

BOARD OF CONTROL (BOC) MINUTES
Meeting #30
April 30, 2019

1. CALL TO ORDER

Chair Jesse Luna called the meeting to order at 3:32pm.

2. ROLL CALL

Voting Members Present

Jesse Luna, ASI Treasurer

Genesis Jara, ASI President (Ar @ 4pm)

Leen Almahdi, ASI Vice President

Frances Canales, ASI Senate Representative

Omar Prudencio Gonzalez, ASI Senate Representative (Dp @ 4:46pm)

Surajit Roy, CSULB Faculty Representative

Sean Lee, CSULB President Designee

Non-voting Members Present

Richard Haller, ASI Executive Director

Trace Camacho, CSULB Student Affairs Representative

Staff Present

Martiz Ware, ASI Director Administrative Services

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Luna (S) Almahdi to approve Board of Control (BOC) Agenda, Meeting #30, April 30, 2019

Luna requested the following:

- Add: Item #8-E: Discussion Item: ASI Scholarship Finalists

(M) Almahdi (S) Prudencio Gonzalez approve Board of Control (BOC) Agenda, Meeting #30, April 30, 2019, as amended

VOTE ON THE MOTION

PASSES 6-0-0

4. PUBLIC COMMENTS

A. Comments from the Gallery

Dora Gomez, Pacific Islanders Association: High School Outreach event was awarded \$5492, spent \$1347, so \$4145 is available to roll back for other organizations to use.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

A. Action Item: Board of Control (BOC) Minutes, Special Meeting #1, April 12, 2019

B. Action Item: Board of Control (BOC) Minutes, Meeting #29, April 23, 2019

(M) Prudencio Gonzalez (S) Almahdi to approve Agenda Items #5-A and #5-B

VOTE ON THE MOTION

PASSES 6-0-0

6. STATUS OF FUNDS SUMMARY

Spring 2019 Summary

Current Year Unallocated Fund (CYUF): \$1
Student Travel Fund (STF): \$1927
Student Research Fund (SRF): \$6465
University Student Union (USU) Waivers: \$2118
Carpenter Performing Arts Center (CPAC) Waivers: 2
Athletic Facility Fee Waivers: \$1603
Post Season Sports Fund \$6570

7. GRANT APPLICATION HEARINGS

A. Current Year Unallocated Fund (CYUF)

- 1) Action Item: Grant Augmentation: Crew, Men – National Championship Regatta ACRA
 Organization representatives: Ehab Rashidi and Sean McCree (coach)
 Camacho: is the amount requested \$2500 (per grant form) or \$2700 (BOC presentation)
 McCree: \$2700

Ware: Are these championships all Club Sports or University endorsed

McCree: This past weekend, there was a mix; however, this championship is all Club Sports

(M) Prudencio Gonzalez (S) Canales to approve \$2700 from Post Season Fund Grant Augmentation: Crew, Men – National Championship Regatta ACRA

VOTE ON THE MOTION

PASSES 6-0-0

- 2) Action Item: Grant Augmentation: Crew, Women – National Championship Regatta ACRA
 Organization representative: Megan Devare

(M) Almahdi (S) Canales to approve \$2700 from Post Season Fund from to Grant Augmentation: Crew, Women – National Championship Regatta ACRA

VOTE ON THE MOTION

PASSES 6-0-0

- 3) Action Item: Grant Augmentation: Women’s Ultimate Frisbee – Ultimate Frisbee Regionals
 Organization representative: Julia Britt

Luna: where was event located?

Britt: San Luis Obispo

Ware: since event has passed, is hotel folio available?

Britt: that can be obtained for board review; actual cost may be less than requested.

Prudencio Gonzalez: asked if item should be tabled until hotel folio is available

Almahdi: recommended moving forward on requested amount, in order for timely reimbursement.

(M) Almahdi (S) Canales to approve \$1400 from Post Season Fund to Grant Augmentation: Women’s Ultimate Frisbee – Ultimate Frisbee Regionals

VOTE ON THE MOTION

PASSES 6-0-0

- 4) Action Item: Program Grant: ArtsInk – Day of the Arts – Graduation Edition

(M) Almahdi (S) Canales to approve \$220 from CYUF to Program Grant: ArtsInk – Day of the Arts – Graduation Edition

VOTE ON THE MOTION

PASSES 6-0-0

B. Student Research Fund (STF)

- 1) Action Item: Bryce Leisy – Lost But Not Forgotten...

(M) Almahdi (S) Canales to approve \$700 from SRF to Bryce Leisy – Lost But Not Forgotten...

VOTE ON THE MOTION

PASSES 6-0-0

C. Student Travel Fund (STF)

- 1) Action Item: Mauricio Martinez – American College of Sports Medicine (ACSM)

(M) Almahdi (S) Prudencio Gonzalez to approve \$400 from STF to Mauricio Martinez – American College of Sports Medicine (ACSM)

VOTE ON THE MOTION

PASSES 7-0-0

8. NEW BUSINESS

- A. Action Item: Transfer of Fund from Student Research Fund to Current Year Unallocated Fund

Luna: action not needed since Pacific Islanders Association rolled back \$4145.

(M) Luna (S) Almahdi to table indefinitely the Transfer of Fund from Student Research Fund to Current Year Unallocated Fund

VOTE ON THE MOTION

PASSES 7-0-0

- B. Action Item: Procedures for Allocation of College Council Unallocated Funds

Haller reviewed the following procedure, with the last three points being the newly proposed procedures:

During the course of the 2019-2020 annual budget preparation, the Board of Control determined that each of the seven College Councils must set aside a minimum of 15% of their lump sum allocation to be placed in a College Council Unallocated Fund. This money can then be used for funding grant requests submitted during the 2019-2020 budget year. These funds will be held in a "799 – Restricted Expense" account and may not be expended until appropriately released from restriction.

College Councils have been delegated authority by the Board of Control to review and evaluate the grant applications submitted by their respective member organizations and to determine the amount of funds to allocate to each of them. As a condition for being delegated this authority, each College Council must meet the following requirements:

The following guidelines have been established to guide College Council on how to release their funds held in their respective CCUF accounts to their member organizations.

1. Councils must have constitutions or bylaws that provide voting rights in which each member organization receives one and only one vote.

2. Councils must make persistent efforts to notify each departmental association and other member organizations of the availability of this grant application process.

3. Councils can deny the participation of an organization in the allocation process because the organization failed to meet the good standing requirements set forth under the constitution of the Council. Notification of such denial must be provided to the ASI Treasurer when the College Council Allocation Summary is submitted.

4. Any organization that has been denied participation or had its funding withheld may appeal the Council's decision to the Board of Control before a final decision is made.

5. Each Council's deliberation process must provide an opportunity for member organizations to present and defend their grant application(s) to the Council.

6. Councils must maintain records of their budget deliberations and record their allocations using the "College Council Allocation Summary" form.

7. Councils must submit the completed College Council Allocation Summary and all grant applications for their respective colleges to the ASI Government Office for placement on the agenda of the next available Board of Control meeting.

8. College Council Allocations are subject to the approval of the Board of Control.

9. Funds become available for allocation no sooner than July 1, 2019.

10. Priority for funding must be given to grant requests for new programs.

11. Applications for funding from the College Council Unallocated Fund must be submitted no later than three weeks before the date of the program or event for which funding is being requested. The college councils may not accept requests for programs that have already taken place.

Discussion ensued regarding extending College Council application submissions due date from three weeks to four weeks.

(M) Luna (S) Canales to approve Procedures for Allocation of College Council Unallocated Funds with the amendment of changing the date of program from three weeks to four weeks

VOTE ON THE MOTION

PASSES

C. Action Item: Policy on Student Organization Grants – proposed revisions

Haller reviewed the proposed revisions:

- Change: fiscal periods to semester
 - Fall (July 1 to December 31)
 - Spring (January 1 to May 31)
- Allotment Schedule Amendments: requests must go before the Board of Control for review/approval

Haller: recommended back grant awards from organizations that didn't register with Student Life and Development deadline.

(M) Luna (S) Prudencio Gonzalez to approve Policy on Student Organization Grants – proposed revisions, with the amendment of that grants must be submitted by June 15th instead of May 31st

VOTE ON THE MOTION

PASSES 7-0-0

D. Action Item: Transfer Proceeds from Termination of Soroptimist House Lease to Associated Students VEBA Trust Account

Background:

In a memorandum dated April 2, 2015, it was mutually agreed that the Soroptimist House Ground Lease between CSULB and ASI would be terminated as of May 31, 2016. The Board of Control approved the termination at its regularly scheduled meeting on May 5, 2015. In exchange for the transfer of the title, the university pledged to provide a sum of \$500,000 to ASI to offset the loss of the property, and ASI pledged that it would invest this sum in its VEBA trust account to provide for the accumulation of resources for the future payment of retiree health benefits.

It was subsequently determined that since the university could not outright pay for the Soroptimist House, they would instead reimburse ASI for up to \$500,000 for building improvements done on the Isabel Patterson Child Development Center. Since that time, CSULB has reimbursed ASI in the following amounts:

- \$286,549 received on 7/25/16
- \$14,959 received on 7/25/16
- \$114,300 received on 6/26/17

ASI is still owed \$84,192 for which it is currently requesting reimbursement.

Proposal:

This proposal is to approve the transfer of \$500,000 from the Associated Students Reserve for Future Business Requirements to the Associated Students VEBA account administered by Benefit Trust.

Budget Impact:

There will be no impact on the operating budget since the transfers is being funded through reserves.

Implementation Timeline:

Upon its approval by the Board of Control, the transfer will take place immediately in order to take advantage of increased investments earning as quickly as possible.

(M) Jara (S) Almahdi to approve Transfer Proceeds from Termination of Soroptimist House Lease to Associated Students VEBA Trust Account

VOTE ON THE MOTION

PASSES 7-0-0

- E. Discussion Item: ASI Scholarship Finalists
Haller: only Luna’s list of 6 finalists have been received.

Luna: board member’s lists need to be sent to Haller by tomorrow, 10am.

9. 2019-20 SPRING GRANTS

- A. Action Item: 2019-20 Club Sports and Recreation Grant Allocation

2019-20 Allocation:	\$192,050.00
Post Season Travel:	\$25,000.00
Concussion Management:	\$ 10,000.00
Unexpected Expenses:	\$8,566.00
Total ASI Allocation:	\$235,616.00

(M) Almahdi (S) Canales to approve \$235,616 for 2019-20 Club Sports and Recreation Grant Allocation change Club Sports Director title

VOTE ON THE MOTION

PASSES

B. Action Item: 2019-20 College Council Allocations Summaries

1) College of Business (ABSOC)

Amount Requested: \$28740

Amount Allocated: \$13540

Missing grant information: distribution of funds

(M) Almahdi (S) Jara to table \$2019-20 College Council Allocations Summary - College of Business (ABSOC) until the next BOC meeting due to missing grant information

VOTE ON THE MOTION

PASSES 6-0-0

2) College of the Arts (ArtsInk)

Amount Requested: \$9095

Amount Allocated: \$9095

(M) Almahdi (S) Jara to approve \$9095 for 2019-20 College Council Allocations Summary - College of the Arts (ArtsInk)

VOTE ON THE MOTION

PASSES 6-0-0

3) College of Education (COESA)

Amount Requested: \$8216

Amount Allocated: \$5655

Missing grant information: distribution of funds

(M) Almahdi (S) Jara to table 2019-20 College Council Allocations Summary - College of Education (COESA) until the next BOC meeting due to missing grant information

VOTE ON THE MOTION

PASSES 6-0-0

4) College of Engineering (AESB)

Amount Requested: \$

Amount Allocated: \$

Missing grant information: amount total for requested/allocated, distribution of funds, vote count

(M) (S) to table 2019-20 College Council Allocations Summary - College of Engineering (AESB) until the next BOC meeting due to missing grant information

VOTE ON THE MOTION

PASSES 6-0-0

5) College of Liberal Arts (CLA)

Amount Requested: \$18377

Amount Allocated: \$17995.94

(M) Almahdi (S) Canales to approve \$17996 for 2019-20 College Council Allocations Summary - College of Liberal Arts (CLA)

VOTE ON THE MOTION

PASSES 6-0-0

6) College of Health & Human Services (CHHS)

Amount Requested: \$29371

Amount Allocated: \$12087

(M) Jara (S) Almahdi to approve \$12087 for 2019-20 College Council Allocations Summary - College of Health & Human Services (CHHS)

VOTE ON THE MOTION

PASSES 6-0-0

7) College of Natural Sciences & Mathematics (CNSM)

Amount Requested: \$14598

Amount Allocated: \$8732

(M) Almahdi (S) Jara to approve \$8732 for 2019-20 College Council Allocations Summary - College of Natural Sciences & Mathematics (CNSM)

VOTE ON THE MOTION

PASSES 6-0-0

10. REPORTS

A. Treasurer

- The year has gone by quickly and much has been accomplished

B. Senate Representative

- Reviewing ASI Consolidated Budget
- Promoting Senate vacancies

C. Executive Director

- ASI Executive Director Search
 - 5 finalists
 - Skype interviews this Friday
 - In person interviews next Friday
- Need BOC member's At-Large Organization funding reviews/recommendations
- CSU systemwide are engaged in a class action lawsuit with major credit card companies regarding credit card transaction fees; ASI possibility might receive a refund for overcharges, dating back to January 2014

11. VOLUNTARY CLOSING COMMENTS

Luna: attendance at next week's BOC meeting and Special Meeting is crucial for quorum; please advise if not able to attend

Camacho: fiscal certification should be reviewed, as times are inflexible for evening students.

12. ADJOURNMENT

Without objection, Chair Jesse Luna adjourned the meeting at 5:02pm.