

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #12

Date/Time: Friday, May 4, 2018 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Brian Sath, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4. PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
- 5. APPROVAL OF MINUTES**
 - A. Campus Relations Meeting Minutes #7, April 10, 2018
 - B. Facilities Meeting Minutes #7, April 10, 2018
 - C. Program Evaluation Meeting Minutes #7, April 6, 2018
 - D. Services Meeting Minutes #7, April 23, 2018
 - E. USUBOT Meeting Minutes #11, April 6, 2018
- 6. REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - A. Facilities Use Policy, *Proposal*✓
 - B. Game Center Locker Rental, *Proposal*✓
 - C. Program Evaluation, Poet's Lounge✓
 - D. Program Evaluation, Speed Dating✓
 - E. Program Evaluation, Group Exercise / Spin✓
- 9. CLOSING COMMENTS**
- 10. ADJOURNMENT**

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #12

May 4, 2018

1. CALL TO ORDER

Sath called the meeting to order at 1:08 p.m.

2. ROLL CALL

Voting Members Present:

Pei-Fang Hung (Faculty Representative—*departed at 1:56 p.m.*)
Maritess Anne Inieto (USUBOT Vice-Chair)
Elaine Kist (Interim AVP, Financial Mgmt.)
Ian Macdonald (ASI Senate Representative)
Austin Metoyer (Alumni Representative)
Sofia Musman (ASI Vice-President)
Simran Nath (Student Trustee At-Large)
Joseph Nino (ASI President)
Quentin Pestner (ASI Senate Representative)
Brian Sath (USUBOT Chair)
Stephanie Torres (Student Trustee At-Large)
Jonathan Wanless (ASI Treasurer)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Richard Haller (ASI Executive Director)

Voting Members Not Present:

Sarah Forde (Student Trustee At-Large)
Berta Hanson (University Staff Representative)
Dr. Jeff Klaus (V.P. for Student Services Designee)

Non-Voting Members Absent:

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Wanless **(S)** Inieto moved to approve the agenda as is.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 12.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

Nino congratulated Metoyer on his participation at the Alumni Banquet held on May 3, 2018. He also informed the board that Long Beach Mayor Robert Garcia signed a law restricting Styrofoam containers in an effort to promote environmental sustainability.

Incoming University Student Union Board of Trustee Member (USUBOT) Bianca Rivera was welcomed.

Nino announced the Associated Students Inc. (ASI) Big Event as Long Beach State ASI Day at Disneyland. There would be an ASI Hospitality section located at Starcade in Tomorrowland

from 2-6pm. Currently enrolled students with tickets would be granted access to Disneyland from 9:00 a.m. – midnight on Friday May 11, 2018. Tickets would be available for sale at 2 p.m. on Monday, May 7, 2018.

5. APPROVAL OF MINUTES

- A. Campus Relations Meeting Minutes #7, April 10 , 2018✓
- B. Facilities Meeting Minutes #7, April, 2018✓
- C. Program Evaluations Meeting Minutes #7, April 6, 2018✓
- D. Services Meeting Minutes #7, April 23, 2018✓
- E. USUBOT Meeting Minutes #7, April 6, 2018✓

(M) Nath (S) Torres moved to approve the minutes all at once.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 12.0.0

6. REPORTS

A. Chair:

Sath welcomed everyone to the last meeting of the year and thanked everyone for their hard work and dedication. He announced that the padded portfolios provided were a gift from the board. Sath thanked everyone who helped with the end-of-year luncheon held in USU 307 before the USUBOT meeting.

B. Vice-Chair:

Inieto thanked everyone for a great first year in ASI. She wished everyone the best of luck for members departing and returning.

C. USU Management Report:

(Full report available at USU Administration, room USU-301)

Cicero shared ASI videos from An Evening with Terry Crews, Experience Your USU, Recaps, and a promotional video for the Student Recreation and Wellness Center (SRWC) Aquatics Center.

An invite was extended to departing and returning members for the USU Appreciation Event. This annual event was scheduled for June 1, 2018. The ASI Student Staff Appreciation Event was held April 27, 2018 in which 165 participants were in attendance. The Mechanical Electrical Plumbing (MEP) project went through numerous revisions and a future meeting was scheduled for May 7, 2018. Cicero would report any updates to the board.

The Maintenance Department installed five new filtered hydration stations throughout the USU. All hydration stations were showing very high usage rates. Total bottles saved from the hydration stations from the USU and SRWC were shown.

Sustain U held its first successful Indoor Plants 101 workshop on April 16 and provided composting service to the Green Generations Mixer on April 19. The State of the Environment Conference was held on April 20. Grow Beach had opened applications for garden plot rentals.

ASI Recycling would be accepting applications for a Recycling Assistant. Cicero reported on the positive results of the Recycling Center's efforts.

Bingo would be held in the Games Center at 5 p.m. on May 10. The Coffee Bean & Tea Leaf has activated their services app.

Cicero shared that the University Art Museum (UAM) Farm to Student “Produce on the Plaza” would be held every second Monday from 11-1 p.m.

The ASI Beach Pantry continued to increase their numbers for total visits in spring 2018. A Carl’s Jr. Fundraiser was held on May 2 from 8 a.m. – 10 p.m. and twenty-five percent of proceeds went to the pantry.

Beach Pride Events would hold the ASI Awards and Installation Banquet on May 4 at The Reef in Long Beach. ASI Beach Games was a success with 21 teams in attendance. Voting member and Program Assistant positions would be available in Beach Pride. Finals Week Activities would be held from 10 a.m. – 5 p.m. and include massages, puppy therapy and more.

ASI Communications would take headshots for all graduating student employees. The department assisted Isabel Patterson Child Development Center (IPCDC) with new report generation. Students attended the Broadcast Education Association (BEA) conference in Las Vegas. A recap video of their experience was shared.

The SRWC Owen’s Condition for Tuition finished with over 6,000 participants and 998 finishers. Membership Services Lead, Analise Fernandez was named National Intramural and Recreational Sports Association (NIRSA) Region IV Southern California Student Representative. Skype interviews for membership and Outreach position were scheduled. Cicero announced that the capital equipment would be delivered at the end of May.

D. Senate Report:

Pestner shared action items from the previous Senate meeting: ASI Against White Supremacy passed on April 11. On April 18 actions items that were approved: Bylaw Amendment to Remove Board Elections and Add New Responsibilities to Judiciary, Commemoration of Dr. Joseph L. White and Support for the Dr. Joseph L. White’s Legacy Memorial Project, and Call for Special Election to Amend Chapter One of the ASI Bylaw.

From April 25 – May 2 action items that were not approved: Bylaw Amendment for Judiciary Removal Process, Bylaw Amendment to Remove IPCDC BOT and Create IPCDC Advisory Committee, Bylaw Amendment to Remove ASIMBOT and Create 22 West Media Advisory Committee, Bylaw Amendment for Removal of the Commissioner for Environmental Justice.

From April 25 - May 2 action items that were passed: Bylaw Amendment to Create Commissioner for Pregnant and Parenting Students, Support for a Parenting Resource Center, Implementation of Accessible Menstrual Hygiene Products Initiative, Support Rent Control, and 2018-2019 ASI Consolidated Operating Budget Proposal.

E. Committees:

Campus Relations: Inieto shared an ASI teaser video of an interview with Terry Crews and the ASI Aquatics Center.

Facilities: Torres briefly reviewed the New Business item, Facility Use Policy. More detail would be provided during Agenda Item 8A. Torres discussed an additional furniture layout from Tangram. She thanked the board for a wonderful year and shared her experience with ASI.

Program Evaluation: Nath discussed Owen's Condition for Tuition, which took place on April 25 and was well received with 998 completions. Nath was a member of the search committee for the Membership Services and Outreach Coordinator. ASI Beach Pride would continue to revise their annual reviews of the Working Rules and would continue to provide student job opportunities. Nath shared that the Program Evaluation Committee (PEC) had voted on the approved Art Gallery Selection-Permanent Collection.

Services: There was none.

F. Representatives Report:

Alumni: Metoyer shared appreciation for those who attended the Annual Alumni Awards Banquet on May 3.

Faculty: Hung reported that Academic Standards would continue to improve general education. It was suggested that students share their academic experiences with faculty and advisors.

Staff: There was none.

University: There was none.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. Facilities Use Policy, Proposal✓

Torres reviewed the Facility Use Policy. Minor grammatical and format revisions to the policy were discussed and would be addressed as appropriate.

Cicero clarified the definition of service animals under the American Disability Act (ADA). Emotional support animals, comfort animals, and therapy animals have not been considered service animals. Additional verbiage would be added to more specifically address the issue of animals within the facility.

Cicero would later confirm the drone policy with the chancellors office.

Musman expressed concern about those students who had emotional support animals and were unable to enter the USU. She suggested the board consult with the Disabled Student Services.

Haller clarified appropriate questions to ask a student with a support animal.

Discussion ensued.

(M) Macdonald (S) Torres moved to approve the Facilities Use Policy, Proposal.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 10.1.1

B. Game Center Locker Rental, Proposal✓

Sath reviewed Game Center Locker Proposal. The proposal addressed concerns surrounding individual lockers in the Games Center.

Sath clarified that the proposal would provide funds for a \$6 lock per locker and students would be charged \$25 per semester. All lockers would be subject to search by USU Games Center staff, which would decrease security risks. Students would be notified of this stipulation in advance and sign an agreement when completing the initial locker rental paperwork. The cost to the USU Games Center Budget would be approximately \$540.

Cicero confirmed that students would sign a waiver regarding the search stipulation. The budget impact was minimal and would not affect tuition.

(M) Torres **(S)** Wanless moved to approve the Game Center Locker Rental, Proposal.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 11.0.1

C. Program Evaluation, Poet's Lounge✓

Nath provided information about BPE Poet's Lounge. This event provided students a platform to express themselves and recite any form of spoken word in a safe environment. The lighting effects had been enhanced. There was a change in the food selection. The target audience for this event was the Long Beach State University (LBSU) students. In the current academic year, each Poet's Lounge event saw an increase in attendance. The program would continue to occur due to its increase in attendance.

Nath shared her positive personal experience with BPE Poets Lounge.

(M) Wanless **(S)** Inieto moved to accept the Program Evaluation, Poets Lounge.

1st: Pass **2nd:** Inieto expressed positivity on Poets Lounge.

VOTE ON THE MOTION

PASSES 11.0.0

D. Program Evaluation, Speed Dating✓

Nath provided information about BPE Speed Dating and Queer Speed Dating. This event aimed to encourage student engagement in building relationships, friendships and to provide network opportunities. New elements added to Speed Dating were bingo and ice-breaking practices. The Speed Dating event occurs once every semester to provide a safe place for students to interact with one another.

The Speed Dating event received 101 applicants and consisted of 30 females and 30 males. From the survey, 85.7% of the participants responded that they would attend the event again.

Queer Speed Dating received seven student attendees. From the students who participated, only 40% stated that they would attend the event again.

The final cost of the event totaled \$801. The budget fell below due to hospitality and supplies.

Nath expressed that the committee would hold a Speed Dating event specifically for the Lesbian, Gay, Bisexual and Transgender (LGBTQIA) community.

There was positive feedback and students were very satisfied.

(M) Wanless **(S)** Musman moved to accept the Program Evaluation, Speed Dating.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 11.0.0

E. Program Evaluation, Group Exercise / Spin✓

Nath shared information about the SRWC Fitness Group Exercise. This program was provided to members and offered 50 free inclusive fitness classes each week within the SRWC. Major findings concluded that participants preferred evening classes and more strength/cardio classes. Spin bikes had been replaced and spinning computers had been added.

Nath discussed survey recommendations in order to distinguish usage. The program would continue because it offers students various types of group exercises.

(M) Wanless **(S)** Nath moved to accept the Program Evaluation, Group Exercise/Spin.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 11.0.0

9. CLOSING COMMENTS

Cicero commended and thanked the board for their hard work throughout the year.

Nino shared appreciation for Sath chairing USUBOT.

Sath shared his ASI experience and thanked the board.

10. ADJOURNMENT

Sath adjourned the meeting at 2:12 p.m.