

**THE SENATE OF THE ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY, LONG BEACH**

Bill Number: Senate Resolution #2019-17
Title: Bylaw Amendment for the Isabel Patterson Child Development Center Board of Trustees
Sponsored by: Senator for the College of Education Alejandra Aguilar
Date Submitted: April 26, 2019
Date Approved: May 8, 2019

WHEREAS the Associated Students, Incorporated (ASI) Board of Directors at California State University, Long Beach (CSULB) is the recognized voice for over 37,000 students; and

WHEREAS the Board of Directors has established the Isabel Patterson Child Development Center Board of Trustees (IPCDC BOT), whose primary purpose is to “be responsible for the oversight of an early childhood education and childcare program for the children of CSULB students and for the children of alumni, staff, faculty, and community members as space permits;¹” and

WHEREAS among the duties of the IPCDC BOT is to “propose amendments of this section of the Bylaws to the Senate as deemed necessary by a majority of the IPCDC BOT;²” and

WHEREAS at the March 15, 2019 meeting, the IPCDC BOT approved by a majority vote proposed amendments to the Bylaws to provide better clarity and understanding of its duties and to enhance its membership; now therefore, be it

RESOLVED that Chapter II, Article IV, Section 2 of the Associated Students Bylaws be amended as follows:

SECTION 2 ISABEL PATTERSON CHILD DEVELOPMENT CENTER BOARD OF TRUSTEES

A. Purpose

On behalf of the Associated Student Senate, the Isabel Patterson Child Development Center Board of Trustees (hereafter referred to as the IPCDC BOT) will be responsible for the oversight of an early childhood education and childcare program for the children of CSULB students and for the children of alumni, staff, faculty, and community members as space permits. Final authority for all Isabel Patterson Child Development Center actions rests with the Vice President for Student Affairs.

B. Duties

1. Meet once a month during the fall and spring semesters.
2. Review and approve an IPCDC mission statement, which clearly articulates the Center’s goals, means, and primary constituents served.
3. Fully understand and support the IPCDC mission statement and to review it periodically for accuracy and validity.
4. Ensure effective organizational planning by actively participating with staff in an annual planning process.
5. Review and approve all proposals for new major programs, to ensure their consistency with the Center’s mission, and to monitor the effectiveness of adopted programs.
6. Review and approve operating policies that guide and support the provision of services to ensure compliance with licensing, accreditation bodies, and funding terms and conditions.
7. Serve as the final reviewing board for parent grievances.
8. Review and forward all proposals for major interior and exterior construction projects to the AS Board of Control.

¹ Associated Students Bylaws, Chapter 2, Section 2

² Ibid.

THE SENATE OF THE ASSOCIATED STUDENTS CALIFORNIA STATE UNIVERSITY, LONG BEACH

9. Receive and act upon periodic evaluations of the IPCDC programs as reported by the IPCDC Director.
10. Acquire the necessary resources to support the Center's operations. This includes working in partnership with the IPCDC Director and ASI development staff to raise funds from external sources.
11. Continually inform interested parties and organizations about the existence, purpose, activities, and accomplishments of the IPCDC.
12. Review and recommend applicants for the position of Director through appropriate Associated Students procedures.
13. Establish working rules for the IPCDC BOT and its sub-committees.
14. Develop an understanding of basic licensing, accreditation, and funding requirements, terms, and conditions.
15. Propose amendments to this section of the Bylaws to the Senate as deemed necessary by a majority of the IPCDC BOT.

C. Membership

1. Voting

- a. A parent representative elected by the IPCDC BOT
- b. Four student trustees elected by the Senate
- c. President or designee
- d. One Senate representative elected by the Senate
- e. One faculty representative selected by the Academic Senate
- f. One full time staff representative from the University appointed by Staff Council
- g. Associate Vice President for Student Affairs or designee
- h. One CSULB alumni representative appointed by majority vote of the Alumni Association.

2. Non-voting

- a. The Director of the Isabel Patterson Child Development Center.
 - i. The Director and/or Assistant Director, or a designee, shall report to Senate three times a year in the Fall, Spring and Summer semesters to provide an update about what is happening at the Isabel Patterson Child Development Center
- b. ASI Commissioner for Pregnant and Parenting Students
- c. A full-time ASI staff representative from the Isabel Patterson Child Development Center, to be elected by the full-time staff of the Center
- d. Executive Director or their designated representative.
- e. Treasurer or their designated representative.

3. Term of Office

All members of the IPCDC BOT, except the alumni representative and parent representative, serve a term of one year, which will commence on June 1 or as otherwise mandated by their term of office. The alumni representative and parent representative will serve a term of two years.

4. Quorum

A quorum will consist of a majority of the voting membership present with at least one student.

D. Student Trustees-at-Large

1. The four student trustees-at-large will be elected by the Senate.
2. If a vacancy occurs in at-large positions, the IPCDC BOT will review candidates for the vacant position and forward their recommendations to the Senate.
 - a. Vacancies prior to the first meeting of the year must be filled within thirty (30) calendar days after the first meeting.
 - b. In the event of a resignation, vacancies must be filled within (30) calendar days following the next meeting.

**THE SENATE OF THE ASSOCIATED STUDENTS
CALIFORNIA STATE UNIVERSITY, LONG BEACH**



c. After the passage of thirty (30) calendar days, the authority to fill the vacancy will rest with the A.S. Senate.

3. The four student trustees-at-large may each be granted a scholarship during their term of office from the IPCDC operating budget.

4. Each student trustee shall serve as a liaison to either the Infant and Toddler Program, the younger Preschool program, the older Preschool program, or the School-Aged program and work with the Assistant Director and/or Head Teacher of their respective program throughout the duration of their term.

5. No staff member of the IPCDC may serve concurrently as a student trustee-at-large to the IPCDC BOT; and be it further

RESOLVED that this resolution allows the Vice President the authority to reflect current changes of this resolution throughout the AS Bylaws; and be it finally

RESOLVED that an electronic copy of this resolution, upon its approval by the ASI President be distributed to CSULB President Jane Conoley, Interim Vice President for Student Affairs Mary Ann Takemoto, Dean of Students Piya Bose, all current and future ASI Officers, the Daily 49er, and 22 West Media.

Leen Almahdi

Leen Almahdi, Vice President &
Chair, Associated Students Board of Directors

Delivered to the President of the Associated Students on:

Genesis Jara

Genesis Jara, Associated Students President

5/8/19

Date
5/8/19

Date

###

