

**CABINET MINUTES**

**Meeting #15**

March 16, 2017

**1. CALL TO ORDER**

Chief of Staff Argame called the meeting to order at 11:07am.

**2. ROLL CALL**

Voting Members Present

Matthew Argame (Chair/Chief of Staff)  
Nhan Tran (Secretary for Sustainability)  
Alex Bellenger (Secretary for City Affairs)  
Courtney Yamagiwa (Secretary for Internal Affairs)  
Marvin Flores (ASI President)  
Simran Nath (Secretary for Disability Affairs)  
Heba Al-Shoubaki (Secretary, Intl' Student Affairs)  
LaKeisha Jeanmarie (Secretary Govt. Recruitment)  
Vrinda Bhuta (Attorney General) **(AR@11:18am)**  
Author Yao (Secretary for Academic Affairs) **(DP@11:25am)**  
Danny Helmy (Secretary for Veterans Affairs)

Voting Members Absent

Victoria Villa (Secretary for Cultural Diversity)  
Emily Ayers (Press Secretary)  
Justin Bradley (Public Defender)  
Dale Lendrum (Secretary for System-Wide Affairs)  
Kenia Duarte (Sec. for AB540 & Undocumented Students)  
Augustus Krider (Sec. Women & Gender Equity Affairs)  
Paul Fernandez (Secretary for LGBTIQ+ Affairs)  
Heba Al-Shoubaki (Sec. for Intl' Student Affairs)

Non-voting Members Present

Ms. Lindsay San Miguel (Asst. Director, Govt. Affairs & Initiatives)

Non-voting Members Absent

**3. PUBLIC COMMENTS**

There were no public comments.

**4. ADDITIONS/CORRECTIONS AND APPROVAL OF THE AGENDA AS AMENDED**

Chief of Staff Argame noted one correction that the approval of the minutes will need to be tabled to the next meeting.

**(M) Bhuta (S) Yao to approve the Cabinet Agenda for Meeting #15, March 16, 2017 as amended**

**VOTE ON THE MOTION**

**PASSES 9-0-0**

**5. ANNOUNCEMENTS FROM THE CHAIR**

Chief of Staff Argame reported the following:  
Announcements will be covered under New Business.

**6. ANNOUNCEMENTS FROM THE PRESIDENT**

No announcements.

**7. APPROVAL OF THE MINUTES**

A. Action Item: Cabinet Meeting #14, March 2, 2017  
Tabled until the next meeting.

**8. UNFINISHED BUSINESS**

There was no unfinished business.

## 9. NEW BUSINESS

### A. Discussion Item: Know Your Rights Webpage – Advocacy Section

Chief of Staff Argame reported that he met with Macy from the Dean of Students Office, James Ahumada, and Chief Justice Adofina regarding the Know Your Rights webpage. Academic-related policies will be focused on by the Judiciary and any free speech/advocacy rights or resources will be reviewed by Cabinet in order to determine what will go on the webpage. The webpage will be housed on the Judiciary webpage and will link to other sites on the university website.

### B. Discussion Item: Advocacy Protocol Survey

Chief of Staff Argame reported that he met with James Ahumada to discuss the crisis communication protocol. Ahumada viewed the crisis communication protocol as something that would be more internal to ASI. For example a flood in the USU or a statement regarding the ASI President. When ASI is directly involved with the situation or issue. Ahumada would like to keep the crisis communication protocol separate. Instead we are going to develop an advocacy survey protocol plan. For example, the response of creating a safe space post Inauguration. We can rank how we did and improve it for future years.

## 10. REPORTS

### A. Secretary for System-Wide Affairs

Secretary Lendrum reported the following:

- No Report

### B. Secretary for Veterans Affairs

Secretary Helmy reported the following:

Work completed since last report:

- Met with Gustavo Orozco and Dr. Thomas – Freedom Party – Set up regular meetings – Talked agenda.
- Attended Vet Net meeting – Introduced myself – Elected and confirmed club secretary – Got student input.
- Addressing stereotypes.
- Pizza for patriots.

Goals for the next two weeks:

- Met with Gustavo Orozco and Dr. Thomas – Freedom Party – Set up regular meetings – Talked agenda.
- Attended Vet Net meeting – Introduced myself – Elected and confirmed club secretary – Got student input.
- Addressing stereotypes.
- Pizza for patriots.

Student Concerns:

- None at this time.

### C. Press Secretary

Secretary Ayers reported the following:

- No Report

### D. Secretary for Disability Affairs

Secretary Nath reported the following:

Work completed since last report:

- Attended Bicycle Master Plan Advisory Meeting.
- 100 Classes in 100 Days.
- Live Your Life Day Planning Committee meetings.
- Contacted Beach Pride Events to be part of the fair.
- Contacted Beach Pantry.
- Sent out volunteer forms.

Goals for the next two weeks:

- Continue working on Live Your Life Day with Project Ocean.
- Meet with Dave San Filippo, Edwin Achula, and Chief of Staff Argame to further discuss students w/ disabilities at large.
- Disability Awareness Week Planning.

Student Concerns:

- None at this time.

E. AB540 & Undocumented Students

Secretary Duarte reported the following:

- No report.

F. Secretary for Academic Affairs

Secretary Yao reported the following:

Work completed since last report:

- Inaugurated various student representatives to respective meeting Chairs.
- One-on-one meetings on how to use the reporting system to turn in reports; orientation on policy of shared governance.
- Continued tracking reports.
- Continued development of report tracking system.

Goals for the next two weeks:

- Adding functionality in report tracker.
- Making tracker sustainable for successors – Feature: Notifying Chair of respective Board for repeat offenders who ignore the notices.

Student Concerns:

- None at this time.

G. Attorney General

Secretary Bhuta reported the following:

Work completed since last report:

- Communicated with Justice Vo via email on what needs to be done regarding the Legal Aid Workshops.
- Presented my services to ASI Board of Elections should they require them.
- Emailed professors to request that she give short announcements regarding the workshop and informed organizations of the Legal Aid Workshop.

Goals for the next two weeks:

- Work with Associate Justice Vo and continue planning for Legal Aid Workshop.
- Reserve banner and marquee space for advertisements for the workshop.
- Get the CLA organizations' meeting information so that we may present to as many organizations as possible.
- Communications Task Force Meeting Next Week (will keep Cabinet updated).

Student Concerns:

- Students do not know much of what services their College Departments Offer
- Potential Fee Increase
- Protestor Concerns (hopefully the website can alleviate some of those issues)

H. Secretary for City Affairs

Secretary Bellenger reported the following:

- City Council – restricted median access.
- Smart Start - Planning facilitator training.
- Lobby Corps – met with Congressman Lowenthal (DACA, international students), anti-tuition-increase tabling, phone banking.

Goals for the next two weeks:

- Smart Start.
- Train facilitators.
- Hold first workshop Lobby Corps.
- Send follow-up to Congressman Lowenthal.
- Attend CSU BOT protest City Council Parking Issue.
- Residential permits around Whaley Park.

Student Concerns:

- Emergency intervention program requires students exhaust all their financial aid before receiving services – May be illegal.

I. Secretary for Cultural Diversity

Secretary Villa reported the following:

- No Report

J. Secretary for International Students

Secretary Al-Shoubaki reported the following:

Work completed since last report:

- Met with Terrence and Eugenia.
- Secured visiting times where Secretary for International Student Affairs is able to directly visit international students in their classroom. Goal is to put a face to a resource.
- Continued to advertise for Beach Ambassador Program.
- Still need volunteers! No significant time requirement. Just be willing to give email/number/contact info to international students for questions.
- Amending resolution passed in October, 2016 to adjust for number of international students, per Terrence's request.
- Reached out to international students in ALI.

Goals for the next two weeks:

- Continue to visit ALI classrooms to raise awareness about ALI, but more importantly the position of International Student Affairs.
- Attend Internal Student Ally Training this Friday! ♡ – Will be launching a media campaign ♢ #YouAreWelcomeHere.

Student Concerns:

- None at this time.

K. Secretary for Internal Affairs

Secretary Yamagiwa reported the following:

Work completed since last report:

- Plan of action against tuition increase (March 22nd BOT action).
- Tabled with Lobby Corps.
- Conducted 100 classes in 100 days.
- Attended SHAC.

- Psychiatrist at SHS 1x a week, other days at CAPS.
- New case manager- Kristen Hutchcroft.
- Recruiting for full-time physician.
- Wellness Week- April 10th-14<sup>th</sup>.
- Looking for performers Live Your Life Day 4/11.
- “Beach Week”- week before school starts for dorms; shows different resources offered.

Goals for the next two weeks:

- Table for Cabinet (get student feedback).
- Set up USU Walk (similar to Night Safety Walk).
- Finalize parking survey w/ Parking & Transportation Office.

Student Concerns:

- Vending machines at Beachside don't work.
- Student homelessness – Students must use ALL Financial Aid (including loans) before getting assistance from CSULB Emergency Fund.
- \$500, a bed for 2 weeks and 12? Meals.

Anything Else:

- Not able to go to Beach Pride events meetings anymore (Mondays 3:30- 5pm).
- Sign up to go to the CSU BOT Tuition Increase Action! – [csusqe.org/RSVP](http://csusqe.org/RSVP).

#### L. Secretary for LGBTQI+ Affairs

Secretary Fernandez reported the following:

Work completed since last report:

- Attended Meetings.
- Campus Climate Committee for LGBTQI+ Affairs.
- Lavender Graduation – With Office of Multicultural Affairs.
- Multicultural Festival – With Victoria and Christian Lozano.
- Queer Diversity Week – Beach Pride.
- Q&A – with Q&A.
- Project ReachOUT – with Q&A.
- Completed Programming Guide for Pride Floor of Housing.
- Discussed direction of LGBTQI+ Resource center on campus with members of the Campus Climate Committee for LGBTQI+ Affairs and Students on Campus.
- Began Planning second Queer Arts and Crafts festival for Queer Diversity Weeks.
- Created base for Queer Success Initiative with VP Vournas – looking for date to discuss with administration.

Goals for the next two weeks:

- Continue meeting with Victoria and Christian from OMA for Multicultural Festival.
- Attend Lavender Graduation meeting.
- Meet up with Logan Vournas for Queer Success Initiative.
- Meet with Kayla from Beach Pride for Queer Arts and Crafts Festival.
- Attend Campus Climate Committee for LGBTQI+ Affairs.
- Attend Q&A meeting and DLP meeting.
- Assist at Open House for Pride Floor 3/18.
- CCC LGBTQI+ Charge – Attending Academic Senate Committee meeting to discuss the charge of this committee

Student Concerns:

- CCC for LGBTQI+ Affairs Charge : According to our previous charge, members of the nominating committee who appoint members of this committee should meet with previous members of the committee to pick new members.

The nominating committee asked to fix this charge as of Fall 2015. Currently, the nominating committee now wants us to remove this clause and anything similar to it in order to 'streamline the process'.

- Students are concerned that this committee, that advocates for the success and safety of queer students and staff, will be made up of less than stellar candidates who have little to no knowledge of queer issues or are actively against queer students.

M. Public Defender

Public Defender Bradley reported the following:

- No Report.

N. Secretary for Sustainability:

Secretary Tran reported the following:

Work completed since last report:

- Meet with Carol Fulthorp (Assistant Dean of Students), Macy Lachman (Student Development Fellow)
- BeachBite progress: Handling of food, student access etc.
- Discard of food (boxes vs hot food) • First come first serve
- Student cannot reserve food
- Admin will be brief on what to do b4 event
- New program: CAL FRESH
- Federally funded program, Must meet requirements
- Meet with Holli Fajack (Sustainability Coordinator)/ Sustainability Task Force Meeting
- Introduce Composting, Sustainable effort to incoming student at SOAR
- New solar panel in lot 14 + 7 (biggest in CSU, Long Beach 17% of energy) + Tesla Batteries
- New building- 1st net zero in the CSU system
- New waste hauler for Beachside
- ASI Sustainable Policies (not yet enforced still drafting)
- USU not sustainable (flood, El Polo- Foam, 40 yr old, cost to maintain, flood etc.)
- Talks about Student Sustainability Coalition (student's version of task force)
- Bike Master Plan (last stages)- Increase/ improve biking (possibly ASI student run)
- SWRC Water Action Plan (pool/ shower head)- decrease the usage of water up to 10%

Goals for the next two weeks:

- Advocate for Hydration stations with PPFM – Nursing, Engineer, Hall of Science, Molecular Life Science Center, Peterson Hall
- The more populated buildings
- FA 4 roof collapsing- get PPFM on it – Safety of students – Not being sustainable
- ASI Sustainability Policy Avocation – Drafted 3 years ago but it got lost somewhere
- Sustainability outreach brainstorm with Malia Kinimaka
- Resilience Commitment action plan with Holli Fajack

Student Concerns:

- The tuition increase and the financial package - Only the students who does not get financial aids and working to pay for college themselves worry about the tuition increase - The Fine Art student who uses the room in FA4: Roof, AC too loud.

O. Secretary for Women's Gender Equity:

Secretary Krider reported the following:

Work completed since last report:

- Went to some meetings that was fun.
- There was the Health Advisory Committee and the PCSW.
- Continued Working on Take Back the Night.
- Reached out to various groups on campus to see what's up.

- Votes for Women: Suffrage & Activism Screening Occurred Tuesday.

Goals for the next two weeks:

- Meeting with Title IX Coordinator (Technically is this afternoon but whatever).
- Looking at ways to bring men into groups that support women, or creating groups for men to discuss feminism.
- Looking into Sexual Assault Prevention Training within ASI.
- Looking at ways to encourage students to be critical when filling out student surveys

Student Concerns:

- If you or someone you know was interested in the Women's March, you can continue the fight at CSULB Huddle, a political discussion group that meets Wednesdays 12PM at the WGEC.

P. Secretary for Government Recruitment

Secretary Jeanmarie reported the following:

Work completed since last report:

- Beach Team meetings.
- RFY committee meeting.
- Presenting to HVDI (Highly Valued Degree Initiative).
- Developing specific objectives out of goals.
- Integrating into core classes or creating a class.
- Outreach: Communication programs to all students.
- Beach Team lead meetings (yesterday).

Goals for the next two weeks:

- Active beach teamer roles within meetings.
- RFY.
- Beach Team Spring Mixer doodle.

Student Concerns:

- None at this time.

**11. VOLUNTARY CLOSING COMMENTS**

Sec. Yamagiwa announced that the CSU BOT meeting scheduled for March 22<sup>nd</sup> will have the vote in a smaller committee at 8am and then it will go to the larger committee later that afternoon.

Sec. Jeanmarie announced that Beach Team will be attending the Mario event at the SRWC today. Beach Teamer Christianna facilitated the meeting yesterday, which was focused on her interest of disability awareness. She did a great job.

**12. ADJOURNMENT**

**Without objection** Chair Argame adjourned the meeting at 11:41am.