

**JUDICIARY MINUTES**

**Meeting #1**

September 16, 2019

**1. CALL TO ORDER**

Chief Justice Christopher Forestiere called the meeting to order at 12:35pm.

**2. RECOGNITION OF JUSTICES, PARTIES AND PERSONS PRESENT**

Voting Members Present

Christopher Forestiere, Chief Justice  
Audrey Bui, Associate Justice  
Jamie Conlon, Associate Justice  
Alec Quintero, Associate Justice  
Patrick Saephan, Associate Justice  
Ryan Smith, Associate Justice

Voting Members Absent

VACANT, Associate Justice

Non-Voting Members Present

Lindsay San Miguel, Assistant Director, Affairs & Initiatives  
Dr. Patience Bryant, CSULB President Designee

Non-Voting Members Absent

VACANT, CSULB Faculty Representative

**3. PUBLIC OPINION**

There were none.

**4. ADDITIONS/CORRECTIONS AND APPROVAL OF THE AGENDA**

**(M) Conlon (S) Saephan to approve Judiciary Agenda, Meeting #1, September 16, 2019**

**VOTE ON THE MOTION**

**PASSES 5-0-1**

**5. JUDICIAL ANNOUNCEMENT**

Grade Appeals

- Met with University Grade Appeals Committee
- Assigned grade appeals to Justices Bui, Saephan, and Smith
- Set meeting with Dr. Cormack for Friday 9/20 to discuss policy and outreach
- Commented at Cabinet and Senate about forwarding appeals to Judiciary
- Assigned items to be completed by today regarding outreach

Legal Clinic

- Met with President Velasquez, Treasurer Villegas, and USUBOT Chair Balayan to gather and convey general information
- Began gathering background information compiled by past Justices

Goals for next two weeks

- Grade Appeals
  - Meeting Friday 9/20 with University Grade Appeals Committee
  - Meeting Friday 9/20 with Dr. Cormack
  - Get Grade Appeals flyer approved by ASI Comm
  - Email advertisements for Grade Appeals/Consultations to various campus entities
- Legal Clinic
  - Finish gathering old information and synthesize new action plan
- Elections
  - Meet with Helen Rodriguez to discuss handbook and timeline

- Other
  - Interviews for open Judiciary seat on Wednesday 9/18
  - Formal Report to ASI Senate 10/2

Student Concerns

- Parking – Prices, availability, tickets, etc.
- Legal Advice on campus

Anything Else:

- Remember to collaborate within and outside ASI

**6. INTERNAL PROCEEDINGS**

A. Approval of Minutes

- 1) Action Item: Judiciary Minutes, Meeting# 12, May 7, 2019  
**(M) Bui (S) Conlon to approve Judiciary Minutes, Meeting #12, May 7, 2019**  
**VOTE ON THE MOTION**

**PASSES 5-0-1**

B. Amendments

There were none.

C. Additional Proceedings

- 1) Action Item: Approval of 2019-20 Judiciary Working Rules  
**(M) Smith (S) Bui to approve 2019-20 Judiciary Working Rules**  
**VOTE ON THE MOTION**

**PASSES 4-0-2**

Smith: Pointed out that there was a lot of outdated information.

San Miguel: suggested that the board approve the Working Rules so they would have some basic guidelines set, and added that it was a living document so it could be modified at any time.

- 2) Action Item: Election of Chief Justice Pro-Tempore  
**(M) Conlon (S) Bui to elect Chief Justice Pro-Tempore**  
**VOTE ON THE MOTION**

**PASSES 3-2-1**

Smith: nominated themselves

Bui: nominated themselves

Bui: feels they has more experience in the Judiciary and that they could assist well with the workload.

Smith: wants to assist with workload and also feels that they've already done a lot of work on the grade appeals and constitution process.

Vote for Smith: 2

Vote for Bui: 3

Abstain: 1

**Bui elected Chief Justice Pro-Tempore.**

- 3) Discussion Item: Grade Appeal Outreach

Saephan: stated he hasn't reached out to anybody but has been working on the process. He passed out the grade appeal outreach information to the board and asked for suggestions.

Forestiere: suggested that the short form could be used for social media.

Dr. Bryant: was confused if the student had to first talk to the Professor or fill the form.

Saephan: clarified that it was first talk to the Professor followed by filling the form if nothing could be worked out after talking to the Professor.

Dr. Bryant: felt that the 40 days' period was confusing.

Smith: clarified that the grade appeal date is on structural days and not academic days so May 1<sup>st</sup> is the deadline. Smith distributed a sample of the survey and felt that regarding the professor, whatever the process maybe should start with the judiciary so even if the student didn't talk to the professor, the focus of the campaign should be "come talk to us".

Dr. Bryant: recommended offering both appointments and online information so the students could know the steps. There might be students who couldn't schedule a meeting and were available only online so it would be helpful for them to start process by themselves. She also wanted clarity on how the meeting would take place, how to proceed with the consultation, etc.

Forestiere: stated that last semester's Chief Justice gave him some documents to bring on the Academic Senate to make sure the wording was in sync with the policy approved. There was a brief checklist to get the students started. There was no consultation since that was just an idea back then. At that time, there was also a short summary Bui edited of the 6-page policy.

The board discussed ensued on the content on the short and long forms.

San Miguel: found there was a lot of confusion on what's happening with different people wanting to work on long and short forms especially with the short amount of time. She thinks if the video posted online comprised of enough information to get started then that was good and suggested the checklist from last year be posted online as well so they would have one place to go to find that information. It could be on the flyer with a QR code to get to page.

Forestiere: they will work with ASI Comm next week to set a schedule.

The board agreed that tabling would be most effective in getting the information to students and being available to answer any questions.

The board agreed that having the short form request basic contact information in order to set an appointment is enough.

San Miguel: the board will next need to decide on the meeting process. Will it be a face to face meeting or a telephone call?

#### 4) Discussion Item: KYR- Formerly Incarcerated Students

Conlon: in the process of researching topics, such as occupation, civic housing, etc. Once research is complete, they want to review it with Dr. Binnal before creating the video script.

Forestiere: recommended collaborating with ASI groups such as SJEC and other campus groups, such as Rising Scholars.

San Miguel: suggested collaborating with Cabinet.

## 7. REPORTS

### A. Senate

Forestiere reviewed the following Senate #4 orders of business:

- Confirmed: commissioners, Lobby Corps Trustee at-Large
- Wellness Week: Oct 21<sup>st</sup>-26<sup>th</sup>
- Basic Needs office moved to the Library
- SLD Officer Training is now online

San Miguel: Senate passed resolution 100 Classes 100 Days which calls for all student government leaders to visit and present in 100 classrooms on the importance of ASI as well as resources offered, while listening to criticism, concerns, and ideas to improve.

## B. Associate Justices

### 1) Audrey Bui

Work completed since last report:

- Finished and updated this year's grade appeal flier
  - Available and sent out via AI
- Attended Senate Meeting #5
  - Discussed inclusivity options for students in need on campus by the invocation speech of President Jara
- Attended Senate Meeting #6
  - Week of Welcome
  - Smorgasport numbers
- Went to first PARC meeting and met all committee members, got comfortable with the objectives of PARC and what they do on campus.
  - Program review
- Discussed and reviewed grade appeal for COB with professors
  - Will be done by the end of the week

Goals for next two weeks:

- Get work done for the KYR grade appeals project
- Advertise open AJ position
- Get Grade Appeals poster printed and approved by ASI Comm

Student Concerns:

- Week of Welcome availability to students on lower campus
- Price of TAP cards this year went up by \$30, meant to serve disenfranchised students but made more inaccessible

Anything Else:

- Happy 1st month of the term.
- Grade Appeals deadline coming quick!

### 2) Jamie Conlon

Work completed since last report:

- Met with James Binnall (Advisor for Rising Scholars) to talk about the formally incarcerated Know Your Rights
  - Decided on topics
  - Decided on a video rather than a workshop
- Currently in the process of researching the topics

Goals for next two weeks:

- Complete research of topics for KYR
- Complete the script for the video(s)
  - Show the script to Binnall and make changes as needed
- Talk to ASI Comm to schedule times to film

Student Concerns/Issues:

- Students are concerned with parking as the parking passes increase but they still have trouble finding parking
- The assisted parking has lost students keys and is accused of damaging a student's car
- A student expressed concern with the threat that happened last year
- HR changed the way club sports pay their coach
  - the way club sports pay their coach is thru dues provided by students

Anything Else:

- The organization Brown Issues will be attending CSULB in a pop up event

3) Alec Quintero

Work completed since last report:

- Met with a student from College of Liberal Arts and listened to and wrote down several grievances
- Reviewed part of the Elections Handbook

Goals for next two weeks:

- Distribute the flyer to the masses of the student populist
- Set up a meeting with the dean of the College of Education
- Talk with College of Education senators about setting up a collaborative College of Education event
- Work with Justices' Conlon & Smith on Know Your Rights Campaign

Student Concerns/Issues:

- Parking from top to bottom
- Bathroom lines
- Lack of student housing
- Frustrations with the administrative side of housing
- Price of parking passes
- Sororities being able to fine their members

Anything Else:

- Thank the lord that RUSH WEEK is OVER!

4) Ryan Smith

Work completed since last report:

- Curriculum and Education Policy Council (CEPC)
  - Considered a new degree and degree title change.
  - Policy on Final Course Grade, Grading Procedures, and Final Assessment - First Reading
    - Rounding Grade Policy (89.6%: A or B)
    - Returning to +/- Grading Symbols
    - Use of W, WE, WU
  - Representing CEPC on the Academic Appeals Committee(AAC).
- Grade Appeal
  - CNSM department appeal committee meeting
  - Met with BMAC Director to discuss Grade Appeals for students with disabilities
- Provost Review Committee

Goals for next two weeks:

- KYR: Grade Appeals
  - Deadline: October 21
    - Remaining: 25 Instructional, 36 Calendar Days
  - Campus Outreach
    - Marginalized and underrepresented
- Committee Meetings
  - Get student feedback on grading policy for CEPC
  - Rainbow Cafe: September 16
  - (LGBTQ+ outreach)
  - Grade Appeal: September 20

- CEPC Meeting: September 25
- Provost Review: September 27
- ASI Senate: October 2
- AAC Meeting: October 3

Student Concerns/Issues:

- Received one adamant opinion opposing the implementation of a +/- grading system.
- Beach Club Account inactivity and refund policy may violate laws that regulate Stored Value Cards (SVC) and/or Money Service Businesses (MSB) in the State of California.

5) Patrick Saephan

Work completed since last report:

- Draft grade appeal note to send out to organizations and different departments on campus

Goals for next two weeks:

- Get both of my grade appeal dates and sit on the committee

Student Concerns/Issues:

- Parking issue
- Short term parking

San Miguel: reminded board to report on items of substance and outcomes, and to keep it professional since they are public records and are posted online.

**8. DOCKET**

A. General Case Hearings

There were none.

**9. DELIBERATION**

There were none.

**10. CLOSING COMMENTS**

Bryant: we've been asked to keep the applications open until Thursdays to encourage additional applicants.

**11. ADJOURNMENT**

Without objection, Chief Justice Forestiere adjourned the meeting at 1:54pm.