

**CABINET MINUTES**  
**Meeting #2**  
September 22, 2017

**1. CALL TO ORDER**

Chair Elasmr called the meeting to order at 2:00pm.

**2. ROLL CALL**

Voting Members Present

Joe Nino, President  
Yasmin Elasmr, ASI Chief Diversity Officer  
Kyrai Cail, Commissioner, Environmental Justice Affairs  
Christiana Koch, Commissioner, Disability Affairs  
Lamiya Hoque, Commissioner, Cultural Affairs  
Minh Nguyen, Commissioner, International Student Affairs  
Sean Aquino, Commissioner, LGBTIQ+ Affairs  
Gus Orozco, Commissioner, Veterans Affairs  
Chloe Kim, Commissioner, Wellness Affairs  
Stevie Merino, Commissioner, Women's & Gender Equity Affairs

Voting Members Absent

Gaby Hernandez, Commissioner, AB540 & Undocumented Students

Non-Voting Members Present

Lindsay San Miguel, Asst. Director Govt. Affairs & Initiative

**3. PUBLIC COMMENTS**

There were none.

**4. ADDITIONS/CORRECTIONS AND APPROVAL OF THE AGENDA**

**(M) Orozco (S) Kim to approve Cabinet Agenda, Meeting #2, September 22, 2017**

**VOTE ON THE MOTION**

**PASSES 9-0-0**

**5. ANNOUNCEMENT FROM THE CHAIR**

Chair Elasmr reported the following:

- Working on Art Gallery Awareness Project
- Connect to other parts of campus and for ASI and student organizations to connect with students
- One-on-ones are in progress
- Ask for our numbers to be more accessible
- Events
  - Legal Clinic on 9/23 from 10am-2pm
    - USU 303-307
    - Open to the community
  - Academic Senate – Retreat “The Student Experience”
    - How faculty can help students – October 26<sup>th</sup> from 2pm-4pm at The Pointe

**6. ANNOUNCEMENT FROM THE PRESIDENT**

President Nino reported the following:

- Welcomed Sean Aquino – Commissioner for LGBTIQ+ Affairs
- We now have a full board
- Met with Provost Jersky regarding the Highly Valued Degree Initiative

- If interested in HVDI committees – first year experience, student success, communication, please let Jordan Doering know.
- University Budget – learning about the \$600 million budget and how it’s used
- Met with VP Carmen Taylor
- Appreciative of Commissioner Hernandez and Chief Diversity Officer Elasmarr for setting up the Legal Clinic

**7. APPROVAL OF MINUTES**

A. Action Item: Cabinet Meeting #1, September 8, 2017

**(M) Koch (S) Orozco to approve Cabinet Minutes, Meeting #1, September 8, 2017**  
**VOTE ON THE MOTION**

**PASSES 10-0-0**

**8. UNFINISHED BUSINESS**

There were none.

**9. NEW BUSINESS**

A. Discussion Item: Trello

Chair Elasmarr gave a demonstration of how to navigate the Trello website and start their profile descriptions.

B. Discussion Item: Social Awareness Art Gallery

Chair Elasmarr

- Commissioner Hernandez – representing undocumented students through art
  - Have different communities posting art that inspires, represents, or created by them
- Will take place in USU Art Gallery
- 4 Commissioners in Fall, 5 Commissioners in Spring
- Discussed idea with Taylor Buhler-Scott from Beach Pride Events
- Opening night late November, lasting for two months
- For the community, by the community, in a relaxed setting

San Miguel suggested creating the application on BeachSync and allowing Cabinet to vote and discuss this event.

Fall will feature Commissioners– Orozco, Aquino, Nguyen, Kim

Spring will feature Commissioners- Cail, Hoque, Koch, Merino, Hernandez

C. Discussion Item: Marketing Overview

San Miguel gave a summary of the process for events on BeachSync

- \$300 budget for each commissioner for the fall semester
- Utilize all resources
- Reimbursement is available
- Tracking budgets – hard to track with late invoices, so it is the responsibility of each commissioner to track their budget
- Work Orders – ASI Communications
  - BeachSync – ASI Comm – Forms – Graphic Order Form (Students)

**10. REPORTS**

A. AB540 & Undocumented Students, Commissioner Hernandez  
 Commissioner was absent.

B. Cultural Affairs, Commissioner Cail

Work completed since last report:

- Member of the President’s Commission for Inclusive Excellence; meeting on 9/22/17.
- Met with several SLD Advisors to connect with cultural organizations.

- Co-facilitated “Social Identity” workshop with Christian Lozano Cuellar, Assistant Director of the Office of Multicultural Affairs (OMA) on 8/24/17.
- Collaborated with Christian Lozano Cuellar (OMA) with “Expression Walls” and Charlottesville #BeachConnections Discussion (8/28-8/31).
- Drafted tentative task timeline for Multicultural Festival (Spring 2018).
- Monthly meetings with OMA staff.
- Met with four cultural organizations to discuss student concerns and ASI collaboration.
- Assisting in planning the College Inclusive Summit Event for 10/14/17.
- 1st Campus Climate Committee Meeting on 9/13/17.
  - 1 on 1 with Chief Diversity Officer Elasmarr on 9/19/17

Goals for next two weeks:

- Connect with more cultural organizations.
- Collaborate with Commissioners to develop plan for Intersectionality event in November.
- Attend several ASI/Division of Student Affairs events.
- Assist in DACA efforts with Gaby, Commissioner for AB540/Undocumented.
- 100 Classes in 100 Days.

Student Concerns:

- Campus safety.
- DACA.
- Funding.
- Trusting ASI.

#### C. Disability Affairs, Commissioner Koch

Work completed since last report:

- Wow tabling is done!
- Smorgasport tabling is done!
- Had first SDAL meeting...only one active student shows up
- Confirmed Relaxation Rooms for DEW
- Confirmed Ally Training for DEW
- Reached out to CAPS about DEW, will arrange a QPR training
- Reached out to SWRC about DEW
- Emailed LIFE Project coordinator about Autistics Speaking Day (Nov. 1)
- Went to Active Minds 1<sup>st</sup> club meeting
- Met with Dave (DSS director), Melissa (Ally training) and Move a Mile Meeting (Amber + DSS)
- Went to Latinx Graduate Research Event (Latinx Heritage Month)

Goals for the coming weeks:

- Find more SDAL members, get a full board to complete club paperwork
- Email professors to announce DEW (extra credit?)
- Invite Active Minds to DEW
- Contact Jake Pacheo about DEW
- If we have a speaker, make sure there is a translator
- Email clubs, sororities and fraternities to see if they will support Move a Mile
- Get supplies for DEW Relaxation Room- Commissioner Merino
- Check back with Mike Freeman from SWRC about DEW
- Go to an ASL club meeting
- Clarify dates with professors about 100 classes in 100 days
- Create a mental health conversation starter sheet
- See if there is a second committee that needs student representation- contact Jordan

Student Concerns:

- Anxiety is skyrocketing on campus

- Formulate plan to engage with students after something big happens in their community

#### D. Environmental Justice, Commissioner Hoque

##### Present Projects:

- Met with Chief Diversity Officer Elasmr on September 20th
  - Discussed Resolution: Implementing Drought Resistant Plants in Areas around CSULB Community
  - Currently drafting resolution with Senators
  - Deadline to complete resolution: September 28th, 2017
- Sustainability Month: October 1st-31st
  - Recycle Wars: All three branches of ASI will compete against each other
    - Legislative, Executive, Judiciary Branch
    - Will volunteer with the events held throughout the month and assist Sustain U with any help needed
- Will promote the events for Sustain U as the events occur
- Will be setting up a meeting with Eric Bryan, Recycling Coordinator, on a long term project to get rid of plastic bags from Subway & El Pollo Loco
- Committees attended:
  - Sustainability Task Force- September 14th
  - Sustainability Working Task Force- September 13th
    - Both discussed what projects should be implemented next for CSULB.
    - Possible expansion of the Recycle Center
    - Possible new buildings for research projects
- Environmental Science & Policy would like me to be a Speaker for their club

##### Goals for the coming weeks:

- Have Resolution passed by end of October
- Finish the draft by 23rd of September
- Have all three branches be active participants for Recycle Wars
- Help out with the events for Sustainability Month

#### E. International Student Affairs, Commissioner Nguyen

##### Work completed since last report:

- Met with:
  - Chief Diversity Officer Elasmr for a 1:1 appointment
  - Bob Britton from Bridges International Org
- Committees attended:
  - International Education Committee (IEC)

##### Work completed since last report:

- Contacted:
  - Terrence Graham (Associate Dean & Executive Director International Program)
  - Eugenia Kim (Director, Office of International Students & Scholars)
- Made:
  - Two presentations about ASI in two classes for “100 classes in 100 days” campaign.
- Attended:
  - Volunteer for Smorgasport event from Beach Pride.

##### Goals for the coming weeks:

- Continue contacting main offices on campus for collaboration:
  - ALI
  - CDC
  - AESB
- Meet with Terrence, Eugenia to discuss about the Beach Ambassador Program.

- Start with the list of emergency contact for international students.

F. LGBTIQ+ Affairs, Commissioner Aquino

No report since this was Commissioner Aquino's first meeting.

G. Veterans Affairs, Commissioner Orozco

No report.

H. Wellness Affairs, Commissioner Kim

Work completed since last report:

- Professor Leever, a senior faculty in the nursing department and an active Mental Health Nurse at the Village.
- Met w/ Farron Fowler, Associate Director of SRWC
- Committees attended:
  - Student Health Advisory Committee

Work completed since last report: Contacted:

- Pet therapy contacts- delegated to Ly Le.
- Heidi Girling, SHS
- Kristen Fabiszewski, Assistant Director of SHS
- Iraida Venegas, Beach Pantry
- Projects in motion:
- Community Health: Flu vaccine education program (12)
- Community Health: Beach pantry (6)

Goals for the coming weeks:

- Continue to build network of wellness on campus
- Establish sponsorship from SHS

I. Women & Gender Equity Affairs, Commissioner Merino

Work completed since last report:

- Met with:
  - Career Center
  - Title IX Coordinator
- Committees attended:
  - President's Commission on the Status of Women
  - Not Alone at the Beach, Coordinated Community Response Team
- Contacted:
  - Women and Gender Equity Center
  - Title IX Coordinator
  - WGSS Department
  - Latinas @ The Beach
  - Sisterfriends
  - Multicultural Center
  - Campus Vendor
  - La Raza
  - PCSW Publicity Committee
  - Parenting Scholars @ The Beach
- Working logistics for "Self Care & Safe Space event" for Women, Trans, non-binary folks of Color, October
- October Domestic Violence Awareness Events
- November event, Missing & Murdered Indigenous Women Memorial
- Starting to use Trello

- Speaking at Race After Charlottesville Event, October
- Working on lactation supplies in stores on campus

Goals for the coming weeks:

- Continue contacting clubs, groups on campus for collaboration with events
  - Make sure ASI members have seen the PSA/Title IX video
  - Finalize details on No Mas Bebés film screening in collaboration with other commissioners. Get support from others
- Follow up on menstrual products in bathrooms
- Follow up on Outober events list
- Continue working on IPCDC information surrounding community/transparency
- Parents at the beach resource event and/or resource postcard
- Work on Preferred Names Policies that was passed by Senate (for ID cards and Beachboard)
- Create Ally stickers
- Co-organize a Self Defense Training Event
- Reach out to LGBTQI+ Commissioner & campus spaces/orgs about Trans Women of Color event during Week of Trans Day of Remembrance, November
- Feminism and Climate Justice Event
- Attend more Campus Events

Student Concerns:

- Campus Climate: racism, feeling unsafe
- Lack of outlet

#### 11. VOLUNTARY CLOSING COMMENTS

Chair Elasmár gave the following comments:

- Know Your Rights website – if you have additions that to the webpage that would be important to know for the communities that you represent, email that information to her.
- Remember to wait for the Chair to address/recognize you in the meeting before engaging in discussion
- Working on a diversity training for ASI leaders
- Contact Chair before giving Senate Report
- DACA Presentation (can count towards an Ally training)
  - 9/26 @ 4 – 5:30pm in Beach Auditorium

Chair Elasmár awarded Commissioner of the Month to Commissioner Hernandez

#### 12. ADJOURNMENT

**Without objection** Chair Elasmár adjourned the meeting at 4:06pm.

**RECORDED BY:**

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Anna Yeng, ASI Recording Secretary

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Date

**APPROVED BY:**

\_\_\_\_\_  
Yasmin Elasmár, Cabinet Chair

\_\_\_\_\_  
Date