

CABINET MINUTES

Meeting #5

October 3, 2016

1. CALL TO ORDER

Chair Argame called the meeting to order at 10:10am.

2. ROLL CALL

Voting Members Present

Matthew Argame (Chair/Chief of Staff)
Dale Lendrum (Secretary for System-Wide Affairs)
Kenia Duarte (Secretary for AB540 & Undocumented Students)
Author Yao (Secretary for Academic Affairs)
Alex Bellenger (Secretary for City Affairs)
Victoria Villa (Secretary for Cultural Diversity)
Courtney Yamagiwa (Secretary for Internal Affairs) **(AR@10:14AM)**
Emily Ayers (Press Secretary) **(DP@10:55AM)**
Amanda Martinez (Secretary for Sustainability)
Marc Guest (Secretary for Veterans Affairs) **(DP@10:55AM)**
LaKeisha Jeanmarie (Secretary for Government Recruitment) **(AR@10:11AM)**
Simran Nath (Secretary for Disability Affairs) **(DP@10:55AM)**

Voting Members Absent

Paul Fernandez (Secretary for LGBTQ+ Affairs)
VACANT (Secretary for International Student Affairs)
VACANT (Attorney General)
Jacee Cantler (Secretary for Women's & Gender Equity Affairs)
Justin Bradley (Public Defender)
Marvin Flores (ASI President)

Non-voting Members Present

Non-voting Members Absent
Ms. Lindsay San Miguel (Interim Asst. Director of Student Involvement & Leadership)

Guests

3. PUBLIC COMMENTS

There were no public comments.

4. ADDITIONS /CORRECTIONS AND APPROVAL OF THE AGENDA

(M) Lendrum (S) Yao to approve the Cabinet Agenda Meeting #5, October 3, 2016

VOTE ON THE MOTION

PASSES 12-0-0

5. ANNOUNCEMENTS FROM THE CHAIR

Chief of Staff Argame reported the following:

- The budget has been confirmed and during the one-on-one's let him know any events that will be happening for the year so that the budget can be allocated accordingly.
- Reminded the board of the importance of shared governance because it is the way that ASI Student Government learns what is happening around campus. He reminded everyone to send out their reports for the committee meetings and they should be done 5 days after the meeting. It is how the Executives find out what is happening throughout the university.

6. ANNOUNCEMENTS FROM THE PRESIDENT

President Flores had no report.

7. APPROVAL OF THE MINUTES

A. Action item: Cabinet Meeting #4 Minutes, September 26, 2016

8. UNFINISHED BUSINESS

No unfinished business.

9. NEW BUSINESS

A. Cabinet meeting time

- Cabinet members discussed changing the meeting time to 9am or 9:30am. Press Secretary Ayers said it works best for her to move the meetings to 9am because she has class at 11am. Sec. Guest said it would work better to move it earlier for him that way he can hear what everyone has to say that is important. Sec. Lendrum said he teaches from 8am to 8:50am so 9:30am works best for him. Sec. Villa suggested a middle ground time of 9:15am.
- Cabinet decided that 9:30am works best for a majority of the group, but the vote will be held until the next meeting.

10. REPORTS

A. Secretary for System-Wide Affairs

Secretary Lendrum reported:

Work completed since last report:

- Attended Lobby Corps meeting
- CSSA Bills of Interest update
- CHESS process timeline (California Higher Education Student Summit) held in Sacramento in March with hundreds of CSU students lobbying on behalf of things that concerned them most.
- District visits- members will visit assembly members in offices prior to going to Sacramento, and Lobby Corps will also invite them to come and address Lobby Corps at a meeting.
- Registered 25+ voters.

Goals for the next week:

- Fill 1 vacant Lobby Corps Student-at-Large vacancy.
- Register 25 more voters.
- Approve CHESS process and timeline.
- Thank an ASI/USU member for service.
- Approve moving forward with Project Rebound support.

Student Concerns:

No student concerns

Sec. Yamagiwa asked since Prop 55 was endorsed by the Board of Trustees if Lobby Corps take a position of support it. Sec. Lendrum said that Lobby Corps took a position of support for Prop 55 and senators on Lobby Corps are taking the endorsement to the Senate to encourage passing a resolution in support of it. Sec. Lendrum said that during voter registration they have information for students to look over regarding the propositions.

B. Secretary for Veterans Affairs

Secretary Guest reported:

Work completed since last report:

- Continued work on Veterans Day 5k run.
- Continued work on SVA National conference. Sec. Guest met with the President of Vet Net and discussed with President Marvin having CSULB show up for the City of Long Beach's Veteran's Day Parade. There might be conflicts because November 5th is the day of Homecoming, but they are discussing ways to coordinate ASI support.
- Discussed options for creating a four hour space on campus for student veterans.

Goals for next week:

- Finalize events for Veterans week on campus.
- Finalize budget for SVA Conference.
- Create drop-off point for photos of CSULB Veteran's to be displayed during Vet week.

Student Concerns:

No student concerns.

Sec. Guest said there is still space in the November 4th VetNet Ally Training Program. Chief of Staff Argame reminded the importance of Ally trainings and representing the entire student body. He said there isn't a flyer for the event but one will be coming out soon for the week of events.

C. Press Secretary

Press Secretary Ayers reported:

Work completed since last report:

- "Weekly Recap" now has a sign up link on ASI Student Government website and completed 5th Recap.
 - Worked with VP Vournas to get them on the Kbeach show with Conoley.
 - Coordinated times for "Beach Buzz" to film "100 Classes in 100 Days" and on Beach Pantry, as well as future episode ideas.
 - Met Pam Rayburn at the WGEC and discussed the articles for Domestic Violence Awareness Month, set up interviews and received contact information for event programmers, etc.
 - Met with April Dela Cruz and Jordan Daniels (social media)
- Updated them on important things past week
-Gave them key events to look forward too
-Ideas for them to attend meetings, do takeovers, spotlights, etc.

Goals for next week:

- Complete one Cabinet Spotlight for the Union Weekly, and one article about Domestic Violence Awareness Month.
- Verify information on Weekly Recap, and begin sharing/promoting so students can sign up.
- Set a time slot for "Beach Buzz" to film a senator as well as VP Vournas about the Beach Pantry, and strategize the episodes that should follow.

Student Concerns:

No student concerns.

D. Secretary for Disability Affairs

Secretary Nath reported:

Work completed since last report:

- Met with Chief of Staff Argame to discuss plans about Disability Awareness Week as well as other plans.

Goals for next week:

- Begin meeting with Jane, Michael, and David to discuss planning for Disability Awareness Week.

Student Concerns:

No Student Concerns.

E. AB540 & Undocumented Students

Secretary Duarte reported:

Work competed since last report:

- Working with FUEL to start preparation for Marco Antonio Firebaugh Tribute Night.

- Met with Office of Multicultural Affairs.
- Met with Enrique to discuss logistics for Ally Trainings.
- Going to be based on Financial, Academic, Legal, Mental/Psychological.
- Going to meet with CAPS.

Goals for next week:

- Look at the policies in place (if any) pertaining to AB540 & Undocumented Students.
- Start promoting the Marco Antonio Firebaugh Tribute Night, Oct. 13 7:30-10:00pm in USU 205.
- Attend a meeting with DCD Assistant Director at CAPS.

Student Concerns:

No student concerns.

F. Secretary for Academic Affairs

Secretary Yao reported:

Work completed since last report:

- Developing report tracking system:
 - Feasible method of keeping track of who did/didn't submit a report prior to due date.
 - Also flags any reports where a problem was identified.
 - Tracks reports based on ID number, meeting date, and meeting name. (Stress importance of ensuring typed ID/date are correct).
- The print-friendly version (converter) of reports is still in development.
- Finished creating compendium of all meetings & their student representatives.
- Google Drive = everyone has access to the most up-to-date version at all times, regardless of addendums and future modifications.
- Links to complete reports & sign up to current vacant seats are available in this compendium.
- Coordinating meeting info with student reps & Chairs – lots of emails.
- Reviewing reports made in the system.

Goals for next week:

- Continue working on report tracking system.
- On to-do: making reports printer-friendly.
- Possible additional features: automated reminders to meetings, or to submit report, or both.
- Time permitting, check in with Chief of Staff Argame on proposed next steps for side projects that are in alignment with President Flores' vision for ASI.

Student Concerns:

- Who has the right to reprimand students for smoking?

“A professor from Microbiology gave her complaint of how international students are smoking behind the MICR building (adjacent to the MLSC and HSCI) during the peak hours of 11am. She encountered 25 individuals smoking and is concerned that the tobacco smoke is entering the labs of the building through their HVAC system. The professor fears that the smoke is being inhaled by the students and it may be tampering with their experiments.”

 - AS Report

Cabinet discussed the best way to approach students who are smoking on campus, as well as students who are using their skateboards or other devices in prohibited areas, in a way that makes it feel like everyone is equally responsible for upholding the rules of the campus.

G. Attorney General

- No report since the position is vacant.

H. Secretary for City Affairs

Secretary Bellenger reported:

Work completed since last report:

- Missed City Council Meeting
- 4% rate hike for water and sewage fees; People will likely sue the city or DWP

Lobby Corps

- Voter registration drive
- Collaboration with New Voter's Project - Tabled at VOTE 2016!

Goals for the next week:

- Smart Start
- Voter registration drives

Student Concerns:

- ED Building had a lockdown, but no one was informed. There were reports of a suspicious person; however the Library wasn't evacuated or locked down. Police with weapons boarded a bus to look for suspicious person. The Foundation Building a few weeks ago had a suspicious package and everyone was evacuated and informed.

Sec. Nath asked if staff on campus is trained to handle issues such as this. Sec. Guest reminded that police are also trying to do their jobs and sometimes it can make situations worse if students become frantic or even more afraid, and then they lose the suspect in the crowd.

I. Secretary for Cultural Diversity

Secretary Villa reported:

Work completed since last report:

- Began planning Queer Arts and Crafts Fair, and they want a food truck and students will be selling art, home-made cosmetics, environmentally aware products, live music will be present.
- Choosing a final meeting date on Doodle.
- Continue looking through resolutions.
- Setting up with Kbeach haven't heard from them.
- Humanitarian Week with Senators Elasmr and Azam- Islamophobia panel by the end of November.

Goals for the next week:

- Attend meetings- Humanitarian Week
- Room Capacity Chart help
- Mariachi Monday
- CSULB Mariachi band, Salsa Club, Baile Folklorico, tacos
- Multicultural Festival
- Past resolutions
- ASI Open Mic/ open forum night

Student Concerns:

- The past resolutions related to diversity so far is only one. Sec. Villa said that ASI is really good at planning events under a variety of topics for a variety of issues and when an issue comes up suddenly, ASI needs to work on their response time.
- Press Secretary Ayers asked for an example of a time when ASI didn't respond. Sec. Villa said that there were a variety of upset students for the NWC cancellation and that the university has consistently silenced the voice of student concerns because of institutionalized racism and not providing a platform and then weeks pass and ASI doesn't do anything.

Chief of Staff Argame said that he did push for a platform and a panel discussion and an open forum for students, but during meetings had discussed the issue that students tend to pin each other against the other and that was one of the reasons why the panel didn't happen through ASI.

- J. Secretary for International Students
- No report since the position is vacant.

- K. Secretary for Internal Affairs
Secretary Yamagiwa reported:
Work Completed since last report:
- Senate Meeting
 - Transportation Working Group meeting
 - Met with Chief of Staff
 - “Mensa” idea—affordable meals on campus

Goals for the next week:

- Continue working on transportation survey
- Continue working on “Mensa” idea
- Have presentation for Senate meeting

Student Concerns:

No student concerns.

- L. Secretary for LGBTQI+ Affairs
- No report

- M. Public Defender
- No report

- N. Secretary for Sustainability
Secretary Martinez reported:
Work completed since last report:
- Meet with Senator Jurado and discussed the Greenovation Fund
 - Went to SWS meeting to get them involved in Sustainability Month
 - Received information for Recycling staff member Mr. Eric Bryan, who made water bottle video
 - Emailed him about putting it on school website
 - Began looking over Sustainability Policy Statement that Brain Sath from the USUBOT is working on
 - Email housing about composting pumpkins and Christmas trees

Goals for the next week:

- Meet with Senator Juardo and USUBOT Sath to talk about the Greenovation Fund and the Sustainability Policy
- Continue looking over Sustainability Policy
- Discuss putting water bottle film on school website with Mr. Bryan

Student Concerns:

- Watering the plants: CSULB is state property, therefore, they do not have to follow city laws

Anything Else:

- Encouraged bringing own cup to desk for water, tea, and coffee to reduce the amount of waste produced.

- O. Secretary for Women’s Gender Equity:
- No report

- P. Secretary for Government Recruitment

Secretary Jeanmarie reported:

Work completed since last report:

- First Beach Team Meeting (Lead by Chief of Staff Argame)
- Invitations to ASI for 9/28 and 10/6 Beach Team meeting

Goals for the next week:

- Plan Second and Third Beach Team meeting
- Contact more ASI components that Beach Teamers are interested in
- Begin planning Fall mixer
- Begin planning Mentor Program

Student Concerns:

- Would like more members of ASI to attend one Beach Team meeting to provide Beach Teamers with information about their position and answer questions
- Beach Team will begin the planning of the Mentoring Program so I will be kindly asking for volunteers to mentor Beach Teamers regarding ASI

11. VOLUNTARY CLOSING COMMENTS

Chief of Staff Argame stated that for the people who didn't show up and didn't notify him, it is important to attend meetings and get proper information to relay that. Some people have to leave early or late and have been excused at the beginning of the semester, but it is crucial that everyone is here, and thanked those who were able to make it and stay till the end.

Sec. Lendrum said that there is a Coffee with a Cop event on October 7th, and on Oct. 10th there is a panel discussion about whether or not to legalize marijuana.

Sec. Villa said she feels strongly about the 49er Shops being able to have a monopoly over the food places, they are able to have higher prices that not affordable to a significant amount of members in the community. Sec. Lendrum responded that there are times he isn't happy with the costs at the 49er Shops, and urged looking into how much they pay out to charitable contributions because he said they do a lot for students on campus. He said to look at how much they are taking in and what they are putting back out.

Sec. Yamagiwa mentioned that if 49er Shops is removed a lot of students would lose employment so maybe instead see how much they are making for a non-profit and see what more they can do for students to make food affordable.

ADJOURNMENT

Without objection Chair adjourned the meeting at 11:24am.