

BOARD OF CONTROL MINUTES
Meeting #16
November 30, 2017

1. CALL TO ORDER

Treasurer Jonathan Wanless called the meeting to order at 2:00pm.

2. ROLL CALL

Voting Members Present

Jonathan Wanless (ASI Treasurer)
Maritess Inieto (ASI President Designee)
Brian Sath (ASI Vice President Designee)
Thulani Ngazimbi (ASI Senate Representative) (Dp @ 3:20pm)
Courtney Yamagiwa (ASI Senate Representative)
Sharon Taylor (CSULB President Designee)

Voting Members Absent

Non-voting Members Present

Martiz Ware (ASI Executive Director Designee)
Piya Bose (Student Affairs Representative) (Ar @ 2:03 pm)

Non-voting Members Absent

3. ADDITIONS/CORRECTIONS TO THE AGENDA

Treasurer Wanless moved to approve the Board of Control (BOC) Agenda, Meeting #16, November 30, 2017

VOTE ON THE MOTION

PASSES with unanimous consent

4. COMMENTS

A. Comments from the Gallery

Abishek Basavanna presented that they were granted funds for a student travel opportunity. They were able to go to Tampa to attend the International Mechanical Engineering Congress and Exposition (IMECE) and they were able to network with other students and meet with other industry professionals. Realized the CSULB, along with CSUs Northridge and Fullerton, are working on cutting edge research and wanted to thank the board for the opportunity to attend this conference.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

A. Action Item: Board of Control Meeting #15, November 16, 2017

(M) Ngazimbi (S) Yamagiwa to approve Board of Control (BOC), Meeting #15, November 16, 2017

VOTE ON THE MOTION

PASSES with unanimous consent

B. Sub-committees

1) Action Item: ASI Media Board of Trustees (ASIMBOT) Minutes, Meeting #2, October 6, 2017

(M) Sath (S) Inieto to approve ASI Media Board of Trustees (ASIMBOT) Minutes, Meeting #2, October 6, 2017

VOTE ON THE MOTION

PASSES with unanimous consent

- 2) Action Item: Human Resources Management Committee (HRMC) Minutes, Meeting #4, October 20, 2017
(M) Wanless (S) Yamagiwa to approve Human Resources Management Committee (HRMC) Minutes, Meeting #4, October 20, 2017
VOTE ON THE MOTION **PASSES with unanimous consent**

- 3) Action Item: Human Resources Management Committee (HRMC) Minutes, Meeting #5, November 17, 2017
(M) Wanless (S) Yamagiwa to approve Human Resources Management Committee (HRMC) Minutes, Meeting #5, November 17, 2017
VOTE ON THE MOTION **PASSES with unanimous consent**

- 4) Action Item: Isabel Patterson Child Development Center (IPCDC) Minutes, Meeting #2, October 20, 2017
(M) Wanless (S) Yamagiwa to approve Isabel Patterson Child Development Center (IPCDC) Minutes, Meeting #2, October 20, 2017
VOTE ON THE MOTION **PASSES with unanimous consent**

6. STATUS OF FUNDS SUMMARY

Treasurer Wanless reported:

FA'17 Summary

Current Year Unallocated Fund (CYUF): \$1,968
 Student Travel Fund (STF): \$931
 Student Research Grant (SRG): \$12,297
 Athletic Facility Fee Waivers: \$5,000
 University Student Union (USU) Waivers: \$5,167
 Carpenter Performing Arts Center (CPAC) Waivers: 1
 Post Season Sports Fund \$23,000

7. GRANT APPLICATION HEARINGS

A. Current Year Unallocated Fund (CYUF)

- 1) Action Item: Grant Application: Student Sustainability Coalition – State of Environment Conference
 Morley, Simon, and Sanchez presented on this new event that aims to promote discussion or debate of public issues; in this case, the environment. This event is free, open to the public, and will be held at the Walter Pyramid on April 20th, 2018. They hope to raise awareness of current environmental conditions by inviting environmental leaders, policymakers, advocates, businesses, and students for a day of targeted discussion and actionable activities.

Ware asked if they had any outside sponsors or if they have approached any other organizations for funding. Sanchez answered that they do have some sources of funding that are pending, but they will be getting some donations that will allow them to make cuts to their budget. Simon added that they have a list of people to approach, but since they have not finalized speakers and don't have marketing materials, it is difficult to reach out to these contacts.

Yamagiwa asked what the amount they are expecting from donors is. Morley answered that they recently applied for Greenovation fund and they are hoping to receive \$1,000 from them. From donors, they are expecting anywhere from \$500 to \$2000 from each. They will hear back from first approval within a couple of days.

Bose asked if they are eligible for any facility waivers for this event. Wanless and Ware answered that there are no facility fee waivers for the Pointe.

Ware asked if they have considered inviting vendors to pay to have exhibits at this event. Morley stated that they have a variety of kiosks that are going to be out in the hallway of the Pointe. They will have

SustainU and they have reached out to Solar City and LB 350 so they can inform students of potential job and lobbying opportunities. LB 350 has a map of Long Beach that students can use to find out who their congressman is and write letters to them regarding environmental issues. Simon added that they are following models similar to CHES conference where they have vendors that would pay for a booth so they can do an expose of their products and new up and coming innovations.

Sath asked what the parking permits were going to cover. Morley stated that the permits would allow guest speakers to park on campus free of charge.

Yamagiwa asked what the tools/materials and small equipment would be used for. Morley answered that this would cover the stage, sound system, chairs, and the projector, but they are also bringing their own additional tools and supplies that are going to help the program run smoothly.

Wanless reminded the board that this event is new, which is the purpose of CYUF and grants are allocated on a "first come, first serve basis."

Yamagiwa pointed out that they have other grant applications on the agenda and one more meeting before the semester is over.

Ngazimbi asked if they are able to move funds from other sources into CYUF. Wanless stated that they could only move funds from the Student Research Fund.

Taylor suggested hearing all applications first before deciding anything so that they could have a better idea of what they would like to do, as a board.

Total Program Expense: \$3,860

Requested: \$1,860

(M) Wanless (S) Taylor to approve \$1,860 from Spring CYUF to Grant Application: Student Sustainability Coalition – State of Environment Conference

VOTE ON THE MOTION

PASSES 5-0-0

- 2) Action Item: Program Change Amendment: Model United Nations – Portland to New York
Model United Nations is requesting a reallocation of their funds from their previous application to travel to Portland so they may travel to New York instead. They decided not to attend the Portland MUN Conference because they felt that it was not organized well and they would rather use these funds to attend the National Competition in New York instead.

Total Program Expense: \$7,078

Organization's Share of Cost: \$2,448

Requested: \$2,100

(M) Ngazimbi (S) Inieto to approve \$2,100 from CYUF to Program Change Amendment: Model United Nations – Portland to New York

VOTE ON THE MOTION

PASSES 5-0-1

- 3) Action Item: University Honors Program
The University Honors Program is requesting a reallocation of their funds for a previously planned guest speaker in the fall 2017 semester to a newly organized guest speaker for the spring 2018 semester. This organization was not able to have the event in the fall semester because their funds from the department were cut. The additional funds requested in part b would allow them to pay for the guest speaker and have the event in the spring semester.

Taylor suggested that they fund this event from the spring semester's fund, since this event is taking place next semester.

Ware explained that, per Richard Haller, there is precedence for the board funding from the spring CYUF fund for organizations having events in the spring.

Bose suggested that they have a discussion regarding how much they are able to allocate from the Spring CYUF fund during the fall semester.

- a. Action Item: Program Change Amendment – Fall 2017 Guest Speaker to Spring 2018 Guest Speaker

Total Program Expense: \$660
Organization's Share of Cost: \$200
Requested: \$343

(M) Wanless (S) Sath to approve \$460 from CYUF to Program Change Amendment: University Honors Program – Fall 2017 Guest Speaker to Spring 2018 Guest Speaker
VOTE ON THE MOTION **PASSES 4-0-1**

- b. Action Item: Grant Augmentation – University Honors Program – Spring 2018 Guest Speaker

Original AS Subsidy: \$686
Additional Funds Requested: \$234
Revised AS Subsidy: \$920

(M) Wanless (S) Sath to approve \$234 from Spring CYUF to Grant Augmentation: University Honors Program – Spring 2018 Guest Speaker
VOTE ON THE MOTION **PASSES 4-0-1**

- 4) Action Item: Travel Grant: Alpha Kappa Psi – Principled Business Leadership Institute Conference

Alejo presented regarding this event that hopes to take 35 students to the Principled Business Leadership Institute in San Francisco. Students will partake in a leadership conference with seminars and classes based around improving marketing, finance, and communication skills as well as an opportunity to network with likeminded individuals and employers.

Alejo provided an amended request for this travel grant; the new amount requested is \$5,184. They are only going to go for 2 days, instead of 3 and they are driving instead of flying. The rooms have already been booked and they are asking for funds to help cover the conference fees.

Ware pointed out that in the original grant, the organization was going to contribute about \$5,000 towards this trip. Asked if the organization still has this funding available if they weren't fully funded.

Alejo explained that they do have these funds available, but they are trying to leave some money for the events they would have during Rush Week.

Taylor pointed out that even though they have the \$5,000 in their account, since the amount requested is lower, the organization is still contributing the required 30% of costs.

Yamagiwa asked if ASI had funded this program before and asked how this organization usually gets funding for this event. Alejo explained that they usually raise the money themselves and it comes from their dues. They also had many more people that were interested in attending this event this year.

Yamagiwa asked if this would be funded from CYUF since this event would not be taking place on campus.

Taylor recommended that they table this application to find out if this application should be funded from CYUF or from Student Travel Fund.

Total Cost of Travel: \$14,255

Organization's Share of Cost: \$5,000

Requested: \$9,255

(M) Wanless (S) Yamagiwa to table Travel Grant: Alpha Kappa Psi – Principled Business Leadership Institute Conference until next week's meeting

VOTE ON THE MOTION

PASSES 4-0-1

B. Student Travel Fund (STF)

1) Action Item: Kelsey Doiron – 2017 American Geophysical Union (AGU) Fall Meeting

Doiron will be traveling to New Orleans to present their research from their Master's thesis research. They hope to use this experience as an opportunity to network and share ideas with other professionals in the field, such as biomarkers experts from all around the world.

Requested: \$400 (airfare & conference fees)

*\$400 maximum award

(M) Yamagiwa (S) Sath to approve \$310 from STF to Kelsey Doiron – 2017 American Geophysical Union (AGU) Fall Meeting

VOTE ON THE MOTION

PASSES 4-0-1

2) Action Item: Thuy Trinh-Nguyen – Academy of Criminal Justice Sciences (ACJS) Conference

Trinh-Nguyen will be traveling to New Orleans to present their master's thesis on Asian American substance abuse. They hope to be able to inform their colleagues about this issue to promote further research on the subject and encourage the development of preventative measures for drug-related harms.

Wanless reminded the board that they have \$931 in the Student Travel Fund and Kelsey Doiron was fully funded for their student research application, so they should take these things into consideration.

Taylor suggested going over the budget, given that they usually have rollbacks once the semester is over from funds that are never used.

Requested: \$400 (airfare & conference fees)

*\$400 maximum award

(M) Yamagiwa (S) Sath to approve \$310 from STF to Thuy Trin Nguyen – Academy of Criminal Justice Sciences (ACJS) Conference

VOTE ON THE MOTION

PASSES 4-0-1

3) Action Item: Tiffany Rivers – 2018 Academy of Criminal Justice Sciences (ACJS) Conference

Rivers will be traveling to New Orleans to present their master's thesis on African American inner-city gun violence. They hope to raise awareness on this issue, while providing insight to scholars, organizations, and policymakers who can effectively address the needs of young black males.

Sath asked if the conference fees were \$30 or \$100. Rivers clarified that conference fees were \$30 and the flight was going to be about \$343 but they have not booked it yet.

Requested: \$400 (airfare & conference fees)

*\$400 maximum award

(M) Yamagiwa (S) Sath to approve \$310 from STF to Tiffany Rivers – 2018 Academy of Criminal Justice Sciences (ACJS) 55th Annual Meeting

VOTE ON THE MOTION

PASSES 4-0-1

C. Student Research Fund (SRF)

- 1) Action Item: Kelsey Doiron – Compound Specific Hydrogen Isotope Analysis of Plant Leaf Waxes for Paleoclimatic Reconstruction in Vietnam

Doiron presented on this research that aims to produce an initial climate record from a tropical crater lake in Vietnam using compound specific isotope analysis of preserved plant leaf waxes evaluated from lake sediment.

Wanless asked for clarification from Doiron regarding the \$5,000 department grant and if those funds had already been exhausted. Doiron answered that those funds have been used to travel to Indiana to conduct the compound specific isotope analysis in January, June, and in September/October.

Requested: \$1,000

(M) Wanless (S) Sath to approve \$1,000 from SRF to Kelsey Doiron – Compound Specific Hydrogen Isotope Analysis of Plant Leaf Waxes for Paleoclimatic Reconstruction in Vietnam

VOTE ON THE MOTION

PASSES 5-0-1

- 2) Action Item: Jenifer Lindley Lipman – Role of Leadership in a Head Start Preschool Through Third Grade Continuum

Lipman is conducting a qualitative study using a comparative case study design that will explore how school leadership understand and support Head Start as part of their PreK-3 continuum and their role in promoting and sustaining family engagement. The data will be collected at elementary school with a Head Start program established on campus.

Requested: \$1,000

(M) Wanless (S) Sath to approve \$1,000 from SRF to Jenifer Lindley Lipman – Role of Leadership in a Head Start Preschool Through Third Grade Continuum

VOTE ON THE MOTION

PASSES 4-0-1

D. Facility Fee Waiver

There were none.

8. UNFINISHED CORPORATE BUSINESS

There was none.

9. NEW CORPORATE BUSINESS

- A. Action Item: Approval of Reallocation of Funds from Student Research Fund to Post Season Travel Fund

(M) Wanless (S) Inieto to approve the Reallocation of \$2,000 from Student Research Fund to Post Season Travel Fund to correct a previous reallocation done in error at BOC meeting #13 on 11-2-17

VOTE ON THE MOTION

PASSES 4-0-1

10. REPORTS

- A. Treasurer

Treasurer Wanless reported the following:

- Nothing to report

B. Senate Representative

Senator Yamagiwa reported the following:

- passed the ASIMBOT Bylaw Resolution on a 1st reading
- Passed resolution commemorating Dr. Jean Caveness on a 1st reading
- There was a discussion regarding ASI Campus Climate which was in order to relate the ASI Stands resolution which is still in the works

C. Executive Director

Ware reported the following:

- Nothing to report

11. VOLUNTARY CLOSING COMMENTS

Taylor commended the board for staying on task and getting through this week's extensive agenda.

Yamagiwa asked if next semester's meetings are going to be on Thursdays at 2:00 pm and if there was any chance that this was going to change.

Wanless stated that this was not going to change.

Yamagiwa suggested having another training session with Executive Director Richard Haller so that they can be especially prepared before next semester's meetings. Yamagiwa also suggested creating a document of FAQs for all of the board members so they don't have to keep looking stuff up during the meetings. Yamagiwa believes that this would help meetings run much more smoothly next semester.

Taylor agreed and believes that this would help because a lot of the policies and rules are constantly changing so it would be good for them to have the current policy readily accessible.

12. ADJOURNMENT

Without objection, Treasurer Wanless adjourned the meeting at 3:54pm.