

THE SENATE/BOARD OF DIRECTORS MINUTES
Meeting #5
September 4, 2019

1. CALL TO ORDER

Chair Leen Almahdi called the meeting to order at 3:32pm

2. ROLL CALL

Voting Members Present

Stephanie Torres, ASI College of Business
Taryn Williams, ASI College of Business
Isabel Douvan, ASI College of Education
Dale Lendrum, ASI College of Education
Aaron Chiu, ASI College of Engineering (Ar @ 3:34pm)
Cassie Cabading, College of Health & Human Services
Raquelle Hafen ASI College of Health & Human Services
Minoli De Silva, ASI College of Liberal Arts
Daniella Hernandez, ASI College of Liberal Arts
Michael Lam, ASI College of Natural Science & Math
Jini Chakkalakal, ASI College of Natural Science & Math
Jireh Deng, ASI At-Large (Ar @ 3:35pm)
Daniel Galindo, ASI At-Large
Sumaiyah Hossain, ASI At-Large
Citlalli Ortiz, ASI At-Large
Ryan Phong, ASI At-Large
Stephany Triska, ASI At-Large
Leen Almahdi, ASI Vice President
Jeff Jarvis, CSULB Faculty Representative
Piya Bose, Ph.D., CSULB President Designee

Voting Members Absent

Kiran Sajjan, ASI College of Engineering
VACANT, ASI College of the Arts
VACANT, ASI College of the Arts

Staff Present

Lindsay San Miguel, Asst. Director, Government Affairs & Initiatives
Miles Nevin, Ed.D., ASI Executive Director

3. INVOCATION – 2018-19 ASI President Genesis Jara

Jara welcomed the board to the new school year and shared their leadership journey of developing a servant's heart. Jara explained that leadership should not be self-serving but is about giving to others and not from receiving. Senators have the unique service opportunity to utilize their platform of privilege. Jara shared that true leadership characteristics include: humility, honesty, integrity, empathy, accountability, commitment. Jara encouraged the board that their positions of privilege should be driven and result in benefits to the students.

4. PUBLIC COMMENTS

There was none.

5. APPROVAL/CORRECTIONS AND APPROVAL OF THE AGENDA

(M) Ortiz (S) Galindo to approve the Senate Agenda, Meeting #5, September 4, 2019, as amended

Almahdi: move Item #8-A-3 to Item #9-A-3

6. ANNOUNCEMENTS FROM THE CHAIR

- ASI Executives met today with Long Beach Mayor Robert Garcia to discuss partnership between ASI and the city; discussed housing insecurity
- De Silva will be the point of contact with ASI Communications in arranging college senators’ photos for BeachBoard use
- At-Large Senate reports are due this Friday, 12pm
- ASI polos have arrived and will be distributed soon
- Met with Dr. Bose, Dr. Klaus, and Student Orientation Advising and Recruitment (SOAR) staff to discuss cultural welcomes
- Finalizing date to take a group 2019-20 Senate photo

7. APPROVAL OF THE MINUTES

A. Action Item: Senate Minutes, Meeting #4, August 28, 2019

(M) Hafen (S) Cabading to approve Senate Minutes, Meeting #4, August 28, 2019

VOTE ON THE MOTION

PASSES 19-0-1

8. CONSENT CALENDAR/REPORTS

A. Approval of Minutes/Reports from Sub-Boards/Sub-Committees

1) Action Item: Board of Control (BOC) Minutes, Meeting #3, August 20, 2019

(M) Chiu (S) Ortiz to approve Board of Control (BOC) Minutes, Meeting #3, August 20, 2019

VOTE ON THE MOTION

PASSES 19-0-1

2) Action Item: Lobby Corps Minutes, Meeting #27, April 25, 2019

(M) Triska (S) Hossain to approve Lobby Corps Minutes, Meeting #27, April 25, 2019

VOTE ON THE MOTION

PASSES 19-0-1

B. Acceptance of Minutes/Reports from Sub-Boards/Sub-Committees

1) Action Item: Cabinet Minutes, Meeting #25, April 22, 2019

(M) Williams (S) Lendrum to accept Cabinet Minutes, Meeting #25, April 22, 2019

VOTE ON THE MOTION

PASSES 19-0-1

9. NEW BUSINESS

A. Non-Legislative Business

1) Action Item: BOD #2020-21: Confirmation of Vice Chair – Citlali Ortiz

(M) Lam (S) Torres to confirm BOD #2020-21: Confirmation of Vice Chair – Citlali Ortiz

VOTE ON THE MOTION

PASSES 19-0-1

2) Information Item: 100 Classes 100 Days

Almahdi reviewed the history and purpose of the annual Senate resolution which charges all ASI officers to visit and present in 100 classrooms on the importance of ASI as well as resources offered, while listening to criticism, concerns, and ideas to improve ASI. Once the presentation has been completed, a Presentation Verification Form (available at the front desk in the Government Office) must be completed, signed off by the class instructor, and submitted back to the Government Office.

3) Action Items: 2019-20 Senate Audit Committee (SAC) Working Rules

(M) Galindo (S) Hossain to approve 2019-20 Senate Audit Committee (SAC) Working Rules

VOTE ON THE MOTION

PASSES 19-0-1

10. REPORTS

A. Information Item: ASI President - Lizbeth Velasquez TC 3:45pm

- Met with Long Beach Mayor Robert Garcia to discuss city support for ASI goals and student housing
- Having discussions with university for a complete count committee to identify ways to have student representation for student engagement with the university for the upcoming census
- Met with Dr. Bose and Dr. Klaus to discuss spring semester cultural welcomes
- Working with the CSU Chancellor's office and the CalState Student Association (CSSA) President Michael Wiafe to discuss data portal for students
- TAP card permit will reopen for purchase on Sept 4th

A. Information Item: ASI Treasurer Reyaly Villegas TC 3:50pm

Work completed since last report:

- Approved 2019-20 BOC Working Rules
- Fiscal Certification Quiz on BeachBoard
- Reviewed Student Organization Grant Policy
- Attended the following:
 - CSUnity
 - FSL Annual Advisor Meeting
 - Meeting with Beach Pantry
- Financial Literacy Program
 - September 12th
 - October 3rd
 - November 7th

Goals for next two weeks:

- Advertise Sep. 12th Financial Literacy Workshop
- Reformat proposed grant rubric
- Review ASI Scholarship rubric
- Continuously meet with college councils
- ASI Emergency Fund
- ASI Fees Breakdown

Student concerns and issues:

- 15% Reserve Policy
- Awareness of ASI grants (Student Organization, Travel, Research)

B. Information Item: ASI Executive Director Miles Nevin

- Developing a system to update ASI organizational policies; some will be vetted by various sub-committees but some will come directly to Senate
- ASI Human Resources is at the end stage of two recruitments; final interviews to be conducted for Recycling Center Coordinator and Assistant Director for the Student Recreation Wellness Center (SRWC)

C. Information Item: ASI College Senators

1) College of the Arts:

There was none

2) College of Business: Sens. Torres and Williams

Work completed since last report

- Met with Dean Solt on 08/01
 - Discussed "Coffee with COB" budget
 - Inquired about next steps for a "Quiet Study Area"
 - Approved for beginning a short term calculator loan program for COB students

Goals for next two weeks

- Set up meeting with Nupert to discuss raising awareness about ASI on College of Business social media accounts
- Select dates for “Coffee at the COB” events
- Find a point person to help spearhead a permanent Business Closet
- Establish consistent meeting schedule for the semester with Dean Solt

Student concerns/issues

- Some organizations have been concerned about the lack of funding for their organization’s events
- Need for more trash cans/ recycling bins throughout COB
- Student demand for healthier and wider variety of food options at Wallstreet Cafe

3) College of Education: Sens. Douvan and Lendrum

Work completed since last report

- Meetings with Dean Scheduled - Scheduled regular meetings with the Dean of the College of Education.
- Dale attended Academic Senate New Senator Orientation 8/29/19

Goals for next two weeks

- Meet with the Executive Board of the College of Education Student Assembly
- Meet with Dean Shireen Pavri – College of Education
- Plan Coffee with the COED Senators

Student concerns/issues

- CSU Audit Status
- TAP PASS fee increase

Anything else

- Speaking Words of Wisdom, Let it Be!

4) College of Engineering: Sens. Chiu and Sajjan

Work completed since last report

- Chaired the senate audit committee on 8/19/19
 - Auditors gave an introductory report at entrance conference on the basic requirements of auditing for the school
 - Approved previous meeting’s agenda
 - Approved ASI senate audit bylaws
- Attended BOC meeting
 - Proceeded with amendments to student grant policies
 - Financial awareness programs hosted by treasurer
- Attended ASI retreat on 8/14/19-8/15/19
 - Was a great opportunity to work alongside fellow student leaders
- Held meeting with dean of college of Engineering and discussed topics to work and improve in this academic year along with Yamin Yee (AESB president).

Goals for next two weeks

- Meeting with engineering student dean to discuss plans and specific goals for the school year.
- Get involved in Week of Welcome to meet with our constituents

Student concerns/issues

- Met with a member of our constituents that is a parent student and needs to be aware of the school resources that are available
- The school parking database is being overloaded and some students either can’t purchase a permit and have bought one but didn’t show up in their records
- LB transit tap card and LB shuttle fee increase has been a major concern.

- 5) College of Health & Human Services: Sens. Cabading and Hafen
 Work completed since last report
- Attended and completed training/ASI retreat
- Goals for next two weeks
- To meet with our dean in order to further discuss upcoming goals for the school year
 - To increase visibility of senate representation within CHHS through outreach
- Student concerns
- Complaints about the lack of bike racks on campus
- 6) College of Liberal Arts: Sens. DeSilva and Hernandez
 Work completed since last report
- Finalized our goals for the next semester/year
 - Specifically, for the next two weeks
- Goals for next two weeks
- Meeting with CLA Dean Wallace
 - First priority is discussing feasibility in installing a printer in the SSPA building or Outpost
 - Set up Coffee with the Senators/Dean
 - Taking official CLA photos with ASI Communications
 - To increase visibility on campus
 - Senator De Silva and Hernandez will be at Welcome of Welcome on Wednesday at 11am and Thursday at 11am.
 - Set up a meeting with Dr. Takemoto, the Interim Vice President of Student Affairs
 - discuss how we can improve mental health resources on campus
 - Set up a meeting with International House to listen to constituent concerns regarding international students Basic Needs
- Student concerns/issues
- The need to create stronger relations with student organizations on campus and ASI Student Government
 - Building trust
 - How professors respond to last semester's school shooting threat
 - The need for compassion and sensitivity to student's history and anxiety towards firearm threats
- 7) College of Natural Science & Math: Sens. Chakkalakal and Lam
 Work completed since last report
- Meetings:
 - Dr. Tangan Gao
 - Chair of the Department of Mathematics and Statistics
 - Funding for upper level courses tutoring
 - Classroom capacity for Horn Center
 - Dr. Dessie Underwood
 - Chair of the Department of Biological Sciences
 - Communication via BeachBoard
 - Revitalizing Honors and accreditation
- Goals for next two weeks
- Talking with constituents during tabling
 - Meetings coming up:
 - Department Head of Chemistry and Biochemistry
 - Department Head of Science Education
 - Dean of College of Natural Sciences and Mathematics, Dr. Bennett

- Hydration station
 - Vending machine
 - Professor Tom Gufrey
- Student concerns/issues
- Assisted parking
 - Information
 - Too long of waiting time

11. VOLUNTARY CLOSING COMMENTS

Galindo: National Voter Registration Day, September 24th; Lobby Corps will be hosting a voter registration drive;

De Silva: LinkedIn Learning – students can learn in-demand skills with online classes; certification will link to your account

Ortiz: at their social media class they reviewed hashtags, and there's a large number of hashtags voicing concern/issues for the CSULB assisted parking; anticipates that this'll be a topic for future Senate discussion.

Williams: LinkedIn Learning student ambassadors are available on campus COB offers LinkedIn workshops

Bose

- Sept 6th: Kick-off for the PanHellenic recruitments
- This weekend: Women's Volleyball and Women's Soccer
- Oct 4th: Student Life and Development SLD T3 Conference will now be online
- Feb 29th: National PanHellenic, Annual Step Show

Williams: reminded board members to give Invocation speaker their full attention and not to be on computers.

Almahdi:

- Week of Welcome continues tomorrow
- At-Large Senate reports due this Friday, 12pm
- Reviewed senate report guidelines: 3-5 minutes, list outcomes of meetings
- Will be drafting 100 Classes 100 Days resolution
- Will be drafting Policy Agenda to be completed within the next few weeks
- Senator of the Week will begin next week
- Laptops are not to be used until Minutes portion of the agenda
- Speak into the microphones
- Wait to speak until recognized by chair

12. ADJOURNMENT

Without objection Chair Leen Almahdi adjourned the meeting at 4:41pm.