

BOARD OF CONTROL (BOC) MINUTES
Meeting #26
March 26, 2019

1. CALL TO ORDER

Chair Jesse Luna called the meeting to order at 3:32pm

2. ROLL CALL

Voting Members Present

Jesse Luna, ASI Treasurer

Genesis Jara, ASI President

Leen Almahdi, ASI Vice President

Frances Canales, ASI Senate Representative

Omar Prudencio Gonzalez, ASI Senate Representative (Dp @ 4:55pm)

Surajit Roy, CSULB Faculty Representative

Voting Members Absent

Sean Lee, CSULB President Designee

Non-voting Members Present

Richard Haller, ASI Executive Director

Trace Camacho, CSULB Student Affairs Representative

Staff Present

Martiz Ware, ASI Director Administrative Services (Ar @ 4:21pm)

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Almahdi (S) Prudencio Gonzalez to approve Board of Control (BOC) Agenda, Meeting #27, April 9, 2019

VOTE ON THE MOTION

PASSES 6-0-0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

A. Action Item: Board of Control (BOC) Minutes, Meeting #25, March 19, 2019

B. Action Item: Board of Control (BOC) Minutes, Meeting #26, March 26, 2019

C. Action Item: Human Resources Management Committee (HRMC) Minutes, Meeting #8, January 25, 2019

D. Action Item: Isabel Patterson Child Development Center Board of Trustees (IPCDCBOT) Minutes, Meeting #5, February 22, 2019

(M) Prudencio Gonzalez (S) Almahdi to approve Action Item Minutes #5-A through #5-D

VOTE ON THE MOTION

PASSES 6-0-0

6. STATUS OF FUNDS SUMMARY

Spring 2019 Summary

Current Year Unallocated Fund (CYUF): \$6299

Student Travel Fund (STF): \$3216

Student Research Fund (SRF): \$7465
University Student Union (USU) Waivers: \$3400
Carpenter Performing Arts Center (CPAC) Waivers: 3
Athletic Facility Fee Waivers: \$1153
Post Season Sports Fund \$25000

7. GRANT APPLICATION HEARINGS

- 1) Action Item: Grant Augmentation: Men's Rugby - USA Rugby National Championship Quarterfinals
(M) Canales (S) Prudencio Gonzalez to approve \$5000 from Post Season Sports Fund to Grant Augmentation: Men's Rugby - USA Rugby National Championship Quarterfinals
VOTE ON THE MOTION **PASSES 6-0-0**

- 2) Action Item: Program Grant: Minorities and Philosophy – Spring Speakers Series
(M) Almahdi (S) Prudencio Gonzalez to approve \$400 from CYUF to Program Grant: Minorities and Philosophy – Spring Speakers Series
VOTE ON THE MOTION **PASSES 6-0-0**

- 3) Action Item: Program Grant: For Undocumented Empowered Leaders, Coming Out Shadows
(M) Almahdi (S) Jara to approve \$640 from CYUF to Program Grant: For Undocumented Empowered Leaders, Coming Out Shadows
Almahdi: revised funding award due to previous years' funding/spending amounts, and limited CYUF available.
VOTE ON THE MOTION **PASSES 6-0-0**

- 4) Action Item: Program Grant: La Raza, Helena Viramontes Annual Lecture Latina o Literature
(M) Jara (S) Almahdi to approve \$700 from CYUF to Program Grant: La Raza, Helena Viramontes Annual Lecture Latina o Literature
Jara: revised funding award due limited CYUF available.
VOTE ON THE MOTION **PASSES 6-0-0**

- 5) Action Item: Program Grant: Student Event Planners Assn
 - a) Floral Design Workshop
(M) Almahdi (S) Jara to approve \$347 from CYUF to Program Grant: Student Event Planners Assn - Floral Design
Alamhdi: revised funding award due limited CYUF available.
VOTE ON THE MOTION **PASSES 6-0-0**

 - b) Speakers Panel
(M) Jara (S) Almahdi to approve \$157 from CYUF to Program Grant: Student Event Planners Assn - Speakers Panel
Alamhdi: revised funding award due limited CYUF available.
VOTE ON THE MOTION **PASSES 6-0-0**

- *The following requests' presentations were heard at last week's meeting*
- 6) Action Item: Grant Augmentation: Crew Team – Long Beach State Rowing
(M) Almahdi (S) Jara to approve \$3525 from Post Season Sports Fund to Grant Augmentation: Crew Team – Long Beach State Rowing
VOTE ON THE MOTION **PASSES 6-0-0**

- 7) Action Item: Grant Augmentation: Ski & Snowboard – USCSA National Championship
(M) Canales (S) Jara to approve \$5725 from Post Season Sports Fund to Grant Augmentation: Ski & Snowboard – USCSA National Championship

VOTE ON THE MOTION

PASSES 6-0-0

- 8) Action Item: Program Grant: Studio Orchestra at BCCM, Studio Orchestra Present Chloe Agnew
(M) Almahdi (S) Jara to approve \$2145 from CYUF to Program Grant: Program Grant: Studio Orchestra at BCCM, Studio Orchestra Present Chloe Agnew

VOTE ON THE MOTION

PASSES 6-0-0

- 9) Action Item: Travel Grant: Society of Petroleum Engineers (SPE) – SPE Western Regional Meeting
(M) Jara (S) Almahdi to approve \$150 from CYUF to Travel Grant: Society of Petroleum Engineers (SPE) – SPE Western Regional Meeting

VOTE ON THE MOTION

PASSES 6-0-0

- 10) Action Item: Travel Grant: Theta Tau Professional Engineering Fraternity
(M) Almahdi (S) Jara to approve \$500 from CYUF to Travel Grant: Theta Tau Professional Engineering Fraternity

VOTE ON THE MOTION

PASSES 6-0-0

A. Facility Fee Reduction Request

- 1) Action Item: ASI Beach Pride Events – An Evening with Ken Jeong **TC 3:35pm**
(M) Prudencio Gonzalez (S) Canales to approve one (1) Carpenter Performing Arts Facility Fee Waiver to ASI Beach Pride Events – An Evening with Ken Jeong

VOTE ON THE MOTION

PASSES 6-0-0

**The following request's presentations were heard at last week's meeting*

- 2) Action Item: Physical Therapy Student Assn – Physical Therapy Graduation Ceremony
(M) Almahdi (S) Prudencio Gonzalez to approve \$832 from Facility Fee to Physical Therapy Student Assn – Physical Therapy Graduation Ceremony

VOTE ON THE MOTION

PASSES 6-0-0

B. Student Research Fund (SRF)

**The following request's presentations were heard at last week's meeting*

- 1) Action Item: Kimberly Sanchez – Influence of US Policy Uncertainties on the Mental Health Treatment Seeking Decision-Making Process of Unauthorized Hispanic/Latino Immigrants: A Qualitative Investigation
(M) Almahdi (S) Jara to approve \$1000 from SRF to Kimberly Sanchez – Influence of US Policy Uncertainties on the Mental Health Treatment Seeking Decision-Making Process of Unauthorized Hispanic/Latino Immigrants: A Qualitative Investigation

VOTE ON THE MOTION

PASSES 6-0-0

C. Student Travel Fund (STF)

- 1) Action Item: Katherine Scully – Southwest Anthropological Assn (SWAA) 90th Annual Conference **TC 3:40pm**
(M) Luna (S) Prudencio Gonzalez to table STF to Katherine Scully – Southwest Anthropological Assn (SWAA) 90th Annual Conference

VOTE ON THE MOTION

PASSES 6-0-0

**The following request's presentations were heard at last week's meeting*

- 2) Action Item: Society for Industrial/Organizational Psychology (SIOP) Conference
a) Alsatia Folk
(M) Prudencio Gonzalez (S) Almahdi to approve \$175 from STF to Alsatia Folk - Society for Industrial/Organizational Psychology (SIOP) Conference

VOTE ON THE MOTION

PASSES 6-0-0

b) Nicole Saulnier
(M) Prudencio Gonzalez (S) Almahdi to approve \$175 from STF to Nicole Saulnier - Society for Industrial/Organizational Psychology (SIOP) Conference
VOTE ON THE MOTION **PASSES 6-0-0**

3) Action Item: Christiana Koch – Ohio State University Multiple Perspectives Conference
(M) Jara (S) Almahdi to approve \$353 from STF to Christiana Koch – Ohio State University Multiple Perspectives Conference
VOTE ON THE MOTION **PASSES 6-0-0**

4) Action Item: Odalis Perez - National Council on Undergraduate Research (NCUR) 2019
(M) Prudencio Gonzalez (S) Jara to approve \$400 from STF to Odalis Perez - National Council on Undergraduate Research (NCUR) 2019
VOTE ON THE MOTION **PASSES 6-0-0**

5) Action Item: Jessica Pugel – Western Psychological Assn
(M) Almahdi (S) Prudencio Gonzalez to approve \$75 from STF to Jessica Pugel – Western Psychological Assn
VOTE ON THE MOTION **PASSES 6-0-0**

1. UNFINISHED BUSINESS

A. Action Item: 19/20 Proposed Associated Students Operating Budget (3rd Reading)
Haller reviewed the following budget adjustments.

Description	G/L Account Number (9 digits)	Decrease Amount	Increase Amount
BUDGET DEFICIT FROM INITIAL DRAFT	Beginning Deficit	(406,273.00)	
INCREASE REVENUE FOR REVISED ENROLLMENT PROJECTIONS	501-0000-00		(77,477.00)
SUSPEND CAPITAL OUTLAY PROGRAM FOR 19/20	799-9207-00	63,733.00	
TRANSFER AFTER-HOURS STUDY CENTER TO USU BUDGET	7##-7039-00	37,278.00	
TRANSFER BEACH PANTRY TO USU BUDGET	7##-7367-00	35,899.00	
RECALCULATE BPE STUDENT ASSISTANT COSTS	707-3206-00	2,482.00	
RECALCULATE ASBO STUDENT ASSISTANT COSTS	707-9003-00	16,219.00	
INCREASE ALLOCATION FOR ASBO NON-CAPITAL EQUIPMENT	792-9003-00		500.00
INCREASE REVENUE FOR COMMUNICATIONS BASED ON 18-19	511-9266-00		(1,000.00)
RECALCULATE COMMUNICATION STUDENT ASSISTANT COSTS	707-9266-00	1,338.00	
RECALCULATE DEVELOPMENT STUDENT ASSISTANT COSTS	707-9379-00	594.00	
RECALCULATE GOVT AFFAIRS STUDENT ASSISTANT COSTS	707-4407-00	7,722.00	
REDUCE ALLOCATION FOR CHESS TO COVER 15 NOT 20 STUDENTS	719-4566-00	4,500.00	
ADD PROVISION FOR RECOVERED EXPENSE FOR Ee RELATIONS	511-9477-00		(10,000.00)
RECALCULATE HR OFFICE STUDENT ASSISTANT COSTS	707-9477-00	333.00	
RECALCULATE IT SERVICES STUDENT ASSISTANT COSTS	707-9491-00	545.00	
REVISE ESTIMATE FOR REVENUE FROM CHILD CARE FEES	511-7###-00		(43,511.00)
RECALCULATE IPCDC STUDENT ASSISTANT COSTS	707-7###-00	14,914.00	
REDUCE PRINTING/DUPLICATING REQUEST FOR SUSTAINABILITY	715-7208-00	3,300.00	
RECALCULATE RECYCLING CENTER STUDENT ASSISTANT COSTS	707-9718-00	79,352.00	
RECALCULATE 22 WEST MEDIA STUDENT ASSISTANT COSTS	707-3###-00	47,258.00	
REDUCE NON-CAP EQUIPMENT REQUEST FOR 22 WEST	792-3###-00	1,500.00	
INCREASE ALLOCATION TO PRO RATA AMOUNT - STU ORG ACTIVITIES	7##-####-##		11,697.00
INCREASE ALLOCATION TO PRO RATA AMOUNT - STU SUPP SVCS	7##-####-##		2,010.00
REDUCE PRINTING/DUPLICATING COSTS BASED ON PY SPENDING	715-####-##	4,283.00	
REDUCE OFFICE SUPPLY REQUESTS BASED ON PY SPENDING	717-####-00	4,935.00	
REDUCE PROGRAM SUPPLY REQUESTS BASED ON PY SPENDING	718-####-##	21,270.00	
REDUCE STAFF DEVELOPMENT COSTS FOR IPCDC	720-7###-00	3,000.00	
REDUCE ADVERTISING REQUESTS BASED ON P/Y SPENDING	725-####-00	6,224.00	
REDUCE TELECOMMUNICATION REQUESTS BASED ON P/Y SPENDING	738-####-00	1,396.00	
REDUCE FEES/DUES/SUBSCRIPTION REQUESTS BASED ON P/Y	748-4407-00	321.00	
INCREASE FULL-TIME PAYROLL FOR 4% COST OF LIVING ADJUSTMENT	701-####-00		58,596.00
INCREASE FULL-TIME BENEFITS FOR 4% COST OF LIVING ADJUSTMENT	709-####-##		11,308.00
	Ending Deficit		
	Totals	(47,877.00)	(47,877.00)
Explanation			-
ADJUST 19-20 ASSOCIATED STUDENTS OPERATING BUDGET FOR REVISIONS AND CORRECTIONS SUBMITTED BY DEPARTMENT MANAGERS AND ASI EXECUTIVE DIRECTOR.			

2. NEW BUSINESS

A. Discussion item: Spring Grant Application Evaluation Criteria

Rubric for Evaluating Student Organization Grant Applications

Past Funding/Frequency of Requests

Number of requests submitted for the funding period in question

1 point:	Organization has received 9 or more grants during the current academic year
3 points:	Organization has received 5 – 6 grants during the current academic year
5 points:	Organization has received 1 – 2 grants during the current academic year

Benefit to Students

Extent to which program benefits the individual planner(s), the organization and the university by showcasing CSULB in a positive light

1 point:	Benefits the individual planner and other club officers only
3 points:	Benefits the entire organization’s membership, as well as the planner
5 points:	Benefits the organization’s membership as well as other students

Student/Club Support and Commitment

Extent to which program relies on ASI funding and the processes in place to ensure participant attendance or commitment.

1 point:	Organization is relying on ASI for more than 70% of the funding needed for the event/activity
3 points:	Organization will be relying on its other resources (membership dues, basic fundraising) to meet the 30% revenue commitment
5 points:	Organization is relying on ASI for less than 70% of the funding needed for the event/activity OR has a devised fundraising plan specifically for this activity/event (e.g., ticket/admission charges, co-sponsors, sales activity, etc.) that meets the 30% revenue commitment

Quality of Request

Extent to which application is complete, accurate, thorough and provides enough information for the Board to discuss request without necessary follow up

1 point:	Application is missing one or more pieces of information needed to make a funding decision
3 points:	Application is complete; however, it is missing substantial information, program description is vague or needs more information. Upon review, Board generated multiple questions and needs to follow up with the applicant.
5 points:	Very thorough program description. Request includes specific dates, names of speakers, and other details. Application is free of errors and written professionally.

Support of ASI Mission

Degree to which the program seeks to accomplish one or more of the following:

- a. Complements the academic curriculum of the university and/or develops students’ career-related skills
- b. Provides leadership training and development opportunities that produce knowledgeable, ethical, and confident student leaders.
- c. Promotes cultural awareness, enhances appreciation of human diversity, and/or encourages university practices that ensure educational access and equity.
- d. Contributes to healthy lifestyles, creates a sense of belonging, promotes campus spirit, and/or cultivates an enduring regard for the university.
- e. Supports and augment the public service efforts of the university.

1 point:	Proposed program does not seek to accomplish any of the objectives listed above or is only vaguely targeted toward one.
3 points	Proposed program clearly seeks to accomplish one of the objectives listed above
5 points:	Proposed program clearly seeks to accomplish three or more of the objectives listed above.

8. REPORTS

A. Treasurer

- Spring Grant Hearings on Friday; ASI Executives will be at USUBOT meeting during the 1-2pm lunch break

B. Senate Representative

There was none.

C. Executive Director

- Will present monthly financial report at the next BOC meeting
- At-Large Grant Funding: \$314,980 requested / approximately \$100,000 less available in funding

9. VOLUNTARY CLOSING COMMENTS

There were none.

10. ADJOURNMENT

Without objection, Chair Jesse Luna adjourned the meeting at 5:04pm.