

Associated Students, Inc.  
California State University, Long Beach

**CABINET MINUTES**  
**Meeting #9**  
October 31, 2016

**1. CALL TO ORDER**

Chair Argame called the meeting to order at 9:33am.

**2. ROLL CALL**

Voting Members Present

Marvin Flores (ASI President) **(DP@9:51AM)**  
Matthew Argame (Chair/Chief of Staff)  
Alex Bellenger (Secretary for City Affairs)  
Victoria Villa (Secretary for Cultural Diversity) **(AR@9:39AM)**  
Courtney Yamagiwa (Secretary for Internal Affairs) **(AR@10:14AM)**  
Paul Fernandez (Secretary for LGBTIQ+ Affairs)  
Justin Bradley (Public Defender)  
Dale Lendrum (Secretary for System-Wide Affairs)  
Kenia Duarte (Secretary for AB540 & Undocumented Students)  
Author Yao (Secretary for Academic Affairs)  
Emily Ayers (Press Secretary)  
Jacee Cantler (Secretary for Women's & Gender Equity Affairs)

Voting Members Absent

VACANT (Attorney General)  
Simran Nath (Secretary, Disability Affairs)  
Marc Guest (Secretary, Veterans Affairs)  
LaKeisha Jeanmarie (Secretary, Govt. Recruitment)  
Darshan Patel (Secretary, Intl' Student Affairs)  
Amanda Martinez (Secretary, Sustainability)

Non-voting Members Present

Ms. Lindsay San Miguel (Asst. Director of Govt. Affairs & Initiatives)

Non-voting Members Absent

Guests

Bomi, Beach Team Member  
Jordan Daniels, ASI Communications

**3. PUBLIC COMMENTS**

There were no public comments.

**4. ADDITIONS /CORRECTIONS AND APPROVAL OF THE AGENDA**

Chair Argame noted that Items 9A & B should be removed and 9C should be reflected as 8B.

**(M) Cantler (S) Lendrum to approve the Cabinet Agenda for Meeting #9, October 31, 2016 with corrections**

**VOTE ON THE MOTION**

**PASSES 10-0-0**

**5. ANNOUNCEMENTS FROM THE CHAIR**

Chief of Staff Matthew Argame reported the following:

- When registering for classes, for those who are seniors with priority registration keep in mind the potential meeting times; that way everyone will be able to make it to the meetings in spring.

**6. ANNOUNCEMENTS FROM THE PRESIDENT**

President Flores reported the following:

- Last week during the 49er Research Foundation meeting it was realized that there is no policy on divestment. ASI and the 49er Shops already have a policy in place; however, the overall University does not. President

Flores said there will be a meeting with President Conoley on the University's policy on divestment, and once that is established he will reach out to get students' perspectives.

- At the Academic Senate meeting many professors didn't know that Yom Kippur was happening because no notice was sent out. He said that now professors will get notified and there will be an addition of every religious holiday to the academic calendar that way there is no confusion as to why a student might be missing class.
- President Flores discussed the retention rate on campus and ways to find out how to get more students to stay on campus.
- In regards to the potential tuition increase, Vice President Vournas, Sec. Lendrum, and Chief of Staff Argame are working on how to work with other universities to combat this. He said that this Wednesday they will be meeting with ASI Communications to plan for strategies as far as images and posters to gain student support.

## 7. APPROVAL OF THE MINUTES

A. Action item: Cabinet Meeting #8 Minutes, October 24, 2016

**(M) Lendrum (S) Cantler to approve the Cabinet Meeting #8 Minutes, October 24, 2016**

**VOTE ON THE MOTION**

**PASSES 10-0-0**

## 8. UNFINISHED BUSINESS

A. Action Item: Approval of Biweekly Cabinet Meetings

**(M) Villa (S) Bradley to approve Biweekly Cabinet Meetings**

**VOTE ON THE MOTION**

**PASSES 11-0-0**

Chief of Staff Argame said that next week November 7<sup>th</sup> at 10:30am at the Senate Chambers, Cabinet will only be meeting to take photos, and then the first of the biweekly meetings will begin on November 14<sup>th</sup>.

B. Discussion Item: Project Rebound

Sec. Lendrum strongly believes that the creation of an Ad Hoc Committee would be appropriate in order to show support for Project Rebound. He said that since Dr. Shafer has a number of professors from various departments that have been diligently working on the project for over a year, they all agree the committee would serve the best interest and create a combined effort.

Sec. Lendrum said that once Cabinet agrees to support and implement the project, there will already be a jump on things since work has already been happening. He said that Dean of Liberal Arts David Wallace is looking to set up an office space on campus for the project. He also reminded that CSSA has already added Project Rebound to their agenda and are hoping to get it implemented system-wide.

Sec. Lendrum said that he will formally ask to get the vote for the creation of an Ad Hoc Committee added to the next meeting's agenda. He said from there they can work together on the makeup of the committee so that the approval of the makeup can happen at the same time as the mission for the committee. He said the second part of that is to get Cabinet's support for Project Rebound and he will also frame a proposal to receive Cabinet's support, and from there to the other governing bodies, such as Senate.

Sec. Lendrum added that they are evaluating other Re-Entry programs across the state, and that Project Rebound may include the implementation of other types of programs, and for now the "re-entry" program will be the umbrella term used. He said that the hope is to also apply for a grant this year, and in two weeks Sec. Lendrum will ask for Cabinet's support. He encouraged Cabinet to contact him if they have any questions.

## 9. NEW BUSINESS

- No new business.

## 10. REPORTS

### A. Secretary for System-Wide Affairs

Secretary Lendrum reported the following:

Work completed since last report:

- Lobby Corps district visits have been assigned.
- Lobby Corps entering into "Get Out the Vote" and proposed tuition increase education campaigns.
- CHESS applications are open until November 18<sup>th</sup>.
- Met with Dr. David Shafer to discuss re-entry programs and Project Rebound. Made a request for office space to Dean of Liberal Arts David Wallace who is meeting with Dr. Shafer to discuss Project Rebound's need for office space.
- Discussion with, and assurances from, CSSA execs regarding the disbursement of CSSA funds to empower and finance campuses in the fight against tuition increases.

Goals for the next week:

- CSSA Channel Islands.
- Fill vacant Lobby Corps positions.
- Voter registration drive wrap up report
- Vision 20/20
- Project Rebound Resolution to Senate.

Student Concerns:

- Potential tuition increase

### B. Secretary for Veterans Affairs

Secretary Guest reported the following:

- No Report.

### C. Press Secretary

Secretary Ayers reported the following:

Work completed since last report:

- Finished the minutes for Meeting #8 and the "Weekly Recap."
- Reached out to sources for Disability Awareness Week (moving it to next week), reached out to Sustain-U and Sec. Martinez for Sustainability Awareness Month.
- Distributed the "Beach Buzz" Episodes: Ask an Exec and The Beach Pantry, and will be working on the Resolution for Increasing the Funding for International Students.
- 1:1 with Matt where goals were set and gave updates.
- Met with Social Media Team and they will be continuing work on Senators of the Week, Lobby Corps of Month, also promoting Cabinet Spotlights the weeks they are in the paper.
- Reached out to the Beach Team Member who will be mentee.

Goals for next week:

- Complete article about Disability Awareness Week or Spotlight on Sec. Nath.
- Reach out again to the Daily 49er newspaper, in person, to see if there are any projects/ideas we can collaborate together on/any articles they would want me to write for them.
- Continue work with ASI Comm & Social Media to reach students/ putting FACES to these positions, promoting events, projects, etc.
- Meeting with James Ahumada about how to improve Recap.

Student Concerns:

- No Student Concerns.

Chief of Staff Argame reminded Cabinet to send Press Secretary Ayers any pictures of them at events and working on projects, so that they can be used for articles.

D. Secretary for Disability Affairs

- No Report.

E. AB540 & Undocumented Students

Secretary Duarte reported the following:

Work completed since last report:

- Attended weekly meetings with DSC and OMA.
- Have a potential speaker for “A Day in the Life of Undocumented Student.”
- Had to move first Ally Training to December 2nd 8:30am-12pm.

Goals for next week:

- Weekly meetings.
- Planning stages of next semester’s events will finalize by November 8<sup>th</sup>.
- Undocu5k November 19th 8am-2pm at the Pyramid.

Student Concerns:

- No student concerns.

F. Secretary for Academic Affairs

Secretary Yao reported the following:

Work completed since last report:

- Reviewed submitted reports by student representatives attending the various Academic Senate and University-level meetings at CSULB.
- Sent out reminder notices to student representatives who have overdue reports that the system is still waiting for descriptive statistics: reporting system showed a 71.79% reporting rate, where over a quarter (28.21%) of reports that should have been turned in have not been received.
- Reminder system is yet to be automated, but it shows a 57.14% response rate, where nearly half (42.86%) of the reminders sent out result in no response or action.

Goals for next week:

- Continue reviewing submitted reports.
- Continue working on automating the reminder system for representatives who are missing reports (Excel > Access integration).
- To hold student representatives accountable for those who 1) do not submit reports, and 2) do not reply to reminder messages; will consult Chief of Staff Argame on solutions — also welcoming proposed solutions (please email me at [author.yao@student.csulb.edu](mailto:author.yao@student.csulb.edu)).
- May just send a summary list of all reps who did not submit reports to the designated Chairs (e.g., VP Vournas for Senators; COS Chief of Staff Argame for Cabinet members, etc.), with data that includes 1) the representative name, 2) the meetings they did not submit reports for & their quantity, 3) the number of reminder notices & timestamps the notices were sent.

Student Concerns:

- Growing number of missing reports & ignored reminder notices about them.
- Program Assessment and Review Council, “In both reviews the issue of not having enough space was brought up. It is a concern not only for more classes, but for more offices for faculty. “
- Campus Climate Committee, “The problem that we need to know as students is that there has not been a campus climate survey in a long time and the committee has been around since before 2006 which makes me question what they have been doing for so long. “

G. Attorney General

- No report.

H. Secretary for City Affairs

Secretary Bellenger reported the following:

Work completed since last report:

- There was no City Council meeting.
- Tabling with New Voters Project for Get Out The Vote.

Goals for the next week:

- Work on contacting the City Clerk for presentation on the agenda for the City Council to talk about the potential tuition increase.

Student Concerns:

- No student concerns.

I. Secretary for Cultural Diversity

Secretary Villa reported the following:

Work completed since last report:

- Meeting to talk with Dean of Students Dean Klaus about GAP
- Attended the WallE screening.
- A meeting with Vice Preside Taylor and at the meeting VP Vournas and President Flores were able to provide information and all of the organizations were represented. And there will be a campaign/protests for the potential tuition increase.

Goals for the next week:

- Continue planning events.
- Figure out what to do with this resolution information.
- Meeting with Dean of Students Jeff Klaus and Chief of Staff Argame about the GEP and the Multicultural Festival, as well as the Queer Arts and Crafts Fair and will be working to finalize the dates and make sure there aren't any conflicts with the dates and scheduling vendors.

Student Concerns:

- Sec. Villa said there are not a lot of events on lower campus, especially for evening students before 7pm, so consider or plan an event specifically for that, because there is a disconnect between upper and lower campus.

J. Secretary for International Students

Secretary Patel reported the following:

- No Report.

K. Secretary for Internal Affairs

Secretary Yamagiwa reported the following:

Work completed since last report:

- Attended Campus Planning Open Forum.
- Attended Academic Senate retreat and discussed inclusive excellence.
- Finished rough draft of transportation survey.
- Emailed Housing to inquire about security at Beachside.

Goals for the next week:

- Start mobilizing people for the Nov. BOT Meeting.

- Still try to figure out if the Mensa idea will work and send out a survey to see if it is a need on campus.

Student concerns:

- Buildings conditions: the Art building has tiles falling down, the Music department has to pay to use the Carpenter Center and the rehearsal rooms always full in Music department.

Anything Else:

- #DearBOT #TheWalkingDebt
- SQE's plan to occupy the CSU BOT on Nov. 15th & 16th.

Sec. Yamagiwa encouraged Cabinet to use the hashtags to show that the more that students pay the longer they will end up staying on campus. The #DearBOT will be something each campus has a day of participating in and collecting information to be portrayed onto the Facebook page and to send a message via social media.

Sec. Yamagiwa said that on Nov 15<sup>th</sup> and 16<sup>th</sup> they will be protesting from 5am that Tuesday until 1pm on that Wednesday overnight to show how serious we are and using different actions and different time slots, dancing, talent show, or film screening. Each campus will do something different thing. They need students there and she asked every Cabinet member to put pressure on the CSU BOT and to protect the students who are on campus. She said there will be a link on the ASI Facebook page so Cabinet can sign up for time slots.

Sec. Lendrum said if anyone wishes to speak there is a formal process members must go through and the request may take up to three days. He also encouraged student voices being used to get a possible resolution drafted to help with construction of older buildings.

#### L. Secretary for LGBTQI+ Affairs

Secretary Fernandez reported the following:

Work completed since last report:

- Created assessment for Outober. Distributed on November 1st at Q&A meeting.
- Met with interested students to start a committee for the Spring Outreach program, and dubbing it "ReachOUT."
- Campuspride.com got back to me about editing our Pride Score, and they want a list of resources available now since hasn't been updates since 2013 so improvement on score.

Goals for the next week:

- Meet with Assistant Director of the Multicultural Center Christian Lozano about the Multicultural Fair.
- Meet with Kaila from Beach Pride about Queer Arts and Crafts Fair.
- Discuss and map a possible long term 'Queer Success Initiative' program with VP Vournas.
- Meet with Dean of Students Jeff Klaus to discuss Queer Success Initiative.
- Compile formal list of resources for campuspride.com.

Student Concerns:

- No student concerns.

#### M. Public Defender

Public Defender Bradley reported the following:

Work completed since last report:

- The Know Your Rights campaign is active and there are two more workshops coming up in November and then from there it will transition into what can be done for next semester.
- Public Defender Bradley said he will ask cultural diversity organizations their feelings in regards to what they would want to see as part of the campaign.

Goals for the next week:

- No goals reported.

Student Concerns:

- No student concerns.

N. Secretary for Sustainability:

- No Report.

O. Secretary for Women's Gender Equity:

Secretary Cantler reported the following:

Work completed since last report:

- Interviewed with Kbeach – Womyn's Right to Vote.
- Begun participation in the Beach Team Mentor-Mentee program.
- Was appointed on the President's Title IX Advisory Board.
- Begun work with the CCRT Marketing Committee.

Goals for the next week:

- CCRT Meeting.
- PCSW Meeting.
- Attend President's Dinner.
- Work on the establishment of the Title IX Advisory Board.
- Attend meetings with Vanessa in the Mentor-Mentee program.

Student Concerns:

- Awareness of Programs & Events – There is a lot of promotion going on for events and programs, however, there is still a major gap with the common student and understanding things that are happening on campus.
- Free diapers on campus – brought up in PCSW. Looking for a place to store the diapers because of their size.

Sec. Bellenger and Sec. Villa suggested using the Outpost Convenience store on campus to store diapers or the Beach Pantry.

Sec. Cantler reminded Cabinet to participate in 100 Classes in 100 Days – To introduces themselves to a classroom, and introduce to students what ASI is. Report to Senator of Liberal Arts Elvia Cabrera. Sec. Cantler said that grad students can introduce themselves in classes they are attending and classes they are possibly teaching. And reach out to Political Science teachers – they love ASI reps in their class to involve students.

Sec. Cantler encouraged Cabinet to vote and exercise their right people before them fought for.

P. Secretary for Government Recruitment

Secretary Jeanmarie reported the following:

- No Report.

## 11. VOLUNTARY CLOSING COMMENTS

Sec. Villa had an idea to create a corkboard near the Bookstore on campus for everyone to post flyers and events, or job listings for students in one central location; that way students have a place to go in regards to ASI and any updates.

Sec. Yamagiwa responded saying to maybe make it accessible online, but Sec. Villa said that not everyone has access to technology.

## **12. ADJOURNMENT**

**Without objection** Chair Argame adjourned the meeting at 10:24am.