

THE SENATE/BOARD OF DIRECTORS MINUTES

Meeting #5

September 5, 2018

1. CALL TO ORDER

Vice President Leen Almahdi called the meeting to order at 3:32pm

2. ROLL CALL

Voting Members Present

Anisah Ullah, ASI College of Arts
Robert Martinez, ASI College of Business Administration
Denise Soto, ASI College of Business Administration
Alejandra Aguilar, ASI College of Education
Frances Canales, ASI College of Education (Ar @ 3:54pm)
Mathew Major, ASI College of Engineering
Yamin Yee, ASI College of Engineering
Michelle Fukuda, College of Health & Human Services
Ryan Phong, ASI College of Health & Human Services
Brianna Guzman, ASI College of Liberal Arts
Megan Kim, ASI College of Liberal Arts
Amy Chan, ASI College of Natural Science & Math
Ian Macdonald, ASI College of Natural Science & Math
Justin Contreras, ASI At-Large
Naomi Howansky, ASI At-Large
Imani McDonald, ASI At-Large
Melissa Mejia, ASI At-Large
Omar Prudencio Gonzalez, ASI At-Large
Leen Almahdi, ASI Vice President
Dr. Jeff Klaus, CSULB President Designee

Voting Members Absent

VACANT, ASI College of the Arts Representative
Aaron Jordan, ASI At-Large
VACANT, CSULB Faculty Representative

Staff Present

Richard Haller, ASI Executive Director
Joe Nino, ASI Asst. Director, Government Affairs & Initiatives Designee

3. INVOCATION

Karen Holden, CSULB Communication and Social Media Specialist presented a poem by twentieth century poet and Pulitzer Prize finalist Lucille Clifton, *Blessing the Boats*

*May the tide that is entering even now
the lip of our understanding carry you out
beyond the face of fear
may you kiss the wind then turn from it
certain that it will love your back
may you open your eyes to water
water waving forever
and may you in your innocence sail through this to that.*

Just as Clifton encouraged readers to have the good fortune to sail beyond fear and difficulties by keeping a clear eye and an innocent heart, Holden encouraged the board to make each other and the university better in every way.

Holden gifted each member with a copy of the poem, along with a personal fortune.

4. PUBLIC COMMENTS

There were none.

5. APPROVAL/CORRECTIONS AND APPROVAL OF THE AGENDA

(M) Guzman (S) Fukuda to approve Senate Agenda, Meeting #5, September 5, 2018

VOTE ON THE MOTION

MOTION CARRIES

6. ANNOUNCEMENTS FROM THE CHAIR

- Speak clearly and directly into the microphone for recording purposes
- Sept 12th: Senate group picture will be taken for the ASI Government webpage; business casual attire
- Check email for ASI Communication's spreadsheet in order to sign up for co-senator photos
- Senator At-Large reports: due this Friday, 12pm; email to VP Almahdi and Administrative Coordinator Laura Butt

7. APPROVAL OF THE MINUTES

A. Action Item: Senate Minutes, Meeting #4, August 29, 2018

(M) Macdonald (S) Yee to approve Senate Minutes, Meeting #4, August 29, 2018

VOTE ON THE MOTION

MOTION CARRIES

8. CONSENT CALENDAR/REPORTS

A. Approval of Minutes/Reports from Sub-Boards/Sub-Committees

1) Action Item: Board of Control (BOC) Minutes, Meeting #1, August 21, 2018

BOC Senate Representative Prudencio Gonzalez reported the first BOC meeting was introductory in nature, reviewed procedural guidelines, approved the last meeting's minutes, and approved the board's working rules.

(M) Aguilar (S) Phong to approve Board of Control (BOC) Minutes, Meeting #1, August 21, 2018

VOTE ON THE MOTION

MOTION CARRIES

2) Action Item: Lobby Corps Minutes, Meeting #27, May 3, 2018

(M) Mejia (S) Macdonald to approve Lobby Corps Minutes, Meeting #27, May 3, 2018

VOTE ON THE MOTION

MOTION CARRIES

B. Acceptance of Minutes from Subsidiary Boards

1) Action Item: Cabinet Minutes, Meeting #12, May 4, 2018

(M)Macdonald (S) Mejia to accept Cabinet Minutes, Meeting #12, May 4, 2018

VOTE ON THE MOTION

MOTION CARRIES

9. UNFINISHED BUSINESS

There was none.

10. NEW BUSINESS

A. Legislative Business

1) Action Item: SR #2019-01: 100 Classes in 100 Days (1st Reading)

As Senate is tasked with voicing students' needs and interests to fulfil the mission of student self-governance; all officers of ASI at CSULB will collectively visit and present in 100 classrooms on the

importance of ASI as well as resources offered, while listening to criticism, concerns, and ideas to improve ASI.

(M) Macdonald (S) Prudencio Gonzalez to approve SR #2019-01: 100 Classes in 100 Days (1st Reading)
VOTE ON THE MOTION **MOTION CARRIES**

2) Action Item: SR #2019-02: 50 Organizations in 50 Days (1st Reading)

As Senate is tasked with voicing students' needs and interests to fulfil the mission of student self-governance; all officers of ASI at CSULB will collectively visit and present to 50 organizations on the importance of ASI as well as resources offered, while listening to criticism, concerns, and ideas to improve ASI, as well as promote the upcoming elections to ensure they are aware of the opportunity.

(M) Mejia (S) Yee to approve SR #2019-02: 50 Organizations in 50 Days (1st Reading)
VOTE ON THE MOTION **MOTION CARRIES**

B. Non-Legislative Business

There was none.

C. Executive Business

There was none.

11. REPORTS

A. Information Item: ASI President Genesis Jara **TC 3:45pm**

- Weekly newsletter: will provide introduction to the upcoming Senate meeting and highlight Cabinet and Lobby Corps efforts
- Sept. 6th – RecFest at the Student Recreation and Wellness Center (SRWC), 6pm
- Sept. 10th – Walk with an Exec: ASI Executives will do a bi-weekly walk, distributing snacks and meeting students to gather feedback
- Sept 15th: attending Beach Family Day at the Angels game

B. Information Item: ASI Treasurer Jesse Luna **TC 3:50pm**

Work completed since last report

- Observed multiple fiscal certification workshops.
- Met with James Ahumada from ASI Communication to develop a video to go along with our upcoming Grant Administration training.

Goals for next two weeks

- Grant Administration Training
 - Create script for the video with updated information for the producer.
 - Improve upon our previous online quiz.
 - Establish a target date for when the grant training video is to be completed by.

Student Concerns

- Grant Administration Training
 - Informing organizations, the training material is currently being produced.

Status of Funds

- CYUF Fall: \$27,338
- CYUF Spring: \$29,838
- Student Travel Fund Fall: \$11,469
- Student Travel Fund Spring: \$12,500
- Student Research Fund: \$24,400

- USU: \$6,000
- Carpenter Performing Arts Center: 5 waivers
- Athletic Fee Waiver: \$4,923
- Post Season: \$25,000

C. Information Item: ASI Executive Director Richard Haller

UPDATES

ASI Communications

- Gained nearly 1,500 new followers on Instagram over the summer
- Successfully moved video production into ASI Communications office space
- Replaced USU marquee with new digital screen
- ASI Street Team, Beach Pride Events and various ASI student leaders represented ASI at SOAR and at various new student orientations during the summer

Beach Pride Events

- Smorgasport 2018
 - Success!
 - 5K waivers signed
- Week of Welcome
 - September 5 & 6, 11 a.m. – 2 p.m. Central Quad
 - Food Trucks!
- Homecoming 2018
 - Date announced – November 10
- All events found on Events Calendar on ASI website!
- Circle of Change Leadership Conference
 - Friday, November 30, 2018 – Sunday, December 2, 2018
 - California State University, Dominguez Hills
 - \$200 per student

USU Services

- Games Center renting out lockers with USU-provided locks
 - 76 rented thus far
- USU Building Management
 - New BMs are adjusting to the building
 - Cross-training on both USU and SRWC buildings
- USU Leases
 - Renewing OMA, SLD and other CSULB office leases

Beach Pantry

- Partnering Opportunity with Giving Children Hope
- Seal Beach Center for Spiritual Living conducting citywide food drive for the ASI Beach Pantry
- HPI Architecture stocked the pantry last week.

Facility Operations

- Maintenance Department
 - Food Court Seating re-upholstery (Booths and Chairs)
 - New Flush Valves installed at East and West Lobby Restrooms
 - New Touch Screen Display monitor installed in Room 305
 - Hydration Station Installed at East Main Lobby
 - Brown Jordan Furniture in Center Courtyard and South Plaza – Installation of new chair slings
 - New Shed Installed at Grow Beach

Isabel Patterson Child Development Center

- Entry and exit security gates in final phase of completion
- Families can now sign in biometrically on computer stations

- New LED lights in parking lot
- Parking lot re-paved
- Privacy slats placed around play yard
- All student staff have been hired and retreat training completed

Recycling Center

- Provided recycling service during dorm move-ins
 - Over 200 lbs. of Styrofoam were recycled
 - Over 10,000 lbs of cardboard were recycled
- Assisted in Smorgasport recycling and composting for attendees
- Recycling Assistant John Jeffers promoted to Recycling Lead position

Grow Beach

- Summer Harvest program has been a huge success, providing students and staff with organic, healthy produce

Student Recreation and Wellness Center

- RECFEST
 - Thursday, Sept. 6, 6-10 p.m. in the aquatics area
 - Food, games, giveaways and the Infinity War movie
- Rec Sports
 - Sign-ups have started for Intramural leagues
 - SRWC Pro Shop is up and running
 - Looking to hire Intramural officials
 - New E-Sports tournament 9/12 & 13
- Aquatics/Inclusive
 - Registration for Aquatics and Safety programs open: Skin Dive Basics and Group Swim lessons
- Fitness
 - Sign- ups have started for the Instructional Classes, new classes include Total Body Shred & Kettlebell training
 - New refer a friend program for personal training
- ROA/ Beach Balance
 - First trip 9/15 -Climb Stoney Point Park
 - Project Chill next week a.m. – 2 p.m. on 9/5
 - First Wellness Lecture, 9/6 Intuitive Eating 4 – 4:30 p.m.
 - Project Chill inside the USU is 9/10 from 12 – 3 p.m.
 - First time ever.... Plant a Plant on 9/18 5 – 6 p.m. Collaboration with Sustain U and Grow Beach
 - Sign- ups for Swim into Shape have started as well as the Mile High Challenge & 150 Dare Cardio Challenge

FINANCIAL UPDATE (Pre-Audit)

Associated Students Fund @ 06/30/18

Generated \$6,646,192 (97.70%) of projected net revenue
 Spent \$6,686,650 (98.29%) of projected expenditures
 Produced an operating deficit of \$40,459

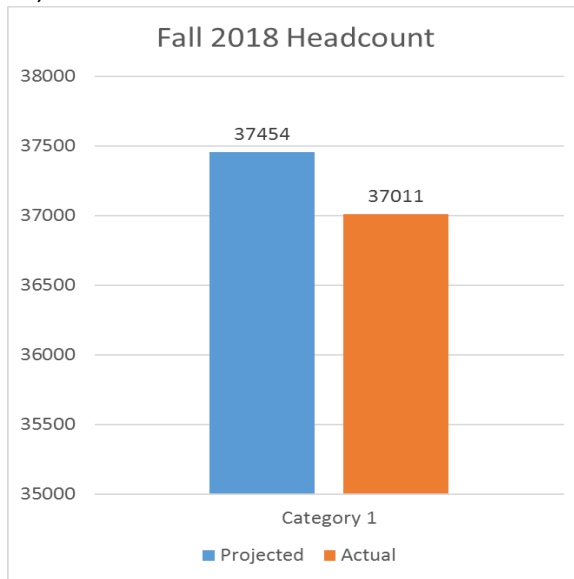
University Student Union Fund @ 06/30/18

Generated \$10,031,224 (91.92%) of projected net revenue
 Spent \$9,928,949 (90.98%) of projected expenditures
 Produced an operating surplus of \$102,275

ENROLLMENT UPDATE

- Headcounts as of 9/5
 - 4,926 FTF
 - 4,298 UG Transfers
 - 22,347 UG Continuing
 - 1,580 Post-Bac

- 3,860 Graduate
- 37,011 Total



Klaus: reported that for first time in the past 10-15 years, there was a drop in enrollment with the resident graduate student life enrollment by a few hundred students across disciplines. This unexpected occurrence is cause for research as to why, since a long term trend can have a significant effect on graduate studies and fee based programs and budgets.

VEBA UPDATE (as of 8-31-18)

- ASI performance...
 - July – up \$3,388.07
 - Ending market value of \$262,227.11
- USU performance...
 - July – up \$15,144.72
 - Ending market value of \$1,174,433.82

STAFF RECRUITMENT UPDATE

- Newly Hired Since June 1
 - Kristy Nguyen, Accounts Receivable Technician
 - Brenda Alcala, Facility Services Supervisor
 - Falemanu Vaoletama, Facility Maintenance Technician
 - Alejandra Moedana, Digital Media Coordinator
 - Sabrina Ware, Beach Pride Events Coordinator
 - William Bermudez, SRWC I/T Specialist
 - Sean Pellerin, Recreational Sports Coordinator
 - Chrissy Sherbanee, CEC Coordinator
 - Heather Petrovich, IPCDC Cook
 - Ernesto Higuera, IPCDC Program Teacher
- Ongoing Recruitments
 - Membership Services and Outreach Coordinator
 - Associate Director, Programs & Communications
- Upcoming Recruitments
 - ASI Executive Director

STAFF RECOGNITION

- 17/18 ASI Employee of the Year
 - Christopher Huebner, Outdoor Adventures & Wellness Coordinator

- Essential Piece of the Puzzle Award winners
 - July
 - Sabrina Ware, Beach Pride Events Coordinator
 - August
 - Brenda Alcalá, Facility Services Supervisor

D. Information Item: ASI College Senators

1) College of the Arts: Sen. Ullah

Work completed since last report

- Met with Arts Inc. to discuss goals for fall semester
- Set up meeting with Dean Cyrus

Goals for next two weeks

- Learn about COTA students' needs and concerns
- Inform students about the storage options available to them

Student concerns

- In the works!

Anything else

- Nothing else!

2) College of Business Administration: Sens. Martinez and Soto

Work completed since last report

- N/A

Goals for next two weeks

- Promote Week of Welcome to CBA students (tabling Tuesday, September 4th, 11-12pm)
- Raise awareness of Beach Pantry to business organizations
- Attend each CBA Business Organization's 1st meeting to raise ASI awareness

Student concerns

- File to graduate fee \$45
- Book prices continue to be a concern

Anything else

- Made recurring monthly appointment with CBA Dean Michael Solt

3) College of Education: Sens. Aguilar and Canales

Work completed since last report

- Attended: Liberal Studies Open house – August 20th 1:30-4:30
- Updated College of Education Bulletin Board – Added ASI Resources
- Briefly spoke with Dean about posting office hours and conducting a clothing drive... Will be continuing this conversation at our next meeting.

Goals for next two weeks

- Find more information on how to put on clothing drive
 - Focused on student teachers, but open to all students
- Having College of Education participate in Beach Pride's working initiative on "Small Acts"
 - Having a bowl of inspirational quotes on information desk for students to take as they come and go
 - Ask offices, such as TPAC, to also participate

Student concerns

- Students want more current updates that involve DSS
 - Will find out if there are any brochures or posters that can be posted in the College of Education.
- Maintenance in College of Education
 - Changing hydration station filters frequently

Anything else

- Will be meeting with the Dean September 13th

4) College of Engineering: Sens. Major and Yee

Work completed since last report

- Meeting with College of Engineering Dean and AESB Board
 - Study Spaces – To create website for all the students of Engineering can easily able to find the room which is available to study. Including both available hours with room numbers
 - Replacing Calculators – To replace current pink calculators with new calculators which will be convenient for the students to use during the exams
 - Providing necessary Printing Supplies – Staplers and other printing supplies to provide for every printers or printing rooms in Engineering buildings

Goals for next two weeks

- Senator Yamin Yee:
 - Start setting up the website which will show available Study rooms and available hours
 - Either Safety Posters or Safety accouchement to make sure every student should have to aware to be safe during the lab periods
 - Since outpost is closed to Engineering Buildings and so trying to have more charging cables for mostly around the table / More Tables in Outpost or outside with charging cables
- Senator Mathew Major:
 - Plan and coordinate the first coffee with the dean
 - Get classroom schedules needed for website, as well as coordination/line of communication from COE media chair
 - Start finding solutions to replacing the COE pink calculators

Student concerns

- To Provide study areas
- Printing supplies for printing in Engineering buildings
- To replace some tables in classrooms/ provide more chairs or spaces in lab rooms
- Renovation for some rooms
- More space in Tutoring centers/Available peer mentors

Anything Else

- From Clubs/ Organizations - some funds from ASI
- Students especially concern to have study areas in Engineering buildings

5) College of Health & Human Services: Sens. Fukuda and Phong

Work completed since last report

- Set up meeting for director of internships at the career center – Friday, Sept. 7th, 2018 with Senator Amy Chan
- Connected with PR to brainstorm marketing for a possible Beach Pantry competition

Goals for next two weeks

- Reach out to Beach Pantry
- Advertise/attend office hours
- Reach out to Health and Human Services faculty to establish connection
- During WOW – introduce ourselves to the organizations that are under our college
- Start on survey for new College of Health and Human Services building
- Attend Council meeting – Wednesday Sept 5th, 2018

Student concerns

- N/A

Anything else

- N/A

6) College of Liberal Arts: Sens. Guzman and Kim

Work completed since last report

- Megan
 - Senate Audit Committee on 8/20 @ 1:30 pm
 - Worked on transfer SOAR questionnaires over the summer
- Brianna
 - HRMC on 7/21 @ 10:00 am
- As CLA Senators
- went to ASI retreat
- Discussed methods of outreaching to CLA with Vice President Almahdi
 - Introduction as senators

Goals for next two weeks

- Megan
 - More use of student ID
 - Get an opportunity to meet Pam Rayburn for Title IX
 - Senate Audit meeting on 9/17 @ 3:30 pm
- Brianna
 - Schedule meeting with Vice President Almahdi to discuss project idea
- As CLA Senators
 - Transfer student concerns
 - CLASC meeting September 10th
 - Promote ourselves as CLA Senators
 - Meet with Dean Wallace

Student concerns

- SOAR
- Broken escalator in first week of school

7) College of Natural Science & Math: Sens. Chan and Macdonald

Work completed since last report

- Met with CNSM college council
 - Planned events for 2018 Fall Semester
 - Pizza with the Dean
 - Fall Mixer

Goals for the future

- Make internships for students more available/accessible
 - Meeting with Internship Advisor September 7th

Student concerns

- Nothing to report

Anything else

- Nothing to report

12. VOLUNTARY CLOSING COMMENTS

Prudencio Gonzalez: reminded board to maintain professionalism, accountability and respect by being engaged and staying off devices, email if going to be late/early leave from meeting.

Haller:

- CEDU senators: the water filtration issue can be discussed with their college's Facility Coordinator is Nanette Miller-Delaney;
- CLA senators: the full service ID card can be discussed with 49er Shops ID Card Services Manager Cyndi Farrington, who is working on the One Card (multi-purpose card)

Joe Nino: volunteers needed for tomorrow's Week of Welcome (WOW); office hours can count towards WOW tabling; great opportunity to engage with your constituents

Ben Deutsch: introduced self as a Physics graduate student, as a former student government legislative assistant at their prior college; and as the Financial Officer for UAW Local 4213 who represents Teaching Assistants, Graduate Assistants and Instructional Student Assistants across the CSU by negotiating contracts for fair wages, benefits, workload protections, and fair hiring processes; encouraged student government representation at the upcoming bargaining meeting at the CSU Board of Trustee meeting on Sept 11-12; their campus office is in FO5-235, finsec@uaw4123.org

Prudencio Gonzalez awarded Senator of the Week to Alejandra Aguilar.

13. ADJOURNMENT

Without objection, Chair Almahdi adjourned the meeting at 4:48pm.