

CABINET MINUTES

Meeting #13

December 10, 2018

1. CALL TO ORDER

Chair Sean Aquino called the meeting to order at 2:33pm.

2. ROLL CALL

Voting Members Present

Sean Aquino, ASI Chief Diversity Officer
Daniella Hernandez, Commissioner, Cultural Affairs
Samantha Brown, Commissioner, Disability Affairs
Karla Rodriguez, Commissioner, Pregnant & Parenting Students
Chloe Olvera, Commissioner, Wellness Affairs
Kyla Sazon, Commissioner, Women & Gender Equity Affairs

Voting Members Absent

Genesis Jara, ASI President
Citlalli Ortiz, Commissioner, AB540 & Undocumented Students
Evelyn Wynn, Commissioner, Environmental Justice
Bomi Lim, Commissioner, International Student Affairs
Vivian Napoles, Commissioner, LGBTIQ+ Affairs
VACANT, Commissioner, Veterans Affairs

Non-voting Members Present

Bryanna Siguenza, ASI Chief Government Relations Officer
Robina Henson, ASI Chief Justice

Non-voting Members Absent

Leen Almahdi, ASI Vice President
Jesse Luna, ASI Treasurer
Emely Lopez, ASI Chief Academic Officer
Joe Nino, ASI Asst. Director,
Government Affairs & Initiatives Designee

3. PUBLIC COMMENTS

There were none.

4. ADDITIONS /CORRECTIONS AND APPROVAL OF THE AGENDA

No action was taken, due to quorum not being met.

5. ANNOUNCEMENTS FROM THE CHAIR

- Thanked the board for their attendance, especially during the busy Finals Week

6. ANNOUNCEMENTS FROM THE EXECUTIVE OFFICERS

Henson: there'll be a new chief justice for spring, as they'll be resigning at end of semester due to spring class schedule conflicts

7. ANNOUNCEMENTS FROM THE CHIEF OFFICERS

There were none.

8. APPROVAL OF THE MINUTES

- A. Action Item: Cabinet Minutes, Meeting #10, November 5, 2018
No action was taken, due to quorum not being met.

9. UNFINISHED BUSINESS

- A. Discussion Item: Conscious Collection
Master of Ceremonies
Olvera

- Itinerary: successful; guests enjoyed being able to mingle with artists

- Schedule: suggested Artist Check-In Table to avoid another hectic check-in; mingle was successful

Sazon

- ASI to artist interaction: need to designate one person to handle interactions/communication;
- Communication: group update on completed/outstanding delegated tasks
- Advertise: suggested video clip of each community commissioner so students will understand what community actually encompasses (i.e. Wellness)
- Hosting: suggested commissioners arrive early so they can be in their designated places before their event

Centerpieces

Hernandez

- Start planning earlier, as it was difficult establishing meeting time to discuss decorations; have decorations completed earlier
- Community symbol cutouts: use thicker paper

Food/Drink

Aquino

- Good but over ordered and went over budget
- Juice was popular, cut-back on coffee/tea
- Food should be labeled

Brown

- Suggested having a back-up commissioner

Submission process

Sazon

- Commissioners need to take more ownership/responsibility on advertising (i.e. class presentation, mass email, etc.)

Attendance

Aquino

- Approximately 60 guests

B. Information Item: Cabinet Mid-Year Evaluations

Aquino: directed board members to complete and submit evaluations by December 19th, 11:59pm, before leaving for winter break.

10. REPORTS

A. AB540/Undocumented Students – Citlalli Ortiz

Commissioner absent; no report.

B. Cultural Affairs – Daniella Hernandez

- Successful semester
- Enjoyed collaborating with other government branches/boards
- Want to solidify Speaker Event
- Want to highlight American Indian organization

C. Disability Affairs – Samantha Brown

- Successful semester; had a lot of constituent interaction during office hours; want to increase events for spring and create policy

D. Environmental Justice – Evelyn Wynn

Commissioner absent; no report.

- E. International Students – Bomi Lim
Commissioner absent; no report.
- F. LGBTIQ+ Affairs – Vivian Napoles
Commissioner absent; no report.
- G. Pregnant & Parenting Students – Karla Rodriguez
 - Successful and empowering semester
- H. Wellness Affairs – Chloe Olvera
 - Successful semester; learned a lot and discovered many campus resources
 - Want to collaborate with Senate
- I. Women & Gender Equity – Kyla Sazon
 - Successful semester; positive interaction/relationships with other commissioners was helpful/effective
 - Want to showcase community at the spring Conscious Collection

11. VOLUNTARY CLOSING COMMENTS

Senator Aaron Jordan: offered support and event/project collaboration.

12. ADJOURNMENT

Without objection Chair Aquino adjourned the meeting at 3:09pm.