

BOARD OF CONTROL (BOC) MINUTES (FINAL)
Meeting #7
September 15, 2020

1. CALL TO ORDER

Chair Adriana Andrade called the meeting to order at 3:31 p.m.

2. ROLL CALL

Voting Members Present

Omar Prudencio Gonzalez, ASI President
Maythe Alderete Gonzalez ASI Vice President
Adriana Andrade, ASI Treasurer
Jesus Gonzalez, ASI Senate Representative
Sumaiyah Hossain, ASI Senate Representative
Kristina Randig, CSULB President's Designee

Voting Members Absent

VACANT, CSULB Faculty Representative

Non-voting Members Present

Dr. Trace Camacho, CSULB Student Affairs Representative's Designee
Dr. Miles Nevin, ASI Executive Director

3. PUBLIC COMMENTS

There were none.

4. APPROVAL OF AGENDA

Hossain (MOTION) Gonzalez (SECOND) to approve Board of Control (BOC) Agenda, Meeting #7, September 15, 2020

VOTE ON THE MOTION

PASSES 0-0-6
Oppose-Abstain-Approve

5. APPROVAL OF MINUTES

A. Action Item: Board of Control Minutes, Meeting #5, September 1, 2020

Hossain (MOTION) Alderete Gonzalez (SECOND) to approve Board of Control (BOC) Minutes, Meeting #5, September 1, 2020

VOTE ON THE MOTION

PASSES 0-0-6
Oppose-Abstain-Approve

6. NEW BUSINESS

A. Discussion Item: BOC Grant Application Rubric

Andrade reviewed the draft rubric which will be utilized to support student organization grant requests.

- Items that should be observed
 - Does the organization intend to use the funds to assist CSULB students?
 - Has the organization presented a detailed plan on how the funds will be used?
 - Has the organization included a coherent and realistic budget for the program/event?
 - Does the grant application reflect at least 30% of program expenses coming from fundraising or other sources?
- Under COVID-19 (specifically)
 - Is this event or program compliant with university and public health guidelines?

- Does this event or program achieve adequate physical distancing?
- Is this grant requiring a specific technology purchase? If so we can refer them to some existing resources.
- Ensure that event is accessible
 - Provide resources on how to make programming accessible
- Is this a re-occurring program? How many times has it happened in the past? Should it go through Spring Grant instead? New programming – has occurred less than 3 years
- Items that should be avoided
 - Is the organization’s request one that relates to academic instruction, a graduation requirement, or that supplants the responsibility for funding from an academic department?
 - Does the organization plan to purchase gifts or supplies that can be considered gifts to its members?

B. Discussion Item: Review of Fiscal and Personnel Policies

Andrade reviewed the following updated ASI policies and highlighted their identified importance and recent changes:

- Human Resources
- Executive Director Succession and Evaluation
- Sustainability
- Conflict of Interest
- Risk Management
- Accounting
- Procurement
- Student Organization Grants
- Student Travel

7. REPORTS

A. Information Item: ASI Treasurer

- BOC grants deadline: April 27, 2021
- Program grants: proposed that student organizations be required to submit valid quotes along with grant application in order to assist in accurate virtual event funding

B. Information Item: ASI Senate Representative

Hossain

Last meeting

- Approved Consent Calendar
- Reports: ASI President, ASI Executive Director, At-Large Senators

C. Information Item: ASI Executive Director

Ware

- Senate Audit Committee (SAC): Friday, September 18th, 2pm; final audit meeting

8. CLOSING COMMENTS

Andrade: in light of recent university announcement that virtual instruction will continue through spring 2020, they are open to any BOC meeting suggestions.

9. ADJOURNMENT

Without objection, Chair Adriana Andrade adjourned the meeting at 4:08 p.m.