

Associated Students, Inc.  
California State University, Long Beach

**CABINET MINUTES**  
**Meeting #7**  
October 17, 2016

**1. CALL TO ORDER**

Chair Argame called the meeting to order at 9:31 am.

**2. ROLL CALL**

Voting Members Present

Marvin Flores (ASI President) **(DP@10:14AM)**  
Matthew Argame (Chair/Chief of Staff)  
Author Yao (Secretary for Academic Affairs)  
Alex Bellenger (Secretary for City Affairs)  
Victoria Villa (Secretary for Cultural Diversity)  
Courtney Yamagiwa (Secretary for Internal Affairs) **(AR@10:12AM)**  
Emily Ayers (Press Secretary) **(DP@10:50AM)**  
Amanda Martinez (Secretary for Sustainability)  
Marc Guest (Secretary for Veterans Affairs) **(DP@10:52AM)**  
Simran Nath (Secretary for Disability Affairs) **(DP@10:50AM)**  
Paul Fernandez (Secretary for LGBTIQ+ Affairs)  
Jacee Cantler (Secretary for Women’s & Gender Equity Affairs)  
Justin Bradley (Public Defender) **(AR@9:36AM)**  
Darshan Patel (Secretary, Intl’ Student Affairs) **(DP@9:54AM) (AR@10:32AM)**  
Dale Lendrum (Secretary for System-Wide Affairs)  
LaKeisha Jeanmarie (Secretary Govt. Recruitment)

Voting Members Absent

VACANT (Attorney General)  
Kenia Duarte (Secretary for AB540 & Undocumented Students)

Non-voting Members Present

Non-voting Members Absent

Ms. Lindsay San Miguel (Asst. Director of Govt. Affairs & Initiatives)

Guests

Mr. David Shafer, J.D., Ph.D., Chair of the CSULB History Department  
Ms. Bomi, Beach Team Member  
Mr. Jordan Daniels, ASI Communications

**3. PUBLIC COMMENTS**

There were no public comments.

**4. ADDITIONS /CORRECTIONS AND APPROVAL OF THE AGENDA**

Chair Argame requested to add Discussion Item 9A: Potential Tuition Increase to the agenda

**(M) Villa (S) Cantler to approve the Cabinet Agenda for Meeting #7, October 17, 2016, as amended**

**VOTE ON THE MOTION**

**PASSES 13-0-0**

**5. ANNOUNCEMENTS FROM THE CHAIR**

Chief of Staff Matthew Argame reported the following:

- Everyone turned in their reports on time.

**6. ANNOUNCEMENTS FROM THE PRESIDENT**

President Flores reported the following:

- President Flores and VP Vournas attended CSSA over the weekend and the topic of a possible tuition increase was discussed. He said it would increase by a couple of hundred dollars, but would go further into detail during the discussion item. For the next few weeks this issue will be his top priority.

## 7. APPROVAL OF THE MINUTES

- A. Action item: Cabinet Meeting #6 Minutes, October 10, 2016

**(M) Lendrum (S) Villa to approve Cabinet Meeting #6 Minutes, October 10, 2016**

**VOTE ON THE MOTION**

**PASSES 13-0-0**

## 8. UNFINISHED BUSINESS

- A. Discussion Item: Project Rebound

The Chair of CSULB's History Department Dr. David Shafer spoke with Cabinet about Project Rebound and the potential for bringing CSULB into the program and creating collaboration. Dr. Shafer has been working with other faculty members to work on different options available for bringing the project onto campus and setting up an infrastructure on campus for the re-entry of formerly incarcerated students into higher education. There will be a renewal for CSU's to get money for the program who weren't able to get it before.

Dr. Shafer and his team have reached out to students and received interest and feedback in the program, also President Conoley is in support of bringing the program to campus, and is hoping to also work with ASI. The team is currently in the process of reaching out to donors in order to be able to apply for the money through the institute.

Sec. Guest asked about the safety of students on campus and what CSULB would do to ensure student body is protected. Sec. Lendrum responded that CSULB currently does all they can do legally, once formerly incarcerated students are released they have a right to enroll. Sec. Lendrum understood the concern, but noted that most times the chance for an education changes the lives of formerly incarcerated students and gives them a fresh start.

Dr. Shafer reminded that the school can't restrict who comes onto campus, and that there isn't a box on applications for people to check, so there isn't a way of telling how many formerly incarcerated are on campus. But the point of the program is to provide infrastructure to people in prison now so that they have something to look forward to, that way they aren't just dumped with no options once they are released.

## 9. NEW BUSINESS

- A. Discussion Item: Potential Tuition Increase

President Flores stated that at the CSSA meeting this weekend he learned about a potential increase in tuition for students that would go into effect from 2017-2018. For undergraduate students the increase could be \$270.00 for the year, for graduate students \$438.00 for the year, and for credential students potentially \$312.00 a year.

President Flores said he will be looking into how students with/without financial aid will be effected. The next step is for students to share their stories and how they will personally be effected. President Flores is concerned with CSSA's lack of support and is considering creating a campaign to stop the SIRF fee that was intended to create more advocacy for students, but if they aren't willing to help get the CSU's funding, then maybe we should consider stopping the SIRF fee.

President Flores will be contacting President Conoley about holding a forum on campus to inform students, that way there is unity and not a split on how to approach the situation. Potentially there could be phone banking to state legislators and possible protests. He said that every CSU is looking to see what CSULB will do, since they voiced their disagreement during the CSSA meeting.

Sec. Lendrum said to reach out to organizations that are close to ASI and said it is time to unite with a spirit of togetherness, and to allow President Conoley every opportunity to get behind them and support them. He said CSU should be able to find another means to sustain itself rather than through increasing student tuition.

## 10. REPORTS

### A. Secretary for System-Wide Affairs

Secretary Lendrum reported the following:

Work completed since last report:

- Met CSULB History instructor Alan Parkes to discuss the Long Beach State Re-entry Program and Project Rebound.
- Lobby Corps approved the 2017 CHESS Application questions.
- Final voter registration push planned with New Voters Project Beachside, Parkside, and Hillside residential colleges.
- Registered 15+ voters.

Goals for the next week:

- Register 100 voters.
- Fill 2 vacant Lobby Corps positions.
- Work with President Flores outlining Vision 20/20.
- Move Project Rebound forward.

Student Concerns:

- Proposed tuition increase for 2017-2018.

### B. Secretary for Veterans Affairs

Secretary Guest reported the following:

Work completed since last report:

- Continued work on Veteran's Day 5k run.
- Continued work on SVA national conference
- Coordinated with Press Secretary for Cabinet Spotlight to run in conjunction with Veteran's week.

Goals for the next week:

- Finalize list of events for Veteran's week on campus.
- Finalize budget for SVA conference.
- Decide how CSULB is going to support the City of Long Beach Veteran's Day parade November 5<sup>th</sup> and working on getting support from student veterans to attend.

Student Concerns:

- No student concerns.

### C. Press Secretary

Secretary Ayers reported the following:

Work completed since last report:

- Finished the minutes for Cabinet Meeting #6 and the "Weekly Recap."
- One-on-One with Chief of Staff Argame and discussed coming up with a calendar for upcoming articles and bi-weekly Cabinet Spotlights while also utilizing social media.
- Met with Social Media Specialist April Dela Cruz and discussed social media. Discussed having spotlights on Facebook and/or Instagram, reached out to Senator-at-Large Hilda Jurado for picture/quote for being "Senator of the Week" & Lobby Corps Member of the Month (gave the pictures & quotes to April). Discussed ways to reach more students/gain followers, and how it can be best utilized as a tool for Government Members.

Goals for the next week:

- Create a schedule of upcoming events plus plan out the articles accordingly that way articles are solidified

with the Union Weekly.

- Begin interviewing Sec. for Veterans Affairs Marc Guest for the first Cabinet Spotlight for the paper and try to have a spotlight featured on the social media page.
- Brainstorm ways to improve the "Weekly Recaps."

Student Concerns:

- No student concerns.

Sec. Ayers said that since she has weekly meetings with ASI Social Media Specialist April Dela Cruz, if there are any events that Cabinet wants coverage, to let her know. She said she tries to relay important events/projects they should be aware of, but it always helps if they want something presented in a specific way she can let them know.

#### D. Secretary for Disability Affairs

Secretary Nath reported the following:

Work completed since last report:

- Met with President Flores about CACoD event and he agreed to attend.
- Spoke with Heather Blackman the Coordinator of "Promoting Inclusion in the Workplace," it will take place.  
Thursday, October 27th 1:00-4:00 PM at the Main Library Auditorium: 101 Pacific Ave, in Long Beach.
- Opening up to any other Cabinet members who would like to attend the event.
- Met with the CSULB Director of Disabled Student Services David Sanfilippo and agreed on dates for Disability Awareness Week; November 1-3<sup>rd</sup>. Mr. Sanfilippo gave her departments to contact to get involved for DAW, and helped with the idea of a Meet & Greet for the students at DSS.
- Also started speaking about the idea of an Ally training - follow up with CSULB's Autism Services Associate Ilene Gonzalez.
- Provided me with the necessary brochures to pick up before CACoD event.

Goals for the next week:

- For Disability Awareness Week reach out to Beach Pride Events to confirm locations and spots.
- Contact all relevant departments and begin to get confirmations on who will be able to attend events (resource fair).
- Follow up with Mr. Sanfilippo, SRWC Aquatics Coordinator Michael Freeman, and Project Ocean Coordinator Jane Killer about publicity for the event.
- CACoD – "Making a Difference: Promoting Inclusion in the Workplace," follow up with booth confirmation, seek out any other additional resources to provide for citizens at our booth. Promote publicity about this event – especially since its happening on short notice.

Student Concerns:

- Concerned about storage for mobile scooters since space is an issue for the chairs, if ASI can seek to find a space that will store and charge the chairs.

#### E. AB540 & Undocumented Students

Secretary Duarte reported the following:

- No report.

#### F. Secretary for Academic Affairs

Secretary Yao reported the following:

Work completed since last report:

- Finished developing printer-friendly version of reports, and generated/shared all student-made reports from representatives that were made up to 10/11/2016 with Chief of Staff Matthew Argame.
- Met with Graduate Writing Assessment Requirement Committee to discuss follow-up issues regarding

GWAR since information regarding the GPE is now widely disseminated (replacing the WPE). At the meeting discussed logistics since GPE prompts tend to propagate in social media fairly quickly, prompting paper mills to create essays responding to the prompt to “sell.”

- Attended the “Young Invincibles” roundtable event.
- Received the list of committees with information on faculty representatives from Chair Norbert Schurer
- Reviewed submitted reports.

Goals for the next week:

- Meetings with Ms. Lindsay San Miguel and President Flores.
- Continue perfecting the printer-friendly reporting feature (export from Excel into Access plus develop reporting query/macro).
- Continue reviewing submitted reports.

Student Concerns:

- Enforcement measures for the policy on skateboarding on upper campus.

#### G. Attorney General

- No Report.

#### H. Secretary for City Affairs

Secretary Bellenger reported the following:

Work completed since last report:

- Attended the City Council meeting. The Nov 8th meeting will be cancelled because of the election. They discussed hotel workers’ rights during public comment. On October 25<sup>th</sup>, challenge them to clean a hotel room. Discussion of a Safe Parking Program Study to move those who live in their cars to “safe spaces” close to services.
- Attended the PCSW meeting.
- Wasn’t able to attend Lobby Corps, but they discussed voter registration efforts and registered 13 last week, there will be more efforts this week.

Goals for the next week:

- Connect with Liz Waite from LBCC about the Homelessness task force.
- Continue voter registration efforts through Dorm Storm on campus.

Student Concerns:

- No student concerns.

Cabinet discussed whether voting was allowed on campus, but learned that every person has a precinct and place where they should go to vote that is near their house. They discussed making CSULB a place to vote, but Chief of Staff Argame said that it might be an issue since parking isn’t free and could hinder people from voting.

#### I. Secretary for Cultural Diversity

Secretary Villa reported the following:

Work completed since last report:

- Student representatives of Resource Centers meeting on Wednesday.
- Humanitarian Week meeting with Senators Azam and Elasmarr
- Attended the Speak Your Peace event.
- Campus Climate Committee and the GAP.
- 100 Classes 100 Days.

Goals for the next week:

- Arranging meeting with OMA about Multicultural Fair.
- Follow up meeting about planning Queer Arts and Crafts Fair.
- Humanitarian Week.
- Looking at past resolutions.
- Working on crisis protocol for ASI- Resolution.

Student Concerns:

- Prayer Room in VEC- can it be fixed up?
- Student Resource Center- resources, tired of meetings with no action.
- Graphic image on campus.
- Fixing a lot of communication.

Sec. Cantler asked if there is a way to get the Genocide Awareness Project off of campus. Sec. Villa said that she tried various routes, but banning their organization violates freedom of speech which includes graphic images if the campus were to tell them they had to get off.

J. Secretary for International Students

Secretary Patel reported the following:

- No report.

K. Secretary for Internal Affairs

Secretary Yamagiwa reported the following:

Work completed since last report:

- One-on-One meeting with Chief of Staff Argame.
- Attended the Student Health Advisory Committee meeting.
- Attended the Senate meeting.
- Binder of student excellence fee from VP Vournas.

Goals for the next week:

- Continue working on transportation survey.
- Continue working on "Mensa" idea.

Student Concerns:

- ASI Food/Drink Policy in regards to mixers (Senate Report).
- Computer labs not open on weekends (Engineering Senate Report).

Sec. Yamagiwa told Cabinet there is a film screening of Ivory Tower on Wednesday.

L. Secretary for LGBTQI+ Affairs

Secretary Fernandez reported the following:

Work completed since last report:

- Continued planning, structuring, and facilitating aspects of Outober.
- Attended Campus Climate Committee for LGBTQI+ Climate.
- Met with LGBTQI+ Resource Center Student Assistant Madonna Hanna to create list of needed resources ordered by priority for the campus LGBTQI+ Resource Center.

Goals for the next week:

- Promote Safe Zone trainings for ASI student leaders.
- Continued Assistance with Outober.
- Meet with Beach Pride to further specifics on Queer Arts and Crafts Fair with Sec. Villa.
- Meet with the Assistant Director for the Office of Multicultural Affairs Christian Lozano and the staff of

the Office of Multicultural Affairs to discuss a possible Multicultural Festival.

- Discuss and map a possible long term 'Queer Success Initiative' program with VP Vournas.

Student Concerns:

- Physical resources needed for Center.

Sec. Fernandez reminded that the last Safe Zone Training is on Friday, October 28<sup>th</sup> from 9:00 a.m. – 1:00 p.m. and contact Sharon.Cruz@csulb.edu.

#### M. Public Defender

Public Defender Bradley reported the following:

Work completed since last report:

- Attended the Judiciary Meeting on October 11<sup>th</sup>
- Focus on Know Your Rights Campaign.
- Solidified upcoming events.

Goals for the next week:

- Make students aware of future Know Your Rights workshops:
- Legal Aid, USU 305, October 18th, 11am - noon.
- Voting Rights, USU 303, October 19th, 2:15pm to 3:15pm.
- Grade Appeals, USU 303, November 29th, 11am to noon.
- Grade Appeals, USU 303, November 30th, 1pm to 2pm.
- Work with cultural organizations on what they would like to include for Know Your Rights campaign.

Student Concerns:

- No student concerns.

#### N. Secretary for Sustainability

Secretary Martinez reported the following:

Work completed since last report:

- Zero Waste meeting cancelled.
- Emailed with Sustainability Program Assistant Sylvia Palomera about next meeting.
- Working for flyer for dorms on composting in the USU.
- Brainstorming more ideas for Greenovation Fund.

Goals for the next week:

- Meet with Senator Jurado and USUBOT Sath to continue working on Greenovation Fund.
- Meet with President Flores to prepare for the Sustainability Mixer presentation.
- Sustain U meeting.
- Zero Waste pilot program launch tomorrow.
- ES&P screening of Bag It, Tuesday at 6pm in USU Ballroom A; Prop 67 proposes to ban plastic bags statewide.
- Continue working on composting flyer.

Student Concerns:

- No student concerns.

#### O. Secretary for Women's Gender Equity:

Secretary Cantler reported the following:

Work completed since last report:

- Worked with WGEC Coordinator Pam Rayburn regarding the Kbeach segment.

- Finalized first meeting minutes for the Educator Prep Committee.
- Attended the President's Commission on the Status of Women.

Goals for the next week:

- Finish Domestic Violence Awareness Month strong.
- Work with Sexual Assault Prevention Services on campus closer.
- Visit the WGEC more often – develop fall/winter activities.
- Revise and develop a new way to achieve the Inclusive Classroom Project.
- Meet with Director and professor in the Department of Communications Dr. Terre Allen soon – evaluation.
- Meet with WGEC Coordinator Pam Rayburn and Title IX Coordinator Dr. Jane Caveness to update how the Sexual Assault Prevention duties are being performed.

Student Concerns:

- Awareness of Programs & Events – There is a lot of promotion going on for events and programs, however, there is still a major gap with the common student and understanding things that are happening on campus.

Sec. Cantler reminded about 100 Classes in 100 Days and to please introduce yourself to a classroom, and introduce to students what ASI is. Report to Senator Cabrera once you have presented.

- Grad students – you can introduce yourself in classes you are attending and classes you are possibly teaching.
- Reach out to Political Science teachers – they love ASI reps in their class to involve students.

P. Secretary for Government Recruitment

Secretary Jeanmarie reported the following:

Work completed since last report:

- Beach Team meeting- October 12, 2016 and there will be a tour of USU 311.
- BeachSync account updated with more events.
- Mentoring Program survey.
- Service Points Sheets dispersed.
- Encouraged to attend a Senate and Cabinet meeting (soon one will be made mandatory).
- Scavenger hunt dispersed.

Goals for the next week:

- Planning Fall mixer the theme, date, committees.
- Planning Mentor Program by Contacting Mentors, Pairing up students.
- Contacting more ASI components that Beach Teamers are interested in.

Student Concerns:

- More involvement opportunities.

**11. VOLUNTARY CLOSING COMMENTS**

There were no closing comments.

**12. ADJOURNMENT**

**Without objection** Chair Argame adjourned the meeting at 11:13 am.