

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #5

Date/Time: October 5, 2018 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Maritess Inieto, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4) PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
- 5) APPROVAL OF MINUTES**
 - A. Campus Relations Meeting Minutes #1, September 13, 2018✓
 - B. Facilities Meeting Minutes #1, September 10, 2018✓
 - C. Services Meeting Minutes #1, September 4, 2018✓
 - D. USUBOT Meeting Minutes #4, September 7, 2018✓
- 6) REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
- 7) OLD BUSINESS**
- 8) NEW BUSINESS**
 - 1) Action Item: Marquee Equipment Disposal✓
- 9) CLOSING COMMENTS**
- 10) ADJOURNMENT**

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #5

October 5, 2018

1. CALL TO ORDER

Inieto called the meeting to order at 1:08 p.m.

2. ROLL CALL

Voting Members Present:

Xan Balayan (Student Trustee At-Large)
Pei-Fang Hung (Faculty Representative) arrived
at 1: 14 p.m.
Maritess Anne Inieto (USUBOT Chair)
Genesis Jara (ASI President)
Elaine Kist (Assoc. VP, Financial Mgmt.)
Dr. Jeff Klaus (V.P. for Student Services Designee)
Jesse Luna (ASI Treasurer)
Billy Rubi (ASI Senate Representative) arrived at
1:24 p.m.
Stephanie Torres (USUBOT Vice-Chair)
Anisah Ullah (ASI Senate Representative)
Iris Velazquez (Student Trustee At-Large)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Richard Haller (ASI Executive Director)

Guests

Gay Arakawa

Voting Members Not Present:

Leen Almahdi (ASI Vice-President)
Berta Hanson (University Staff
Representative)
Austin Metoyer (Alumni Representative)
Sabina Rodriguez (Student Trustee At-Large)

Non-Voting Members Absent:

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Balayan (S) Jara moved to approve the agenda as is.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 9.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Inieto called for the approval of the minutes all at once.

A. Campus Relations Meeting Minutes #1, September 13 , 2018✓

B. Facilities Meeting Minutes #1, September 10, 2018✓

- C. Services Meeting Minutes #1, September 4, 2018✓
- D. USUBOT Meeting Minutes #4, September 7, 2018✓

(M) Torres (S) Luna moved to approve the minutes all at once.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 9.0.0

6. REPORTS

A. Chair:

Inieto congratulated the board on the completion of their first committee meetings for the year.

Jet Blue Long Beach Marathon would be held on October 7, 2018. Inieto urged the board to volunteer during the marathon.

B. Vice-Chair:

Torres commended the board on the completion of their first committee meetings for the year.

C. USU Management Report:

(Full report available at University Student Union (USU) Administration, Room USU-301)

Mechanical Electrical Planning (MEP) Kick off meeting took place on October 3. The project was scheduled to begin the week of October 23, 2018.

The SRWC Skyfactor customer service assessment would take place on October 22.

Escalator repairs were still in progress.

University Student Union (USU) security cameras were installed. The board would review funding for additional cameras at a later date.

The Flush valve replacement project was 90% complete.

The Long Beach Marathon would be held on October 7. Volunteer sign-ups would be accepted through BeachSync.

ASI Communications worked on promotional efforts for The Long Beach Marathon, and the voter registration campaign. The Graphics Department completed 31 design projects.

22 West has updated their menu structure to highlight a radio feature and add a calendar.

The SRWC improved their interface for reading customer feedback at new iPad customer service stations.

Seal Beach Spiritual Living held a food drive for ASI Beach Pantry. Over 300 pounds of food and \$555 was donated.

The Celebration of Giving event was held on September 28, 2018 at Hotel Maya. The event benefited Guardian Scholars, Dream Success Center, Student Emergency Intervention and Wellness program, and the ASI Beach Pantry.

Student Recreation and Wellness Center (SRWC) visits to date had totaled 121,342. SRWC would be searching to hire a Membership and Outreach Coordinator.

Intramural Sports program would collaborate with 22 West for live broadcasting of sporting events on Wednesdays and Thursdays.

Green Games would take place on Tuesday, October 23, 2018.

The SRWC Garage Sale would take place October 10, 2018. Balayan questioned where the funds raised from SRWC garage sale would go. Cicero clarified that funds would be placed into the department operating accounts.

D. Senate Report:

Senate met the week prior and was working on future events.

E. Committees:

Campus Relations: Inieto reported that Campus relations reviewed the May Management Report, Summer Management Report, and USU and SRWC Comment Cards

The committee discussed adding Kiosks to the USU for comments to improve sustainability.

The committee resolved signage for the hygiene products in the SRWC women's locker room.

The board displayed new posts to CSULB ASI YouTube Channel.

Facilities: Balayan reported that he had been in regular contact with Arnechia Bryant. The next Facilities Committee meeting would be held Monday, October 8, 2018.

Balayan brought forward Vice Chair's concern for adding outlets in the SRWC Robek's lounge.

The Night Safety Walk in the USU and SRWC would be held October 18, 2018 at 7 p.m.

The Great Shakeout emergency drill would be held October 18, 2018 at 10:18 a.m. and 10:18 p.m. in the USU and SRWC.

Program Evaluation: Velazquez reported that Program Evaluation held their first meeting on September 28, 2018.

The committee discussed art gallery selections and selected the artwork of Sean Aquino, Paul Anderson, and Greg Battistone for display in the art gallery.

Suggested programs to be evaluated in October were Smorgasport and Rock and Outdoor Adventures.

Full calendar of events for USU and SRWC would be available on the ASI website.

Beach Pride Events Committee meetings would be held every Monday at 3:30 p.m. The committee would discuss the upcoming, An Evening With program.

Services: Torres informed the board that Halloween Horror Nights and Knott's Scary Farm tickets would be sold at the Information and Ticket Center.

Beach Pantry received about 300+ people per day.

The committee would review the rewards system or happy hour for Games Center.

In collaboration with 49er Shops Inc., the Feed the Need events collected over 1700 meals for students.

Torres thanked Venegas for reviewing USU and SRWC fees with her.

F. Representatives Report:

Alumni: Arakawa distributed t-shirts to the board reading "Student Today, Alumni for Life."

Beach Connection would be mailed twice a year to approximately 49,000 members. It was intended to keep members informed and engaged about the university.

Arakawa thanked ASI for their support with Beach Family Day at Angels Stadium.

The Alumni Mentorship Program was in need of additional student mentees. Applications could be found on the Alumni website.

Almost Alumni Freshman Fair would be held the week of October 8, 2018. Freshman would be introduced to campus services to assist them in their graduation goals.

The Golden Graduates Celebration Brunch would be held on Saturday, November 3, 2018. The event would celebrate alumni from the Class of 1968 and prior.

Homecoming would be held on November 10, 2018.

Faculty: Hung informed the board that campus committees would review the General Education policy.

Staff: There were none.

University: Kist reported to the board that the Overflow parking lot would be closing after October 18, 2018. After October 18, students with Overflow permits would be allowed to park in general student parking. Three hundred seventy Overflow parking permits were sold in the 2018 Fall Semester.

Metro U-Pass could be purchased at Cashier's office for \$140. Two hundred thirty one (231) passes had sold.

Riding of electric and motorized scooters would be prohibited on university campus.

College of Continuing and Professional Education construction was completed on August 24, 2018.

Peterson Hall 2 – Student Success Center project was 70% completed. Project would be completed by January 2019.

MSX Infrastructure Project phase one was nearly completed. Phase one was the reclaimed water phase. Phase two was 25% completed. Phase two was hot water loop phase. Project was expected to be completed March 21, 2019.

Athletics Locker Room Project was 95% complete.

Student Housing Expansion was in process of design builder selection. Construction was expected to begin fall 2019.

The Horn Center renovation project would be selecting an architect and contractor. Construction would begin fall 2019.

Alumni Center would be selecting an architect and contractor. Construction would begin fall 2019.

Kist clarified that construction dates would be subject to change.

Klaus explained the expansion of on-campus student housing.

Grand Opening of the Family Friendly Study Area would take place on October 8, 2018.

Klaus informed the board that a committee would discuss a motorized scooter use policy on campus.

Interviews would be held to hire a new Title IX Coordinator.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. Action item: Marquee Equipment Disposal.

(M) Ullah (S) Jara moved to approve Marquee Equipment Disposal

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 11.0.0

9. CLOSING COMMENTS

Inieto welcomed new Senate Representative, Billy Rubi to the board.

Venegas reminded the board that CalFresh Outreach Day would take place on October 14, 2018.

10. ADJOURNMENT

Inieto adjourned the meeting at 1:56 p.m.