

**BOARD OF CONTROL MINUTES**

**Meeting #28**  
April 12, 2018

**1. CALL TO ORDER**

Treasurer Jonathan Wanless called the meeting to order at 2:01pm.

**2. ROLL CALL**

Voting Members Present

Jonathan Wanless (ASI Treasurer)  
Leen Almahdi (ASI President Designee)  
Sofia Musman (ASI Vice President)  
Lauren Rhea (ASI Senate Representative) (Ar @ 2:47pm)  
Sharon Taylor (CSULB President Designee)  
Surajit Roy (Faculty Rep)

Voting Members Absent

Thulani Ngazimbi (ASI Senate Representative)

Non-voting Members Present

Richard Haller (ASI Executive Director)  
Piya Bose (Student Affairs Representative)

Non-voting Members Absent

Martiz Ware (ASI Executive Director Designee)

**3. ADDITIONS/CORRECTIONS TO THE AGENDA**

- Strike Item #7-A-1: Child and Family Associated Students – CPR Certification Workshop
- Correction Item #8-B: 2018-19 ASI Operating Budget

**Treasurer Wanless moved to approve Board of Control (BOC) Agenda, Meeting #28, April 12, 2018, as amended**

**VOTE ON THE MOTION**

**PASSES with unanimous consent**

**4. COMMENTS**

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

**5. APPROVAL OF MINUTES**

A. Board of Control Meeting #27, April 5, 2018

**(M) Musman (S) Roy to approve Board of Control (BOC), Meeting #27, April 5, 2018**

**VOTE ON THE MOTION**

**PASSES with unanimous consent**

B. Sub-committees

There were none.

## 6. STATUS OF FUNDS SUMMARY

Treasurer Wanless reported:

### SP18 Summary

Current Year Unallocated Fund (CYUF): \$17,722

Student Travel Fund (STF): \$-1,036 + \$5,000 Transfer = \$3,964

Student Research Grant (SRG): \$0

Athletic Facility Fee Waivers: \$5,000

University Student Union (USU) Waivers: \$2,417

Carpenter Performing Arts Center (CPAC) Waivers: 0

Post Season Sports Fund: \$18,500

## 7. GRANT APPLICATION HEARINGS

### A. Current Year Unallocated Fund (CYUF)

- 1) Grant Application: Child and Family Associated Students – CPR Certification Workshop

\*This item was stricken, per the organization's request

- 2) Grant Application: Sigma Lambda Beta – CPR Awareness Day

Medrano presented on this recurring event that aims to promote or sponsor public service to the surrounding community. This event has been an annual event for the past 16 years and they hope to provide the opportunity to students to gain knowledge of this highly important skill.

Taylor explained that they would not need to have to switch to CSULB's insurance; they would just need to be named on the petition. There should be no fee for that, so they recommended that they look into it before their event.

Musman suggested that if they fund this event, it should be with the exception of the \$1,600 listed for the insurance fee.

Total Program Expense: \$4,300

Requested: \$3,500

**(M) Musman (S) Roy to approve \$1,900 from CYUF to Grant Application: Sigma Lambda Beta – CPR Awareness Day**

**VOTE ON THE MOTION**

**PASSES 4-0-1**

- 3) Travel Grant: Food Science Club – California Polytechnic State University, San Luis Obispo

No representative was present for this organization; tabled indefinitely

Total Travel Costs: \$2,400

Requested: \$1,680

**(M) Wanless (S) Almahdi to table indefinitely Food Science Club – California Polytechnic State University, San Luis Obispo**

**VOTE ON THE MOTION**

**PASSES 4-0-1**

### B. Student Travel Fund (STF)

- 1) Harmanjot Singh – California Association of Teachers of English to Speakers of Other Languages (CATESOL) Singh is going to be presenting their research at CATESOL in San Diego on April 21<sup>st</sup>. They also hope to network with other professionals in the field and be a positive representation of the kinds of research being done at CSULB.

Requested: \$169 (mileage & conference fees)

\*\$400 maximum award

**(M) Musman (S) Roy to approve \$169 from STF to Harmanjot Singh – California Association of Teachers of English to Speakers of Other Languages (CATESOL)**

**VOTE ON THE MOTION**

**PASSES 4-0-1**

2) Sultan Mukhtar – Campus Movie Fest Cannes 2018

Mukhtar will be traveling to Cannes, where they were invited to present their short film. This is the largest and most prestigious student film festival in the world, having showcased more than 20,000 student films at their events. Mukhtar hopes to be a positive representation of CSULB and the work that our students do here.

Requested: \$500 (airfare & conference fees)

\*\$500 maximum award

**(M) Musman (S) Almahdi to approve \$500 from STF to Sultan Mukhtar – Campus Movie Fest Cannes 2018**

**VOTE ON THE MOTION**

**PASSES 4-0-1**

3) Western Psychological Association Conference

Students will be traveling to the Western Psychological Association Conference in Portland to present their research. They will also be attending the other lectures and workshops during their time at the conference and will use this as a networking opportunity with other professionals in the field.

a. Graham Bowers (co-author)

Requested: \$220 (airfare & conference fees)

\*\$400 maximum award

**(M) Wanless (S) Almahdi to approve \$220 from STF to Graham Bowers**

**VOTE ON THE MOTION**

**PASSES 4-0-1**

b. Alissa Vandenberg (co-author)

Requested: \$295 (airfare & conference fees)

\*\$400 maximum award

**(M) Wanless (S) Musman to approve \$295 from STF to Alissa Vandenberg**

**VOTE ON THE MOTION**

**PASSES 4-0-1**

4) Western Psychological Association Conference

Students will be traveling to the Western Psychological Association Conference in Portland to present their research. They will also be attending the other lectures and workshops during their time at the conference and will use this as a networking opportunity with other professionals in the field.

a. Vivianna Goh

Requested: \$247 (airfare & conference fees)

\*\$400 maximum award

**(M) Almahdi (S) Musman to approve \$247 from STF to Vivianna Goh**

**VOTE ON THE MOTION**

**PASSES 5-0-1**

b. Jeanette Pattison

Pattison's statement corrected the amount requested for \$301.

Requested: \$400 (airfare & conference fees)  
\*\$400 maximum award

**(M) Musman (S) Almahdi to approve \$301 from STF to Jeanette Pattison  
VOTE ON THE MOTION**

**PASSES 4-0-1**

c. Jamie Wang

Requested: \$242 (airfare & conference fees)  
\*\$400 maximum award

**(M) Wanless (S) Musman to approve \$242 from STF to Jamie Wang  
VOTE ON THE MOTION**

**PASSES 4-0-1**

C. Student Research Fund (SRF)  
There were none.

D. Facility Fee Waiver  
There were none.

## **8. UNFINISHED CORPORATE BUSINESS**

A. Discussion Item: Student Travel Fund Submission Closing

Wanless informed the board that since they are running low on funds, they should consider when they would like to close the applications for Student Travel Fund.

Musman thinks that if they close it next week, then that would still give us 3 weeks to fund students for some Student Travel and for Grant applications.

Haller suggested making the 16<sup>th</sup> the deadline for all Student Travel Fund applications.

Wanless thinks they should keep it open because there might be some people who will travel during the summer, before the end of the fiscal year on June 30<sup>th</sup>.

B. Action Item: 2018-19 ASI Operating Budget (3<sup>rd</sup> & Final Reading)

**(M) Wanless (S) Musman to approve 2018-19 ASI Operating Budget (3<sup>rd</sup> & Final Reading)**

**VOTE ON THE MOTION**

**PASSES 5-0-1**

## **9. NEW CORPORATE BUSINESS**

A. Action Item: Transfer of Funds from Current Year Unallocated Fund (CYUF) to Student Travel Fund (STF)

Haller suggested transferring \$5,000.

**(M) Musman (S) Almahdi to approve Transfer of \$5,000 from Current Year Unallocated Fund (CYUF) to Student Travel Fund (STF)**

**VOTE ON THE MOTION**

**PASSES 5-0-1**

## **10. REPORTS**

A. Treasurer

Treasurer Wanless reported the following:

- Reminder: April 27 – Spring Grant Allocation Hearings

B. Senate Representative

Senator Rhea reported the following:

- Invocation by Pam Rayburn, which was fitting because they are spearheading some events this month for Sexual Assault Awareness Month.
- Passed for 3<sup>rd</sup> & Final Reading: ASI Stands Against White Supremacy Resolution
- Passed: Resolution commemorating Dr. Joseph White
- Passed: Special Election changes in the bylaws to change the pronouns from he/she to them/their

C. Executive Director

Haller reported the following:

- Books for March have been closed
- CSU Office of Audit and Advisory Services recently concluded an audit of student organizations on campus, which included ASI, SLD, and Club Sports. Their audit report preliminary draft came out last week, and there were some finding with respect to ASI. Haller shared the following:
  - Want us to stop issuing cash advances
  - Took issue with the fact that we were not having all students that traveled sign liability waivers, so they would like us to start doing that consistently for STF and CYUF Travel Grants
  - Some of our policies were out date, specifically the policy on banking and student organizations. Policy erroneously states that all student organizations were prohibited from having off campus banking accounts, which is untrue. There are some exceptions and there is a policy set in place for that.
  - Policy on agency accounts states that in order to open an agency account, a student has to go through fiscal certification; this is not the case.
  - Finalize cash handling policies and procedures; they are currently in draft form.

**11. VOLUNTARY CLOSING COMMENTS**

Wanless thanked Taylor and Dr. Bose for their service to the board and to the students of CSULB. They will be greatly missed by the board.

**12. ADJOURNMENT**

**Without objection**, Treasurer Wanless adjourned the meeting at 3:16 pm.