

**SENATE/BOARD OF DIRECTORS MINUTES**

**Meeting #29**

April 18, 2018

**1. CALL TO ORDER**

Chair Sofia Musman called the meeting to order at 3:30pm.

**2. ROLL CALL**

Voting Members Present

Camryn Hohneker, College of the Arts  
Sarah Brown, College of the Arts  
Erika Paz, College of Business Administration  
Lauren Rhea, College of Business Administration  
Chloe Calder, College of Education (Ar@ 3:48pm)  
Emely Lopez, College of Education  
Xan Balayan, College of Engineering  
Abhishek Basavanna, College of Engineering (Dp@ 5pm)  
Leen Almahdi, College of Health & Human Services  
Courtney Yamagiwa, College of Health & Human Services  
Quentin Pestner, College of Liberal Arts  
Melissa Mejia, College of Liberal Arts (Dp@ 4:55pm)  
Aaron Jordan, College of Natural Science & Math  
Ian Macdonald, College of Natural Science & Math (Dp@ 3:47pm)  
Stephanie Argent, At-Large  
Danielle Carancho, At-Large  
Isaac Da Silva, At-Large (Dp@ 4:59pm)  
Megan Kim, At-Large  
Thulani Ngazimbe, At-Large (Dp@ 4:44pm)  
Alex Trimm, At-Large  
Sofia Musman, Vice President  
Piya Bose (CSULB President's Designee) (Ar@ 3:32pm)  
Jeff Jarvis (CSULB Faculty Rep)

Voting Members Absent

Staff Present

Richard Haller (ASI Executive Director) (Ar@ 3:41pm)  
Lindsay San Miguel (Asst. Director, Government Affairs & Initiatives)

Staff Absent

**3. INVOCATION:** Min Yao, CSULB Vice President & Chief Information Officer

Dr. Yao spoke about Steve Jobs, who was the chairman, chief executive officer (CEO), and a co-founder of Apple Inc.

Steve Jobs was an entrepreneur, an inventor, industrial designer, and visionary leader. He co-founded Apple Company in 1976. A year later, in 1977, Steve Jobs and his business partner upgraded the computer and named it the Apple II. Apple II was one of the first highly successful mass-produced personal computers. It sold well. Because of Apple II, Steve Jobs and his business partner became famous and did well financially.

Steve Jobs continued his passion for new and better computers. In 1984, Steve Jobs introduced the first Macintosh computer. It was again a big success. The Apple Company expanded into a big company. However, there were company politics and internal power struggle. Steve Jobs was forced out Apple Company in 1985. Steve Jobs left Apple Company with a team of followers to form a new company.

After Steve Jobs and his key team left, Apple Company went a downhill path. No new products were designed and the market was tired of the same look and design of Apple computers.

In 2003, CBS 60 Minutes program interviewed Steve Jobs and asked him about his secret for success. It was during that interview that Steve Jobs said that:

“Great things in business are never done by one person. They're done by a team of people“.

Based on Steve Jobs’ saying, I would like to say that great things in education are never done by one person. They are done by a team of people. Teamwork is the key to success at work. I encourage all of you to leverage teamwork in your school work, in your career, and in your family life.

Teamwork will make you more successful than your individual efforts.

#### **4. PUBLIC COMMENTS**

Yesenia, ASI Communications, presented the following events:

- Take Back the Night – April 18 (5-9:30pm)
  - Brotman Hall – Anatol Center
- #FundtheCSU – Stop the Tuition Increase
  - Speaker’s Platform (11-1pm)
- Earth Week at the Beach
  - Csulb.edu/sustainability
- Poet’s Lounge – April 19<sup>th</sup>
  - 8-10pm
- Race and Muslims in America
  - USU Beach Auditorium
  - Monday, April 23<sup>rd</sup> (5:30-7:30pm)
- Outdoor Movie Series
  - Toy Story – USU North Lawn
  - April 23<sup>rd</sup> (7-10pm)
- SRWC
  - Project Chill in the USU (12:30-3:30pm)
    - April 24<sup>th</sup> @ USU Sunset Lounge
  - Condition for Tuition
    - April 25<sup>th</sup> (5-7pm)
  - Spikeball Tournament – April 19<sup>th</sup> (2:30-4:30pm)
    - SRWC Aquatics Center

#### **5. ADDITIONS/CORRECTIONS AND APPROVAL OF THE AGENDA**

Musman: Agenda Item #11-C: postpone until next week

**(M) Yamagiwa (S) Almahdi to approve Senate Agenda, Meeting #29, as amended  
VOTE ON THE MOTION**

**PASSES 21-0-1**

#### **6. ANNOUNCEMENT FROM THE CHAIR**

- Meeting with Sustain U
  - Funding to a school in Puerto Rico
- 22 West Media
- Meeting with IPCDC Director, Alec Colchico
- Attended COTA Dean’s review meeting

#### **7. APPROVAL OF MINUTES**

- A. Action Item: Senate Minutes, Meeting #28, April 11, 2018  
**(M) Pestner (S) Balayan to approve Senate Minutes, Meeting #28, April 11, 2018**  
**VOTE ON THE MOTION**

**PASSES 21-0-1**

## **8. CONSENT CALENDAR/REPORTS**

- A. Approval of Minutes/Reports from Sub-Boards/Sub-Committees
- 1) Action Item: ASI Media Board of Trustees (ASIMBOT) Minutes, Meeting #6, March 9, 2018
  - 2) Action Item: Board of Control Minutes, Meeting #27, April 5, 2018
  - 3) Action item: Lobby Corps Minutes, Meeting #23, March 22, 2018
  - 4) Action Item: Lobby Corps Minutes, Meeting #24, April 5, 2018
  - 5) Action item: Social Justice and Equity Committee Minutes, Meeting #7, March 13, 2018

**(M) Pestner (S) Argent to approve Minutes/Reports from Sub-Boards/Sub-Committees**  
**VOTE ON THE MOTION**

**PASSES 21-0-1**

- B. Acceptance of Minutes from Subsidiary Boards
- 1) Action Item: Judiciary Minutes, Meeting #9, March 9, 2018
  - 2) Action Item: Judiciary Minutes, Meeting #10, March 23, 2018

**(M) Jordan (S) Kim to approve Minutes from Subsidiary Boards**  
**VOTE ON THE MOTION**

**PASSES 21-0-1**

## **9. UNFINISHED BUSINESS**

### A. Legislative Business

- 1) Action Item: SR #2018-20 Bylaw Amendment to Remove Board of Elections and Add New Responsibilities to Judiciary (3<sup>rd</sup> Reading)  
**(M) Pestner (S) Mejia to approve SR #2018-20 Bylaw Amendment to Remove Board of Elections and Add New Responsibilities to Judiciary (3<sup>rd</sup> Reading)**  
**VOTE ON THE MOTION**

**PASSES 21-0-1**

- 2) Action Item: SR# 2018-21 Commemoration of Dr. Joseph L. White and Support for the Dr. Joseph L. White's Legacy Memorial Project (3<sup>rd</sup> Reading)  
**(M) Argent (S) Almahdi to approve SR# 2018-21 Commemoration of Dr. Joseph L. White and Support for the Dr. Joseph L. White's Legacy Memorial Project (3<sup>rd</sup> Reading)**  
**VOTE ON THE MOTION**

**PASSES 21-0-1**

- 3) Action Item: SR #2018-22: Call for Special Election to Amend Chapter One of the ASI Bylaws (2<sup>nd</sup> & 3<sup>rd</sup> Reading)  
**(M) Almahdi (S) Kim to approve SR #2018-22: Call for Special Election to Amend Chapter One of the ASI Bylaws (2<sup>nd</sup> & 3<sup>rd</sup> Reading)**  
**VOTE ON THE MOTION**

**PASSES 21-0-1**

### B. Non-Legislative Business

There was none.

### C. Executive Business

There was none.

## **10. NEW BUSINESS**

### A. Legislative Business

- 1) Action Item: SR #2018-23: Bylaw Amendment for Judiciary Removal Process (1<sup>st</sup> Reading)
  - Some members of Judiciary are not fulfilling duties of the bylaws

- Originally, bylaw stated there would need to be a student petition and 5% of the student body would need to sign the petition. This would then be sent to the VP and be heard in front of the Senate who would act as a court and remove the Justice by a 2/3<sup>rd</sup> vote.
- Change the impeachment process stating that it is the President's decision since they are elected by the president.
  - Along with the Chief Justice or Associate Justices
  - No longer Senate responsibility

**(M) Mejia (S) Balayan to approve SR #2018-23: Bylaw Amendment for Judiciary Removal Process (1<sup>st</sup> Reading)**  
**VOTE ON THE MOTION** **PASSES 20-0-2**

**B. Non-Legislative Business**

1) Discussion Item: Racist Incidence at Cal Poly San Luis Obispo

Sen. Yamagiwa brought this discussion item to the board to discuss the fraternity incidences of vandalism.

Sen. Ngazimbi noted how well created the images were that were used. The President of the University, President Armstrong, has said that there is no racism on campus.

Bose noted that President Armstrong has suspended all fraternities and Greek Life organizations on campus, indefinitely.

**C. Executive Business**

1) Action Item: 2018-2019 ASI Consolidated Operating Budget Proposal (1<sup>st</sup> Reading)

Haller gave a presentation on the Budget Proposal:

Revenue from AS Fees

- Reduction of \$70,812 from the 17/18 adopted budget
- Results from a reduction in headcount enrollment
- Possibility some of this revenue will be recovered through additional admissions
- Will require the use of \$17,529 from prior year's retained earnings

Income from Operations

- Associated Students anticipates the generation of \$2,283,843 in income from operations
- Overall increase of 6.70%
  - \$30,952 increase in grants and contracts for IPCDC
  - \$73,226 increase in recovered expense, primarily from childcare fees
  - \$38,000 increase in gross sales of recyclable commodities
- Increases are based on prior and current year actual performance
  - Personal Service Expenses:
    - The total budget for payroll and benefits increased 6.08%
    - Payroll
      - Full-time payroll increased by 2.78%
      - Part-time payroll increased by 8.25%
      - Salaries
        - No cost-of-living or merit increases for full-time positions
      - Student Assistant Wages
        - Increased by \$93,277
        - Includes a 4.55% increase resulting from California minimum wage increase
        - Will be applied to all student assistant positions to avoid wage compression
  - Benefits
    - Mandated Benefits
      - Workers' Compensation premiums decreased by \$4,184 or 22.17%

- Unemployment Insurance rates expected to decrease from 0.27% to 0.22% of payroll
- Employer contributions for FICA and Medicare have been budgeted at 7.65% of applicable wages
- Discretionary Benefits
  - 7.8% increase in Anthem Blue Cross HMO medical premiums and a 9.9% increase in PPO medical premiums effective January 1, 2018.
  - 6.5% increase in Kaiser medical premiums
  - Vision, dental and life insurance premiums are not expected to increase
  - ASI's contribution for employee and dependent coverage budgeted at corresponding contribution rate for CSU employees
  - Includes \$65,392 for the payment of medical and/or dental benefits for six retirees.
- Pension Benefits
  - Continued participation in the Public Employees' Retirement System (PERS)
  - ASI will continue to deduct mandatory employee contributions from each salaried employee's semi-monthly paycheck
  - ASI also pays employer contributions to PERS at the rate of 26.75% of Tier 1 wages, 10.99% of Tier 2 wages, and 7.266% of PEPRAs wages.
  - Represents an expense of \$284,171 which is an increase of \$64,233.

#### Operating Expense and Equipment

- Overall budget decreased 4.98%, or \$145,548
  - Includes a \$99,320 budget reduction in Capital Outlay resulting from the temporary suspension of the annual capital outlay program
  - Should equipment need to be replaced or building improvements become necessary, ASI will draw from the Reserve for Capital Expenditures

#### Revenue from USU Fees

- Reduction of \$212,832 from the 17/18 adopted budget
- Results from a reduction in headcount enrollment
- Possibility some of this revenue will be recovered through additional admissions
- Offset by budget reductions and reductions in contributions to reserves
- Will not require the use of prior year's retained earnings

#### Income from Operations

- The University Student Union anticipates the generation of approximately \$2,016,088 in income from operations
- Minor increase of .94%.
  - Increases in non-taxable sales, taxable sales, and facility rentals in the Commercial Services area
  - SRWC Membership revenue has remained consistent with prior year
  - Personal Services Expenses
  - The total budget for payroll and benefits increased 2.37%
  - Payroll
    - Full-time payroll decreased by 2.35%
    - Part-time payroll increased by 11.18%
    - Salaries
      - No cost-of-living or merit increases for full-time positions
    - Student Assistant Wages
      - Increased by \$239,146
      - Includes 4.76% increase resulting from California minimum wage increase
      - Will be applied to all student assistant positions to avoid wage compression
- Benefits
  - Mandated Benefits

- Workers' Compensation premiums decreased by \$4,1841 or 22.17%
- Unemployment Insurance rates expected to decrease from 0.27% to 0.22% of payroll
- Employer contributions for FICA and Medicare have been budgeted at 7.65% of applicable wages
- Discretionary Benefits
  - 7.8% increase in Anthem Blue Cross HMO medical premiums and a 9.9% increase in PPO medical premiums effective January 1, 2018.
  - 6.5% increase in Kaiser medical premiums
  - Vision, dental and life insurance premiums are not expected to increase
  - ASI's contribution for employee and dependent coverage budgeted at corresponding contribution rate for CSU employees
  - Includes \$91,958 for the payment of medical and/or dental benefits for seven retirees.
- Pension Benefits
  - Continued participation in the Public Employees' Retirement System (PERS)
  - ASI will continue to deduct mandatory employee contributions from each salaried employee's semi-monthly paycheck
  - ASI also pays employer contributions to PERS at the rate of 26.75% of Tier 1 wages, 10.99% of Tier 2 wages, and 7.266% of PEPRA wages.
  - Represents an expense of \$353,612 which is an increase of \$88,789.

Operating Expense and Equipment

- Overall budget decreased 2.93%, or \$130,767
  - Includes a \$83,757 budget reduction in Utilities
  - Fund Accounting
- ASI maintains financial resources in accordance with the principles of fund accounting
- Resources for various purposes are classified into separate funds
  - Ensures observance of limitations and restrictions placed on the use of resources
- ASI has two funds
  - Associated Students General Fund
  - University Student Union General Fund
- Funds cannot be co-mingled

Budget Detail Organization

- Grand Total Spreadsheet
- Fund Total Spreadsheet
  - Budget Narrative for each Department or Program
  - Budget Spreadsheet by Department or Program

Next Steps:

- Board of Control/USUBOT recommendations presented today
- Senate deliberations/amendments on April 25, approve as 2<sup>nd</sup> reading
- Final deliberations and approval as 3rd reading on May 2
- Submitted to University by May 15

**(M) Mejia (S) Balayan to approve SR #2018-23: Bylaw Amendment for Judiciary Removal Process (1<sup>st</sup> Reading)**  
**VOTE ON THE MOTION** **PASSES 20-0-2**

**11. REPORTS**

A. ASI President Joseph Nino **TC 3:45pm**

- Traveled to Washington D.C. to speak with Congressmen
- Attended a panel with 3 Congressmen
  - Speaking about system-wide issues

- Informational discussion and feedback
- Discussed reauthorization of Higher Education Act
- Beach Pantry received a grant from the Alumni Association for a new freezer

B. ASI Treasurer Jonathan Wanless **TC 3:50pm**

Treasurer Wanless gave a report on the status of funds.

C. ASI Commissioner of Wellness Affairs Chloe Kim

\*This item was postponed until next week

D. ASI Commissioner of Women and Gender Equity Affairs Stevie Merino **TC 4:05**

Past events this Semester:

- Self-Care for the Queer Soul event, Feb 14th
- Beach Pregnant & Parenting Student Meetup, March 5<sup>th</sup>, 3pm
  - Upcoming Events:
  - PCSW Research colloquium
    - April 26th
- Take Back the Night meeting with WGEC
  - April 18<sup>th</sup>, 5pm-9pm
- Student Parent Self Care for Finals Week
  - Child Friendly Yoga & Meditation, Make your own Tea Activity
  - May 7<sup>th</sup> or 11<sup>th</sup>
- Pregnant/Student Parent Ally Training
  - May 3<sup>rd</sup> 9-11am

Current Work:

- LGBTQI+ coalition
- Pregnant/Parent Ally training
- Adding visuals to lactation Rooms and the family friendly area in the library
- Changing table map
- Family Friendly Resource Center

Student Concerns:

- Need for a Parenting Student Commissioner
  - A majority of the work that I've spent this semester as Women and Gender Equity Commissioner has been focused on pregnant and student parents' unique needs which has taken away from my ability to fully focus on Women and Gender equity concerns/events. The needs of this community requires its own commissioner. It's also somewhat problematic for my position to take on this task since parenting is not only for women.

E. ASI Commissioner of Veterans Affairs Robert Munoz **TC 4:10pm**

Work completed since last report:

- Introduced myself to CPT Szabados, the ROTC company commander
- Contacted Mr. Ramirez of SOAR and identified issues with the makeup orientation regarding veteran resources
- Met with the VA Director at CSULB, Dr. Thomas and learned about the amount of veterans/dependents using benefits at CSULB
- Began to set up the "Freedom Party" at the Nugget the week before finals
  - Emailed Nugget manager and received the form to request space for an event

Goals for next two weeks:

- Continue to work on "Freedom Party"
- Learn more about veteran issues on campus

F. CSULB Student Life & Development Director, Dr. Trace Camacho **TC 4:15pm**

Dr. Camacho introduced himself to the Senate and gave a background of what they have previously worked with in previous campuses.

G. At-Large Senators

1) Sen. Argent

Work completed since last report:

- ASIMBOT Briefing
- PCSW
- LYLD (5 mins)
- Tabling?
- Dinner With Twelve

Goals for next two weeks:

- Tabling
- Fund the CSU Event
- PCSW Colloquium
- Reach out to Imani (New At-Large Senator with no ASI Experience)

Student Concerns:

- SSPA Area Construction
- Anaheim Shuttle

2) Sen. Carancho

Lobby Corps

- Tabling for #FundTheCSU 04.05
- CSSA @ CSULB 04.07
- Live Your Life Day 04.10
- Classroom Announcement 04.17
- Beach Against the Increase 0.4.18
- #FundTheCSU Event 04.19

USU BOT: Services

- USU BOT Vote 04.06 Permanent Menstrual Hygiene Products
- Temporary Gaming Hours in USU 3<sup>rd</sup> Floor (*Next Semester*)

Misc.

- GE Town Hall 04.06
- Senator Transition 04.07
- Indoor Plants 04.11
- Eco Craft Fair 04.18

Resolutions:

- Judiciary Removal Process
- Menstrual Hygiene Initiative

CLASC

- CLASC Award Ceremony & Spring Banquet
- Tuesday, May 1<sup>st</sup> 5:00-7:00pm @ The Japanese Gardens
- Meeting with Dean Wallace 04.06

Alternative Spring Break Committee

- Alternative Spring Break: Reflections & Reactions 04.11
- Open student forum where students discussed their trip to Pittsburgh, PA talking about what they learned, experiences, and their overall takeaways from their trip.
- Committee Meeting 04.16
  - Made Student Survey Gathering Feedback for ASB Committee

Final Projects:



- Finish Final Resolutions
- Senate Officer Transitions
- Parking & Transportation Committee
- Green Generation & Mixer Sustainability
- Last 1-1 With Sofia
- Banquet Week
- Interview for Capital Fellows (Yikes)
- Currently working on CHES document to pass on to next years Lobby Corps containing:
- CHES Orientation & Training
- How to Email Meeting Requests
- Meeting Outreach Sheet
- Resolution Bills of Interest
- Legislative Profiles
- Thank You Letters

3) Sen. Da Silva

Work done since last report:

- Contacted several vending machine companies
- Co-authored resolution on Judiciary Removal Process
- Watched *Jumanji* with my constituents

Goals for the next two weeks:

- Help others
- Make headway on school supplies vending machine
- Have a blast at the Beach Games!!!

4) Sen. Ngazimbi

Goals for next two weeks:

- Explore how to get more students of color onto ASI;
- Assess campus climate as it relates to student issues;
  - Still working on the Art show;
  - Make sure there is adequate, relevant student voice on Prospector Pete;
  - Engage with more student voices;

Things done in the past week and a half:

- Reviewed a ton of scholarships;
- Met with some students who could make a difference at CSULB;
- Met with students about Prospector Pete;
- Explored what can be done about Mold at CBA computer lab;
- Attended Conscious Collections;
- Attended Live Your Life Day;

5) Sen. Kim

Work completed since last report:

- meeting with Sofia
- Transfer Student concerns
  - contacted SDSU orientation
    - No response
    - But found their guideline on website
  - Contacted CSUF orientation
  - Response from Enrollment Services
  - Contacted SOAR regarding student concerns

Goals for next two weeks:

- Continue talking to constituents
- Gather student input on sexual assault/Title IX
- Hopefully get response from SOAR
  - If any input, email me at min.kim04@student.csulb.edu
- Pass classes

Student Concerns:

- School should focus more on sexual assault and Title IX
- Wi-fi connection in SSPA

#### 6) Sen. Trimm

Work completed since last report:

- Dr. White Resolution
- Princess Ka'iulani Day of Service
- GE Forum
- Judiciary Resolution
- 1-on-1 with Sofia

Goals for next two weeks:

- Continue work on Dr. White Commemoration, find someone to continue Joseph White work next semester
- ASI/CCE Joint Possibilities
- ASI Events
- Audit Committee

#### H. ASI Beach Pride Events Lead Jonathan Ibarra **TC 4pm**

- Beach Games – 5/1 & 5/2
  - 4/27 deadline to apply
- ASI Banquet – 5/4
  - 6-9pm @ The Reef

## 12. VOLUNTARY CLOSING COMMENTS

Bose spoke about the following events:

- Nominations for SLD Awards – Friday, April 20<sup>th</sup>
- Bowling for Books spots still open – Friday @1pm
- GE Forum
- CSULB – Big West Tourney – Friday @ 7:30pm
- Bose's office will be changing to Room 313

Sen. Carancho spoke to the board about a new minor in CLA coming in Fall 2018 – Social Justice

Sen. Yamagiwa reminded the board about RISE's giveaway to cover graduation fees – ends Tuesday

Sen. Brown noted Day of the Arts on Thursday 4/26 @ SW Terrace (12-2pm)

VP Musman reminded the board:

- SLD Awards
- Nominations for ASI Awards
- Beach Games
- Spring Mixer – 4/27 need RSVP
- College Senator reports – last report will need a reflection on the past semester/year

VP Musman awarded Senator of the Week to Senator Rhea.

**13. ADJOURNMENT**

**Without objection**, Vice President Musman adjourned the meeting at 5:33pm.