

THE SENATE/BOARD OF DIRECTORS MINUTES

Meeting #1

June 6, 2018

1. CALL TO ORDER

Vice President Leen Almahdi called the meeting to order at 3:33pm

2. ROLL CALL

Voting Members Present

Anisah Ullah, ASI College of Arts
Jesse Luna, ASI College of Business Administration
Robert Martinez, ASI College of Business Administration (elected today)
Alejandra Aguilar, ASI College of Education
Frances Canales, ASI College of Education
Mathew Major, ASI College of Engineering
Yamin Yee, ASI College of Engineering
Michelle Fukuda, College of Health & Human Services (elected today)
Ryan Phong, ASI College of Health & Human Services (elected today)
Brianna Guzman, ASI College of Liberal Arts
Megan Kim, ASI College of Liberal Arts
Andy Bui, ASI College of Natural Science & Math
Ian Macdonald, ASI College of Natural Science & Math
Justin Contreras, ASI At-Large
Omar Prudencio Gonzalez, ASI At-Large
Naomi Howansky, ASI At-Large
Aaron Jordan, ASI At-Large
Imani McDonald, ASI At-Large
Melissa Mejia, ASI At-Large
Leen Almahdi, ASI Vice President

Voting Members Absent

Dr. Piya Bose, CSULB President Designee
VACANT, ASI College of the Arts
VACANT, CSULB Faculty Representative

Staff Present

Lindsay San Miguel, ASI Asst. Director, Government Affairs & Initiatives (Dp @ 5pm)
Richard Haller, ASI Executive Director (Dp @ 3:55pm/Ar @ 4:30pm)

3. PUBLIC COMMENTS

President Jara: welcomed 2018-19 Senate; encouraged Senate to take their role of great responsibility seriously; utilize effective communication; speak/act on behalf of their constituency's well-being and justice; executive board will be sharing year's vision/goals at the fall retreat;

4. APPROVAL/CORRECTIONS AND APPROVAL OF THE AGENDA

- Almahdi: Agenda items #C 1,2,3,4 will be heard after Item #7

(M) Kim (S) Macdonald to approve the Senate Agenda, Meeting #1, June 6, 2018, as amended

VOTE ON THE MOTION

PASSES 16-0-1

5. ANNOUNCEMENTS FROM THE CHAIR

There were none.

6. APPROVAL OF THE MINUTES

A. Action Item: Senate Minutes, Meeting #32, May 9, 2018

(M) Kim (S) Mejia to approve Senate Minutes, Meeting #32, May 9, 2018

VOTE ON THE MOTION

PASSES 16-0-1

7. CONSENT CALENDAR/REPORTS

A. Approval of Minutes/Reports from Sub-Boards/Sub-Committees

1) Action Item: Board of Control (BOC) Minutes, Meeting #31, April 27, 2018

2) Action Item: Board of Control (BOC) Minutes, Meeting #32, May 3, 2018

3) Action Item: Board of Control (BOC) Minutes, Meeting #33, May 10, 2018

(M) Aguilar (S) Contreras to approve Minutes/Reports from Sub-Boards/Sub-Committees

VOTE ON THE MOTION

PASSES 16-0-1

B. Acceptance of Minutes from Subsidiary Boards

There were none.

8. UNFINISHED BUSINESS

There was none.

9. NEW BUSINESS

A. Legislative Business

1) Action Item: Approval of 2018-19 Working Rules

Macdonald: any revisions from last year’s working rules?

San Miguel:

- ASI Media Board of Trustees is now 22 West advisory board and will need one senate representative
- No electronic devices

San Miguel: community standards can be added now or revisited at another time. Notify Almahdi of any future working rules additions/revisions in order to be agendized.

(M) Macdonald (S) Jordan to approve 2018-19 Working Rules

VOTE ON THE MOTION

PASSES 16-0-1

B. Non-Legislative Business

1) Action Item: BOD #2018-01: Election of (1) Senator, College of the Arts – Samantha Tagalooa

Candidate was not present.

Almahdi: candidate has not responded to several contact attempts. Recommended tabling item until next meeting, and reaching out to Arts Ink.

(M) Mejia (S) Chan to table (1) Senator, College of the Arts – Samantha Tagalooa until the next meeting

VOTE ON THE MOTION

PASSES 15-0-2

2) Action Item: BOD #2018-02: Election of (1) Senator, College of Business Administration – Robert Martinez
Martinez: introduced self as a senior, Marketing major, small business owner, part of the Norwalk Chamber of Commerce, and has held leadership with the Hispanic Students Business Association (HSBA). Goal is to improve student experience through communication and awareness

Kim: what are your plans for CBA and what do you want to contribute to students overall?

Martinez: encourage involvement in student organizations which leads to development and leadership.

Mejia: due to other time commitments, will you be able to fulfill senator responsibilities for the full academic year?

Martinez: Yes. Has arranged class and work schedule to accommodate senator duties and time commitment.

Major: why did you choose ASI Senate rather than another similar leadership position?

Martinez: wanted to take the next step of leadership and increase scope of serving students.

(M) Mejia (S) McDonald to elect (1) Senator, College of Business Administration – Robert Martinez

VOTE ON THE MOTION

PASSES 16-0-1

3) Action Item: BOD #2018-03: Election of (2) Senators, College of Health and Human Services

a) Michelle Fukuda

Fukuda: introduced self as senior, Health Science major with the intent of being a physician's assistant, currently works as a clinic medical assistant, holds current executive leadership Delta Zeta, was involved with Associated Student Body and Interact in high school. Main senate goals are to increase sobriety, increase donations to the Beach Pantry, continue to ensure feminine hygiene products are available in all campus restrooms, further promote mental health and wellness with educational classes. Along with co-senator, has met with dean to convey interest in being CHHS senators.

Jordan: application states only morning availability on Wednesdays: will this change?

Fukuda: has moved Wednesday class to Thursdays, so now available.

Aguilar: sorority involvement is a high time commitment, are you aware of the various senator responsibilities and will you be able to fulfill them?

Fukuda: Yes. Will be delegating sorority executive board responsibilities to their assistant in order to give ASI priority.

b) Ryan Phong

Phong: introduced self as a 2nd year, Criminal Justice major with the intent of serving as a police officer, was Vice President of the CHHS Student Council, was an ASI Associate Justice, was a Criminal Justice Student Association (CJSA) junior board member, and will be serving next year as CJSA's Director of Communications. Main goals: increase CHHS internship opportunities by working with Career Center's Director of Internships and CHHS advisors; assist in publicizing CHHS student organizations to increase membership; gather student input on the new CHHS building through direct talks and surveys.

Prudencio Gonzalez: how will judiciary experience assist the legislative branch?

Phong: coming in with a different viewpoint and skills will bring deeper insight on what it means to be student leader in helping CSULB students.

Major: please elaborate on specific goals.

Phong: can identify specific internship needs when attending twice a month college council meetings, and will be able to effectively publicize internship opportunities on BeachBoard and memos by partnering with the dean, the Career Center, and advisors.

Macdonald: application shows availability only until 5:30pm, will this change?

Phong: will not be taking a particular class, so now fully available after 3pm on Wednesdays.

Macdonald: with other time consuming obligations, will you be able to fulfill subcommittee/council meeting responsibilities?

Phong: Yes. Has reduced organization involvement for fall.

(M) Macdonald (S) Canales to elect (2) Senators, College of Health and Human Services - Michelle Fukuda, Ryan Phong

VOTE ON THE MOTION

PASSES 16-0-1

- 4) Action Item: BOD #2018-04: Election of (1) Government Elections Officer
a) Bianca Gutierrez
Candidate was not present.

Almahdi: candidate has not responded to several contact attempts. Recommended tabling item

- b) Helen Rodriguez
Almahdi presented Rodriguez's written statement on their behalf, in their absence.

Kim: recommended tabling item until candidates are present

San Miguel: position needs to be filled by July/August. Cannot require out of town candidates to attend Senate meeting for interview.

Contreras: Rodriguez presents as a qualified candidate with unique Board of Elections (BOE) experience that will serve well as the BOE will begin working with Judiciary in the new year.

Prudencio Gonzalez: concurred with Contreras and added the qualification of an endorsement from former Government Elections Officer Jeanmarie.

(M) Macdonald (S) Canales to elect (1) Government Elections Officer – Helen Rodriguez

VOTE ON THE MOTION

PASSES 16-0-1

- 5) Action Item: BOD #2018-05: Election of (3) Senate Reps to the Human Resources Management Committee (HRMC)

Kim: nominated Guzman, who accepted.

Guzman: HRMC meeting time is conducive to schedule and will provide policymaking experience.

Macdonald: nominated Jordan, who declined.

Macdonald: nominated Major, who declined.

Mejia: nominated Phong, who accepted.

Phong: will provide opportunity to learn how CSULB works, and will provide public policy experience.

Kim: nominated Martinez, who accepted.

Martinez: opportunity to lend small business HR experience input, and to get involved with ASI.

(M) Macdonald (S) Jordan to (3) Senate Reps to the Human Resources Management Committee (HRMC) – Guzman, Phong, Martinez

VOTE ON THE MOTION

PASSES 16-0-1

Haller conducted the Oath of Office to newly elected senators and senators who didn't attend the ASI Installation Banquet.

6) Action Item: BOD #2018-06: Election of (2) Senate Reps to the Senate Audit Committee

Jordan: nominated Mejia, who accepted.

Mejia: opportunity to meet additional members of the university committee, learn about the auditing process which in turn affects the university, and utilize prior senate knowledge in the process.

Kim: nominated themselves.

Kim: opportunity to serve students and utilize prior senate knowledge in the process.

Contreras: nominated Howansky, who accepted.

Howansky: opportunity to learn about the audit world, and can use their connections with the Chancellor's Office to clarify any audit issues.

(M) Ullah (S) McDonald to move to a roll call vote for the Election of (2) Senate Reps to the Senate Audit Committee

VOTE ON THE MOTION

PASSES 20-0-1

	HOWANSKY	KIM	MEJIA	ABSTAIN
Sen. Ullah	X	X		
Sen. Luna		X	X	
Sen. Martinez	X	X		
Sen. Aguilar	X		X	
Sen. Canales		X	X	
Sen. Major	X	X		
Sen. Yee	X	X		
Sen. Fukuda	X		X	
Sen. Phong		X	X	
Sen. Guzman		X	X	
Sen. Kim		X	X	
Sen. Chan	X	X		
Sen. Macdonald	X		X	
Sen. Contreras	X		X	
Sen. Prudencio Gonzalez		X	X	
Sen. Howansky	X		X	
Sen. Jordan				X
Sen. McDonald	X		X	
Sen. Mejia			X	
VP Almahdi				X
TOTAL	11	11	13	2

Due to tie between Howansky and Kim, board moved to another roll call vote.

	HOWANSKY	KIM	ABSTAIN
Sen. Ullah		X	
Sen. Luna		X	
Sen. Martinez		X	
Sen. Aguilar	X		

Sen. Canales	X		
Sen. Major	X		
Sen. Yee		X	
Sen. Fukuda	X		
Sen. Phong		X	
Sen. Guzman		X	
Sen. Kim		X	
Sen. Chan		X	
Sen. Macdonald	X		
Sen. Contreras	X		
Sen. Prudencio Gonzalez		X	
Sen. Howansky	X		
Sen. Jordan			X
Sen. McDonald	X		
Sen. Mejia	X		
VP Almahdi			
TOTAL	9	9	1

Howansky rescinded their nomination.

Mejia and Kim elected as (2) Senate Reps to the Senate Audit Committee

7) Action Item: BOD #2018-07: Election of (2) Senate Reps to the University Student Union Board of Trustees (USUBOT)

Macdonald nominated Fukuda, who accepted.

Fukuda: position ties in with one of goals with the Beach Pantry program, and can implement their learning of program evaluation

Canales nominated Ullah, who accepted.

Ullah: increase campus awareness of USU/SRWC programs and services.

Jordan nominated Macdonald who accepted.

Macdonald: continue and build upon prior USUBOT service.

Mejia nominated Prudencio Gonzalez, who accepted.

Prudencio Gonzalez rescinded nomination.

(M) Canales (S) McDonald to move to a roll call vote for (2) Senate Reps to the University Student Union Board of Trustees (USUBOT)

VOTE ON THE MOTION

PASSES 20-0-1

	FUKUDA	MACDONALD	ULLAH	ABSTAIN
Sen. Ullah			X	
Sen. Luna		X	X	
Sen. Martinez		X	X	
Sen. Aguilar		X	X	
Sen. Canales		X	X	
Sen. Major		X	X	
Sen. Yee		X	X	

Sen. Fukuda	X	X		
Sen. Phong	X	X		
Sen. Guzman		X	X	
Sen. Kim		X	X	
Sen. Chan	X	X		
Sen. Macdonald	X	X		
Sen. Contreras	X		X	
Sen. Prudencio Gonzalez		X	X	
Sen. Howansky	X	X		
Sen. Jordan	X	X		
Sen. McDonald		X	X	
Sen. Mejia	X	X		
VP Almahdi				X
TOTAL	8	17	12	1

Macdonald and Ullah elected as (2) Senate Reps to the University Student Union Board of Trustees (USUBOT)

8) Action Item: PA #2018-01: Confirmation of ASI Chief Justice – Robina Henson

Henson: introduced self as a senior, English major with a Political Science minor, works at the College of Liberal Arts Advising Center, and as a former ASI Associate Justice. Henson decided to continue with Judiciary after completing a project they presented to last year’s Senate of establishing a legal clinic on campus which was based on significant student need. Goals include better Judiciary organization, create workshop templates and procedures, equip associate justices with resources and support to best serve students.

Kim: what about Judiciary stands out to you the most?

Henson: enjoys behind the scene work, such as grade appeals, document review for accuracy, creating resources such as informational brochures. Enjoys public work such as Know Your Rights workshops.

Chan: please elaborate on plans for a campus legal clinic.

Henson: along with former Chief Justice Mindy Vo, they researched existing campus legal clinics and found the College Legal Clinic (CLC) which was created at CSU Fullerton. Once in partnership with the CLC, they would assist in creating a contract to establish a California state bar license which would certify ASI to create a legal referral service. Henson took a proposal class to enable them to draft a proposal for a legal clinic. The next step would be to establish a concrete student need through survey and research.

Prudencio Gonzalez: what are other activities/projects that the Judiciary can potentially focus on?

Henson: although open to possibilities, due to being an impartial branch there are limits on which Judiciary can do in conjunction with outreach. Associate justices are proactive in expanding legal workshops.

(M) Macdonald (S) Canales to confirm ASI Chief Justice – Robina Henson

VOTE ON THE MOTION

PASSES 16-0-1

9) Action Item: PA #2018-02: Confirmation of ASI Chief Academic Officer – Emely Lopez

Almahdi presented Lopez’s written statement on their behalf, in their absence.

(M) Jordan (S) Phong to confirm ASI Chief Academic Officer – Emely Lopez

VOTE ON THE MOTION

PASSES 16-0-1

10) Action Item: PA #2018-03: Confirmation of ASI Chief Diversity Officer – Sean Aquino

Aquino: introduced self as a third year, pre-Kinesiology major, and as last year's Commissioner for LGBTIQ+ Affairs. Aquino credited former CDO Elasmir for their understanding of the position's duties/responsibilities within the executive branch, such as being the point of resource, policy, advocacy, and event planning. Goals are to increase commissioner visibility so communities will know who's their go-to contact person; commissioner recognition for their heavy workload in meeting with various groups and campus leadership; emphasize collaboration with other ASI leaders

(M) Macdonald (S) Guzman to confirm ASI Chief Diversity Officer – Sean Aquino

VOTE ON THE MOTION

PASSES 16-0-1

11) Action Item: PA #2018-04: Confirmation of ASI Chief Government Relations Officer – Bryanna Siguenza

Siguenza: introduced self as a fourth year, transfer student from Santa Barbara City College, and a Political Science major. Siguenza reviewed leadership experience as Legislative Affairs Director for the Student Senate for California Community Colleges (SSCCC), and as Vice President of External Affairs at their local college. Goals are to take a proactive approach to student engagement regarding legislation and voter registration; secure both republican and democratic governor candidates' endorsement for increased CSU funding by partnering with organizations such as Campaign for College Opportunity and California State Student Association, by utilizing social media and tabling; maintain contact with senate to understand constantly changing legislation.

(M) McDonald (S) Major to confirm ASI Chief Government Relations Officer – Bryanna Siguenza

VOTE ON THE MOTION

PASSES 16-0-1

C. Executive Business

1) Action Item: California Department of Education (CDE) Resolution Authorizing the ASI Executive Director to Enter into Local Agreement Number CCTR-8063

Haller: resolution authorizes the executive director to sign off on this annual general child care grant contract awarded by the CDE.

(M) Macdonald (S) Major to approve California Department of Education Resolution Authorizing the ASI Executive Director to Enter into Local Agreement Number CCTR-8063

VOTE ON THE MOTION

PASSES 16-0-1

2) Action Item: California Department of Education Resolution Authorizing the ASI Executive Director to Enter into Local Agreement Number CSPP-8149

Haller: resolution authorizes the executive director to sign off on this annual California state preschool grant contract awarded by the CDE.

(M) Aguilar (S) Prudencio Gonzalez to approve California Department of Education Resolution Authorizing the ASI Executive Director to Enter into Local Agreement Number CSPP-8149

VOTE ON THE MOTION

PASSES 16-0-1

3) Action Item: Augmentation for Capital Project Request: IPCDC Security Upgrades

Haller: initially awarded \$167,000 for IPCDC security upgrades (including deck replacement) based on the university's Office of Physical Planning and Facilities Management (PPFM) initial quote; however, when PPFM went to solicit contractor bids, price went up almost double. Revised plan of action is to prioritize and

utilize funding with security enhancement (fencing, lighting, security system) and postpone replacing the deck for a year or two. Augmentation requests \$47,000 of remaining \$79,000 capital outlay budget.

(M) Jordan (S) Yee to approve Augmentation for Capital Project Request: IPCDC Security Upgrades

VOTE ON THE MOTION

PASSES 16-0-1

4) Action Item: Capital Purchase Request: IPCDC Office Chair Replacements

Haller: IPCDC office chair replacement will utilize the remaining funds in the capital outlay budget.

(M) Jordan (S) Macdonald to approve Capital Purchase Request: IPCDC Office Chair Replacements

VOTE ON THE MOTION

PASSES 16-0-1

10. REPORTS

There were none.

11. VOLUNTARY CLOSING COMMENTS

Almahdi: commended board on a successful first meeting; reminded senators to schedule summer one-on-one.

12. ADJOURNMENT

Without objection VP Almahdi adjourned the meeting at 5:13pm.