

Associated Students, Incorporated
California State University, Long Beach
UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #1

Date/Time: Friday, June 10,, 2016 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Wendy Casillas, USU-302

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4. PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
- 5. APPROVAL OF MINUTES**
 - A. Program Evaluations Meeting Minutes #9, May 6, 2016✓
 - B. USUBOT Meeting Minutes #12, May 6, 2016✓
- 6. REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - A. USUBOT Student Trustee-at-Large nominations & election
 - B. USUBOT Working Rules, *proposal*
- 9. CLOSING COMMENTS**
- 10. ADJOURNMENT**

✓ Indicates the report is attached.

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES
Meeting # 1
June 10, 2016

1. CALL TO ORDER

Ms. Smith called the meeting to order at 1:10 p.m.

2. ROLL CALL

Voting Members Present:

Yasmine Elasmr (Designee for Logan Vournas, ASI Vice President)

John Fugatt (Designee for Sharon Taylor – Assoc.V.P., Financial Management)

Leslie Garcia (Student Trustee-at-Large)

Berta Hanson (University Staff Representative)

Anna Pavlova (Student Trustee-at-Large)

Giovanni T. Smith (ASI Treasurer)

Zion Smith (Designee for Jeff Klaus– Designee for Associate V.P., Dean of Students)

Monica Waldau (Designee for Marvin Flores, ASI President)

Non-Voting Members Present:

Sylvana Cicero (Interim ASI Assoc. Executive Director/ USU & SRWC Director)

Richard Haller (ASI Executive Director)

Guests Present:

Natasha Romero

Brian Sath

Langston Tolbert

Voting Members Not Present:

Marvin Flores (ASI President)

Jerry Galbreath (Alumni Representative)

Dr. Jeff Klaus (Designee for Associate V.P., Dean of Students)

Dr. Ilan Mitchell-Smith (Faculty Representative)

Sharon Taylor (Assoc. VP, Financial Mgmt.)

Logan Vournas (ASI Vice President)

Non-Voting Members Absent:

3. ADDITIONS/CORRECTIONS TO THE AGENDA

There were none.

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Mr. Smith called for the approval of the minutes all at once:

A. Program Evaluations Meeting Minutes #9, May 6, 2016✓

B. USUBOT Meeting Minutes #12, May 6, 2016✓

6. **REPORTS**

A. Chair:

There was none.

B. Vice-Chair:

There was none.

C. USU Management Report:

Ms. Cicero presented the following Management Reports:

General:

- ASI Executive Training had gone well.
- USUBOT Orientation and training were scheduled for July 6, 2016.
- The Debt Revenue Bond for the SRWC had been refinanced resulting in a savings of approximately \$500,000.
- The WIFI project would be finished as quickly as possible to improve wireless connectivity within the University Student Union (USU).
- The SRWC Flooring would take longer than anticipated and was scheduled to begin during winter break.
- The Corner Market project was pending the submission of a site plan by the selected engineer. Corner Market Site Plan.
- Keya Allen accepted a position at California State University, Fullerton.

Facilities:

Building Management:

- The 2016 USU spring traffic was 358,422 visitors
- The highest traffic month was March (6,000) and Wednesdays were the busiest day of the week.

Facility Services

- The Ballroom Lobby floors were stripped and resealed

USUCEC:

- During the spring 2016 semester there were over 1,000 reservations and 400 walk-ins

Recycling Center:

- Mr. Johnson would like to commend Eric Bryan for his additional assistance while he was on leave.

Sustain-U

- Two new student assistants were hired: Megan Workman and Kellie Decollibus

Operations

- Carl's Jr was accepting Electronic Benefit Transfer (EBT). The Bank of America contract was currently being finalized. The School's First Credit Union contract would be presented to the Services committee at a later date. The USU Game's Center was hosting middle school graduation events during the month of June. ASI Communication was currently reviewing their area. They were evaluating how ASI Communication could expedite their process in meeting deadlines and demands.

SRWC:

- The SRWC is a finalist for the Active Minds Healthy Campus Award. This is a nationwide award.
- The Rockwall was cleaned and rerouted. Mr. Huebner routinely reroutes the rock wall every semester.
- The last Project Chill had the largest participation with 174 in attendance.
- All areas within the SRWC were hiring. . Please direct interested parties to the ASI job posting board or the ASI website.

Year in Review:

- ASI Communication prepared a Year in Review presentation that was displayed for the board summarizing the 2015-2016 year.
- Ms. Cicero clarified that the goal of the Corner Market project was to work with the 49er Shops and complete the project during the summer.

D. Senate Report:

There was no report.

E. Committees:

Campus Relations:

There was no report.

Facilities:

There was no report.

Program Evaluation:

There was no report.

Services:

There was no report.

F. Representatives Report:

Alumni: There was no report.

Faculty: There was no report.

Staff: There was no report.

University: There was no report.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. USUBOT Student Trustee-at-Large Nominations & Election ✓

Ms. Cicero informed the board that there were three empty positions for USU Student Trustee-at-Large with four applicants. Each of the candidates would have the opportunity to introduce themselves. Subsequently, members of the board had the opportunity to ask questions or request additional information.

Ms. Cicero stated that each candidate would introduce themselves to the board and provide information about their interest in becoming a USUBOT Student Trustee-at-Large. Candidate one: Mr. Jordan Black was unable to attend the meeting. Mr. Smith read Mr. Black's introduction to the board. (Written introduction available upon request in the USU Administration Office)

Discussion ensued.

Ms. Cicero clarified that there would be monthly committee meetings as well as the monthly USUBOT meeting on Fridays.

Mr. Smith led the voting with a roll call vote, limiting only three votes per member.

VOTE ON THE NOMINATIONS:

Jordan Black: 4
Natasha Romero: 7
Brian Sath: 7
Langston Tolbert: 6

Ms. Romero, Mr. Sath, and Mr. Tolbert were elected as the new USUBOT Student Trustees-at-Large and were invited to the Senate Invocation on June 15, 2016 for approval.

B. USUBOT Working Rules, Proposal ✓

Mr. Smith reported that the initial purpose of the proposal was to change page 3, Section IV, Subsection C 10. He clarified that the change would be dismissed and remain as is.

(M) Waldau (S) Elasmr moved to approve the USUBOT Working Rules as is.
1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 8.0.0

Ms. Cicero clarified that ASI had previously approved the conversion of stipends to scholarships. She stated that ASI would not be able to mandate the hours; yet, there was still an expectation of hours required to successfully fulfill the responsibilities of the positions.

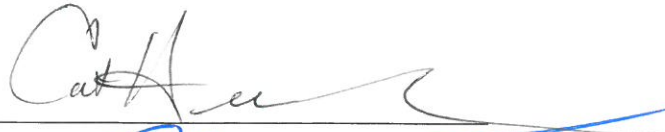
9. CLOSING COMMENTS

There were none.

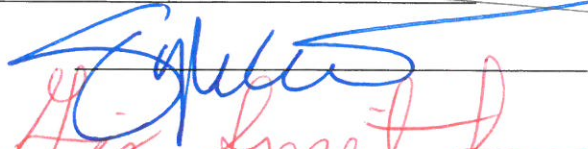
10. ADJOURNMENT

Mr. Smith adjourned the meeting at 1:45 p.m.

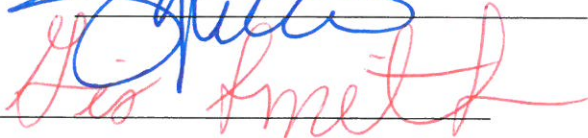
Catherine Heitzhaus
USUBOT Recording Secretary

A handwritten signature in black ink, appearing to read "Catherine", written over a horizontal line.

Ms. Sylvana Cicero
USUBOT Board Secretary

A handwritten signature in blue ink, appearing to read "Sylvana", written over a horizontal line.

Giovanni T. Smith
ASI Treasurer

A handwritten signature in red ink, appearing to read "Giovanni T. Smith", written over a horizontal line.