

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #11

Date/Time: Friday, April 07, 2017 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Anna Pavlova, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADDITIONS/CORRECTIONS TO THE AGENDA**
4. **PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - 1) Cal Fresh **TC 1:10 p.m.**
 - 2) NCLR/CSULB Center for Latino Community Health, Evaluation, and Leadership **TC 1:20 p.m.**
 - B. Comments from the Board
5. **APPROVAL OF MINUTES**
 - A. Campus Relations Meeting Minutes #7, March 14, 2017
 - B. Facilities Meeting Minutes #7, March 7, 2017
 - C. Program Evaluation Minutes #6, March 21, 2017
 - D. USUBOT Meeting Minutes #10, March 3, 2017
6. **REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
7. **OLD BUSINESS**
8. **NEW BUSINESS**
 - A. 2017-2018 Facility Use Policy, *Proposal*✓
 - B. 2017-2018 USU Operating Budget, *Proposal* (Second Reading) ✓
 - C. Designation of USU and SRWC as a Sensitive Spaces, *Senate Resolution #2017-20*✓
 - D. Program Evaluation, Dark Climb, Inclusive Recreation✓
 - E. Program Evaluation, Fitness Group Exercise✓
 - F. Program Evaluation, Poets Lounge✓
9. **CLOSING COMMENTS**
10. **ADJOURNMENT**

✓ Item attached.

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting # 11

April 7, 2017

1. **CALL TO ORDER**

Pavlova called the meeting to order at 1:09 p.m.

2. **ROLL CALL**

Voting Members Present:

Ricky Contreras (Student-Trustee At-Large)
Yasmin Elasmr (ASI Senate Representative)
Marvin Flores (ASI President)
Jerry Galbreath (Alumni Representative)
Leslie Garcia (USUBOT Vice-Chair)
Berta Hanson (University Staff Representative)
Pei-Fang Hung (Faculty Representative)
Dr. Jeff Klaus (V.P. for Student Services Designee)
Anna Pavlova (USUBOT Chair)
Brian Sath (Student Trustee At-Large)
Giovanni Smith (ASI Treasurer)
Sharon Taylor (Assoc. VP, Financial Mgmt.)
Langston Tolbert (Student Trustee At-Large)
Logan Vournas (ASI Vice President)
Ka Cin Wong (ASI Senate Representative)

Voting Members Not Present:

Non-Voting Members Present:

Richard Haller (ASI Executive Director)
Iraida Venegas (Designee for Sylvana Cicero – Director,
USU & SRWC)

Non-Voting Members Absent:

Sylvana Cicero (Director, USU & SRWC)

Guests Present:

Luis Cendejas (Center for Latino Community Health
Evaluation & Leadership – Graduate Health Educator)
William Lucas (Center for Latino Community Health
Evaluation & Leadership – Graduate Health Educator)
Carol Menard-Fulthorp (Assistant Dean of Students)

3. **ADDITIONS/CORRECTIONS TO THE AGENDA**

(M) Smith (S) Sath moved to approve the agenda as is.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 14.0.1

4. **PUBLIC COMMENTS**

A. Comments from the Gallery

CalFresh

Carol Menard-Fulthorp, Assistant Dean of Students, presented on the CalFresh Outreach Day.

Menard-Fulthorp provided the board with some background information about the CalFresh program and how it was brought to the CSULB campus. The Dean of Students Office received a two-year grant from the California Department of Social Services. Menard-Fulthorp stated that CalFresh is a statewide outreach program federally known as the Supplemental Nutritional Assistance Program (SNAP). The program was set up to educate CSULB students about the opportunities for them to receive CalFresh benefits.

The CSULB Division of Student Affairs and ASI were scheduled to host their first-ever CalFresh Outreach Day on April 13 in the University Student Union (USU). Students would have the opportunity to find out if they are eligible for food assistance benefits and could complete an application. Students who were unable to attend the outreach event were welcomed to attend the drop-in advising hours at the ASI Beach Pantry or Student Health Services.

Discussion ensued.

NCLR/CSULB Center for Latino Community Health, Evaluation, and Leadership Training

William Lucas presented information on the University Student Union (USU) and Student Recreation & Wellness Center (SRWC) condom dispensers provided and distributed by the Center for Latino Community Health. Currently, they collaborate with L.A. Condom in providing condoms for students. Since implementation in February 2016, a total of 70,375 condoms have been distributed thus far.

In addition to providing condoms on campus, the Center for Latino Community Health offers free monthly HIV testing. Since implementation of the program, a total of 326 individuals have utilized this health service.

Lucas and Luis Cendejas provided the board with several contraceptive giveaways as examples of the types of products the students receive at no cost.

Discussion ensued.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Pavlova called for the approval of the minutes all at once.

- A. Campus Relations Meeting Minutes #7, March 14, 2017✓
- B. Facilities Meeting Minutes #7, March 7, 2017✓
- C. Program Evaluation Minutes #6, March 21, 2017✓
- D. USUBOT Meeting Minutes #10, March 3, 2017✓

Vournas addressed a necessary correction to the March 3, USUBOT meeting minutes. The March minutes indicated that Vournas was present; however, Jonathan Wanless served as their designee.

(M) Flores (S) Wong moved to approve the minutes all at once as amended.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.1

6. REPORTS

A. Chair:

Pavlova reported that ASI elections took place last month.

ASI would be hosting the 2nd annual Survivor event on April 28 at the Student Recreation & Wellness Center (SRWC) from 4-7 p.m. The event recognizes graduating student employees. The SRWC would close at 5 p.m. to allow for students and staff participation. Overall, records show low attendance during this timeframe.

Pavlova extended an invitation to attend the end-of-year USUBOT luncheon from 12-1 p.m. in Alamitos Bay on May 5. The ASI Awards Banquet would also take place on this day.

Bowling for Books was scheduled to take place on April 21 from 1-5 p.m. at the Cal Bowl in Lakewood. Anyone who wanted to participate was encouraged to sign up. Event proceeds would be donated to textbook scholarships for CSULB students.

B. Vice-Chair:

There was none.

C. USU Management Report:

Venegas provided the management report on behalf of Cicero.

Recruitment for several positions was in progress. Positions included Senior Communications Manager, Event Coordinator, and several maintenance technicians.

ASI would collaborate with Student Orientation and Registration (SOAR) during the upcoming summer. The USU would provide them with free rental space within the facility. ASI would also have 30 minutes to provide incoming freshmen with information about ASI and any upcoming events.

Applications for cubicle spaces at the Maxson Center would become available at the end of April.

The Owen's Condition for Tuition event was scheduled to take place on April 25 at 5 p.m. in the (SRWC). There have been 750 completions up to date. Membership Appreciation Week for all paid members would take place May 1-5 at the SRWC. The spa would be closed in May for replastering.

Beach Pride Events (BPE) has begun recruiting for next academic year's BPE voting council. An Evening with Common was a sell-out event. A total of 1,054 tickets were distributed. Queer Diversity week was scheduled for April 10-14. There would be a screening of Moonlight on April 11, followed by Queer Prom on April 14.

The Recycling Center would host Recycling Wars from April 10-14. Earth Week 2017 was scheduled for April 17-21 in front of the Speaker's Platform. CSULB Zero Waste Plan RFP has been submitted for review.

ASI Communications was in the process of working on information campaigns about the upcoming CPI increase to the ASI fee as well as information about the Beach Pride Referendum resolution. Promotions for the spring sprint to the finish and summer workloads for the SRWC and BPE were in the process of being prepared. Communications and Skyfactor Assessments for the USU and SRWC would be distributed in late April.

D. Senate Report:

Wong reported that Ricky Contreras was confirmed as the USUBOT Trustee at-Large.

The following resolutions were passed:

- Resolution in Support of Project Rebound
- Resolution to Reevaluate the Beach Pride Referendum
- Support for California State Legislature Bill of Interest
- Support for Transgender and Gender Non-Binary Health Resources
- Affordable Menstrual Hygiene Act

The following resolutions were in the process of being reviewed:

- Creation of Jewish Student Ally Training
- Creation of Muslim Student Ally Training
- Resolution Establishing Sensitive Locations

E. Committees:

Campus Relations: Contreras reported that met with some individuals regarding the creation of a survey to improve communication between ASI and students.

Contreras shared several highlights from the March Campus Relations meeting with the board.

Facilities: Sath reported that during the following Facilities Committee meeting they would review a new sustainability policy.

Sustain-U was hosting a Text Book Drive where students were welcome to drop off any unneeded textbooks in the Sustain-U office. Sustain-U Wars would begin on April 10 and end April 16.

Sustain-U was in the process of working with Engineers for a Sustainable World on a solar kiosk.

Program Evaluation: Garcia reported that BPE continued their volunteer appreciation this past month with a lip sync battle and game night. Finals week events were being planned and organized. During the BPE meetings, the team was in the process of brainstorming ideas for next academic year.

The Outdoor Adventure Program was offering the following trips:

- Bridge to Nowhere Hike- 4/8
- Jacinto Backpacking- 4/17
- Sailing Trip- 5/1

The Inclusive Program was hosting the No Barriers to Climbing from 2-3 p.m.

Services: Tolbert reported that a computer and printer would be installed in the After Hours Study Center within the next month and would be available to students.

The ASI Beach Pantry has had a total of 4,540 visits.

F. Representatives Report:

Alumni: Galbreath reported that on April 4, over 3,000 CSULB Dodger fans attended the inaugural Beach Family Day at Dodgers Stadium. Custom Dodger caps were given away and various festivities were provided.

On April 19, the Alumni Association in collaboration with the Office of Sustainability will be hosting a special earth week seminar, as part of our Beyond the Beach series. The event is titled Life Hacks for Sustainable Living, and will provide tips on living sustainably. Our panelists would include alumni from the Long Beach Sustainability Commission, Long Beach Water, and Long Beach Environmental Services.

Galbreath shared with the board the Beach Connection magazine. The spring edition featured mentoring, Distinguished Alumni, and ASI President Marvin Flores.

Faculty: Hung informed the board that Wellness Week would take place April 10-12. The theme this year was 'Exercise is Medicine'.

Staff: There was none.

University: There was none.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. 2017-2018 Facility Use Policy, Proposal

Sath briefly introduced the proposed Facility Use Policy with the board. He confirmed that the policy pertained to all facilities to include USU, SWRC, Isabel Patterson Child Development Center (IPCDC), and Recycling Center throughout the document whenever it was applicable.

Sath reviewed proposed revisions. (Proposal available upon request in the USU Administration Office, Room 225)

Discussion ensued.

(M) Smith (S) Tolbert moved to approve the 2017-2018 Facility Use Policy Proposal.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 13.0.1

B. 2017-2018 USU Operating Budget, Proposal (Second Reading)

Venegas reviewed the changes that were made to the first reading of the proposed 2017-2018 USU Operating Budget and Narrative. (Proposal available upon request in the USU Administration Office, Room 225)

The change included an increase of \$9,350 within the USU Administration budget area. The budget increase would provide the necessary funds for the USU Service Level Agreement with CSULB ITS as well as the software licensing fees.

Haller clarified that this would be the final reading of the budget proposal by USUBOT. It would then be consolidated with the AS budget and brought to Senate for final approval.

Haller clarified that wages for all current student employees would increase 5%.

Discussion ensued.

(M) Flores (S) Sath moved to approve the second reading of the 2017-2018 USU Operating Budget Proposal.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.1

C. Designation of USU and SRWC as a Sensitive Spaces, Senate Resolution #2017-20

Vournas informed the board that AS Senate proposed a resolution to the university to become a sanctuary campus. Although the university has adopted sanctuary practices, the campus would not be designated as an official sanctuary campus. The proposed Designation of USU and SRWC as a Sensitive Spaces, Senate Resolution, urged ASI to comply with the policies and practices that were consistent with Chancellor White's Open Letter to the Faculty, Staff and Students of CSULB regarding the response to undocumented students on campus as well as their safety. (Senate resolution available upon request in the USU Administration Office, Room 225)

Discussion ensued.

(M) Vournas (S) Flores moved to approve Senate Resolution #2017-20 as it applied to the USUBOT.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.2

D. Program Evaluation, Dark Climb – Inclusive Recreation

Garcia reported on the SRWC Dark Climb Inclusive Recreation program which aimed to promote personal wellbeing from a health and holistic approach. The Dark Climb program focused on individuals with visual impairments or sight limitations and those seeking experience coaching individuals with visual impairments. In order to create the experience of sight impairment, participants were blindfolded and guided by a team member who provided instructions on how to climb the Rock Wall without sight.

(Program evaluation available upon request in the USU Administration Office, Room 225)

Garcia clarified that there was an increase in the number of participants from last year.

Based upon the evaluation, the committee recommended that the program be continued.

(M) Smith (S) Garcia moved to accept the Dark Climb Inclusive Recreation Program Evaluation.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 14.0.1

E. Program Evaluation, Fitness Group Exercise

Garcia reported on the SRWC Group Exercise Program. This program offered a variety of traditional and non-traditional fitness classes to meet the needs of the students, faculty, staff, alumni, and affiliate members. Fifty, free fitness classes were offered each week throughout the day and included Yoga, Pilates, Spin, Zumba, and a variety of strength and cardio classes.

(Program evaluation available upon request in the USU Administration Office, Room 225)

Based on the evaluation, the committee recommended that the program be continued.

(M) Wong (S) Vournas moved to accept the Fitness Group Exercise Program Evaluation.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 14.0.1

F. Program Evaluation, Poets Lounge

Garcia reported on the Poet's Lounge event which was an event for students to share their spoken word pieces such as poetry, freestyle and prepared songs. (Program evaluation available upon request in the USU Administration Office, Room 225)

Based on the evaluation, the committee recommended that the program be continued.

(M) Vournas (S) Smith moved to accept the Poets Lounge Program Evaluation.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 14.0.1

9. CLOSING COMMENTS

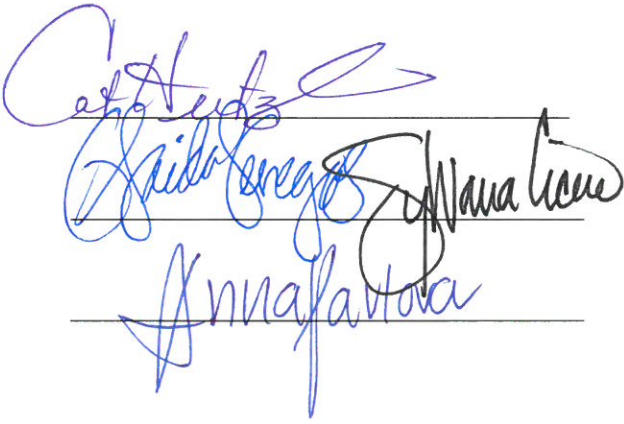
10. ADJOURNMENT

Pavlova adjourned the meeting at 2:28 p.m.

Catherine Heitzhaus
USUBOT Recording Secretary

Sylvana Cicero
USUBOT Board Secretary

Anna Pavlova
USUBOT Chair



Three handwritten signatures in blue ink are written on three horizontal lines. The top signature is 'Catherine Heitzhaus', the middle signature is 'Sylvana Cicero', and the bottom signature is 'Anna Pavlova'.