2017 Meeting

Underwood presented on behalf of the students listed below regarding this event that is going to be held in Milwaukee, Wisconsin. Underwood, Chaddock, Lomeli are all co-authors on a research paper and will be presenting at this event, the rest of the students are attendees. They hope to use this event as an opportunity to network and share ideas with other professionals in the field.

Ngazimbi asked if all of the applicants are requesting the same amount of funding as Underwood. Underwood explained that the 3 co-authors are requesting funds for travel expenses and conference fees, while the attendees are only requesting funding for the conference fees.

Sath asked how many individuals are a part of the Transition Grant. Underwood explained that all applicants were part of the Transition Grant.

Wanless expressed concern with the STF and that they only have \$5,409 in this account.

Sath calculated that just funding conference fees for the 7 attendees would come out to \$1,610. If they were to fully fund everyone, there would only be about \$2,600 left in the Student Travel Fund.

Wanless believes that the presenters should have top priority in this case.

Ngazimbi asked if they could use funds from any other account to cover these expenses.

Ware advised that they should look at the presenters as having priority, and possibly having the attendees look into other sources of funding.

Yamagiwa asked if they had looked into the SLD travel grant instead. Underwood explained that they are planning on it, but the application has not yet been released this year; they are also going to apply for the HOGAR Travel Grant.

Yamagiwa asked if they are required to attend this event for a class. Underwood said they are not required to go, but they are encouraged to attend this event.

Taylor suggested that the three co-authors might qualify for funding from the Student Research Grant.

Wanless explained that students presenting research are funded from the Student Travel Fund, and those conducting research receive funding from the Student Research Grant.

Ware pulled up the rules/guidelines for the Student Research Grant and it states that this fund covers books, software, materials, photocopies, the cost of data collection, travel to a workshop or seminar which will provide special knowledge or skills for funded research, scholarly, or creative activity project, field experience for student related to research, printing, publication, and reprint.

Taylor assumed that at the conference there would be other events/seminars that students could attend that would provide them with knowledge in this field and research.

Ngazimbi asked Underwood what they plan on doing while at this conference. Underwood explained that there are some seminars that they are encouraged to go to, but they are able to attend other seminars they are interested in or that apply to their research specifically.

Sath believes that it might apply for the attendees if they are using the knowledge gained from this conference towards their thesis.

Ware conferred with Haller via telephone and shared that because three students are presenting on the same item, there is a cap on the award that can be given of \$1,000.

Taylor suggested getting some clarification regarding the rules between the two funds and what these students are eligible for.

- a. Emily Chaddock (co-author)
- b. Kristin Lomeli (co-author)
- c. Alison Underwood (co-author)
- d. Sabrina Bugarin (attendee)
- e. Alexis Cabrera (attendee)
- f. Kwame Dakwa (attendee)
- g. Jill Dolan (attendee)
- h. Dara Sok (attendee)
- i. Bianca Sprouse (attendee)
- j. Cordell Suha (attendee)

**(M) Wanless (S) Ngazimbi to table Items #7-B-1: a-j until next week's meeting
VOTE ON THE MOTION**

PASSES 5-0-0

- 2) Kirsten Faulkner – 2017 Geological Society of America (GSA) Annual Meeting & Exposition
Faulkner presented on this event that they are attending to present a poster on their research in Seattle, WA. Student hopes to be a positive representation of CSULB and to bring attention to the research that is being done by the students on this campus.

Taylor suggested that this application be tabled until next pending clarification regarding the rules of the Student Research Grant and Student Travel Fund.

**(M) Wanless (S) Sath to table this application until next week's meeting
VOTE ON THE MOTION**

PASSES 4-0-1

- C. Student Research Fund (SRF)
There were none.

- D. Facility Fee Waiver
 - 1) Action Item: Pilipino American Coalition – Pilipino Culture Night
*No representative from this organization attended this meeting

**(M) Wanless (S) Yamagiwa to table this application until next week's meeting
VOTE ON THE MOTION**

PASSES 4-0-1

8. **UNFINISHED CORPORATE BUSINESS**
There was none.

9. **NEW CORPORATE BUSINESS**
There was none.

10. REPORTS

A. Treasurer

Treasurer Wanless reported the following:

- October 5th – ASI Scholarship guest speaker

B. Senate Representative

Senator Yamagiwa reported the following:

- Elected 2 Academic Senators
- Passed resolution in support of the 2017 Dream Act
- Passed a resolution in support of the Rise Campaign
- Passed the SJEC Working Rules for their 3rd reading

C. Executive Director

Ware reported the following:

- Enrollment: 37,186 → 661 fewer students than projected and are hoping to recoup some of that in the spring
- ASI Investment Portfolio had a July gain of \$12,643.38, which was subsequently reduced by an August loss of \$2,878.47
- Associated Students ended the 16-17 fiscal year with a surplus of \$134,529
- Received a notification that our federal grant for the Childcare Access Means Parents in School Program was renewed for another 4 years and were awarded \$137,502 for each of those four years. Total: \$550,008
- Application also received a technical review score of 99 out of 100 and wanted to thank Christina Limon for a successful grant application

11. VOLUNTARY CLOSING COMMENTS

There were none.

12. ADJOURNMENT

Without objection, Treasurer Wanless adjourned the meeting at 4:04pm.