

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting #6

Date/Time: November 2, 2018 (1:00 p.m.)
Location: Stuart L. Farber Senate Chamber
Chair/Office: Maritess Inieto, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1) CALL TO ORDER**
- 2) ROLL CALL**
- 3) ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4) PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
- 5) APPROVAL OF MINUTES**
 - A. Campus Relations Meeting Minutes #2, October 11, 2018✓
 - B. Facilities Meeting Minutes #2, October 8, 2018✓
 - C. Program Evaluation Minutes #1, September 28, 2018✓
 - D. Program Evaluation Minutes #2, October 26, 2018✓
 - E. Services Meeting Minutes #2, October 2, 2018✓
 - F. USUBOT Meeting Minutes #5, October 5, 2018✓
- 6) REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
- 7) OLD BUSINESS**
- 8) NEW BUSINESS**
 - 1) Action Item: BPE Working Rules✓
 - 2) Action Item: Second Floor Furniture Proposal✓
 - 3) Action Item: USU Escalator Proposal Amendment✓
 - 4) Action Item: USU Rotating Art Gallery Selection✓
- 9) CLOSING COMMENTS**
- 10) ADJOURNMENT**

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #6

November 9, 2018

1. CALL TO ORDER

Inieto called the meeting to order at 1:04 p.m.

2. ROLL CALL

Voting Members Present:

Leen Almahti (ASI Vice-President)
Xan Balayan (Student Trustee at-Large)
Berta Hanson (University Staff Representative)
departed at 2:27 p.m.
Pei-Fang Hung (Faculty Representative)
Maritess Anne Inieto (USUBOT Chair)
Designee for Genesis Jara (ASI President)
Dr. Jeff Klaus (V.P. for Student Services Designee)
Jesse Luna (ASI Treasurer)
Austin Metoyer (Alumni Representative) departed
at 2:28 p.m.
Tracey Richardson (Assoc. VP, Financial Mgmt.)
Sabina Rodriguez (Student Trustee at-Large)
Billy Rubi (ASI Senate Representative) arrived at
1:07 p.m.
Stephanie Torres (USUBOT Vice-Chair)
Iris Velazquez (Student Trustee at-Large)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Richard Haller (ASI Executive Director)
Iraida Venegas (Assistant Director)

Guests Present:

Arnecia Bryant (Associate Director Facility
Operations)
Jared Jones (Mitsubishi representative)

Voting Members Not Present:

Genesis Jara (ASI President)
Anisah Ullah (ASI Senate Representative)

Non-Voting Members Absent:

3. ADDITIONS/CORRECTIONS TO THE AGENDA

(M) Torres **(S)** Velazquez motioned to move item 8.3 to after approval of minutes.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 12.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

Tracy Richardson was welcomed to the board.

5. APPROVAL OF MINUTES

Inieto called for the approval of the minutes all at once.

- A. Campus Relations Meeting Minutes #2, October 11, 2018✓
- B. Facilities Meeting Minutes #2, October 8, 2018✓
- C. Program Evaluation Meeting Minutes #1, September 28, 2018✓
- D. Program Evaluation Meeting Minutes #2, October 26, 2018✓
- E. Services Meeting Minutes #2, October 2, 2018✓
- F. USUBOT Meeting Minutes #5, October 5, 2018✓

(M) Almahdi **(S)** Balayan moved to approve the minutes all at once.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 12.0.1

6. REPORTS

A. Chair:

Inieto reported that she and a few others met with Sustain U and the University sustainability team to talk about a sustainability living center.

All five, University Student Union Board of Trustees (USUBOT) student board members participated in the University Student Union (USU) Safety Walk.

Inieto had been meeting with Cicero, Iraida Venegas, and Christina Limon-Lara to discuss the basic needs of the students and improvements on sustainability efforts in the USU.

Beach 2030 would be held on November 14 – 15, 2018.

Cicero clarified that a sustainability living center is a concept in campus planning. The 49er Shops and Associated Students Incorporated (ASI) would collaborate with the university for the creation of the center. Some center opportunities could include a Grow Beach garden, outdoor yoga, recreation space, and a bike shop. No funds were yet set aside, as this idea was solely conceptual.

B. Vice Chair:

There was none.

C. USU Management Report:

(Full report available at University Student Union (USU) Administration, Room USU-301)

Cicero reported that the Mechanical, Electrical, Plumbing (MEP) project had begun. The second floor Sustain U office, along with the third floor restrooms, had been closed for access. The project was scheduled for completion in February 2019.

The first phase of interviews was completed for Membership and Marketing for Student Wellness and Recreation Center (SRWC). Three finalists would be invited for a second round of interviews in the following weeks.

Students were concerned with lack of notice for closure of facilities. This would be reviewed and added to the Facility Use Policy.

ASI Communications had another leak and a contractor was hired to replace the pipes. A re-carpeting would be necessary for the future.

Approved cameras were installed and have been functional. The installment of more cameras would be necessary for the future. Camera use and accessibility to cameras would also be incorporated into the Facility Use Policy.

Cicero reported to having seen a great increase in recycling on campus.

Dr. Rashida Crutchfield would be holding a panel discussion during National Hunger and Homeless Week to discuss her studies on food insecurity and homelessness within the California State University system.

The bowling software would be updated in the future, as the current software was outdated.

Beach Pantry had received 11,000 visits since the beginning of the semester.

Owen's Condition for Tuition had 5,000 sign-ups.

We have Got Your Backpack program would be implemented with the families of children at the Isabel Patterson Child Care and Development Center (IPCDC).

A video clip of Beach 2030 was displayed, and would be uploaded on the school website.

D. Senate Report:

Senate would review a senate resolution based on transparency of communication and notice to students when USU areas are closed off to the public for an event.

Senate passed a resolution to show support of transgender students.

Ruben Alvarez was elected to Senate as the senator for the College of Natural Science and Mathematics.

E. Committees:

Campus Relations: Rodriguez reported that the signage was updated for the hygiene products in the Student Recreation and Wellness Center (SRWC)

New QR codes for Instagram would be displayed soon so students can easily follow the profiles.

ASI Communications published two videos on voter registration and The Alternative Spring Break program.

Facilities:

Balayan reported that the board had met to discuss the proposed new sustainability center.

The night Safety Walk took place on October 18, 2018. Items requiring repair were addressed.

The Great Shakeout took place on October 18 at 10:18 a.m. and 10:18 p.m. The evacuations went as planned without issue.

Program Evaluation: Velazquez reported that the SRWC would be collecting canned food to donate to the Beach Pantry.

Wellness @ The Rec event would be held on November 14, 2018.

The Program Evaluation Committee reviewed the Smorgasport program at the October meeting. It was concluded that the event was successful and would continue.

Beach Pride Events Cultural Programming would be reviewed at the November meeting.

SRWC Aquatics and Safety would be reviewed at November meeting.

Services: Torres reported that students would no longer be allowed to hang their hammocks on the North Lawn or anywhere else on campus due to liability concerns and property damage.

The Games Center would review a new happy hour special for students for the spring 2018.

F. Representatives Report:

Alumni: Metoyer introduced Llana Tel-Oren as the new Student and Recent Alumni coordinator at the Alumni Relations office.

The Alumni board welcomed a new member, Kimberly Farrell.

Alumni Center concept was still be under discussion.

A potential fee increase for the Alumni Association would be under review.

Nominations for the Distinguished Alumni Award were closed. Recipients would be announced May 2019.

Alumni, Faculty and Staff Night would be held at University Bookstore on November 16, 2018 from 4 to 8 p.m.

Faculty: Hung reported that Academic Senate would continue to review the General Education Policy.

Staff: A toy drive would be held on December 14, 2018 to collect toys for the Cherishing the Children Event and the Spark of Love Organization.

University: Richardson introduced herself to the board.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

1. Action Item: BPE Working Rules

Velazquez reported that changes to the BPE Working Rules were primarily grammatical. A few titles were also revised.

(M) Almahdi **(S)** Torres moved to approve the BPE Working Rules

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

2. Action Item: Second Floor Furniture Proposal

New Second Floor furniture proposal would increase seating and outlets for students. New revised total would be \$126,518, which would be about \$52,000 over budget. It was proposed those funds be disbursed from the USU reserves.

Larger collaborative tables were included in the furniture proposal and new furniture would feature university colors. Seating capacity would be increased by 80.

Proposal would complete Second Floor furniture completed.

(M) Torres **(S)** Rubi moved to approve the Second Floor Furniture Proposal

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

3. Action Item: USU Escalator Proposal Amendment

Balayan proposed the escalator refurbishment project and provided background information. During repair of the escalators, it was discovered that the controllers were damaged. It was suggested that the USU should invest in new non-proprietary controllers. The enhancement of new controllers would provide for additional safety features. Additional funding was requested, over and above the initial scope of escalator repairs, for two new non-proprietary escalator controllers and safety code required switches. There would not be any impact on the operating budget and the funds would come from USU reserves. The time of completion was estimated to be late spring semester of 2019. Bryant and Jones were called to the podium for additional information.

Bryant reported that an additional \$454,000 would be required for the installment of the new non-proprietary controllers.

Richardson decided to abstain from vote.

Jones clarified that Mitsubishi was not the manufacturer of the current equipment. Because the escalators were located on the exterior of the building, the close proximity to the ocean and the weather could cause the escalators to degrade. To resolve this, the new safety boxes would be placed in water-proof tight boxes.

Jones reported that the life expectancy would depend on the maintenance provided, but could be estimated at approximately 25 years.

Cicero clarified that if this motion passed there would be a longer delay in impact. This information would be shared with the press so the students would be aware. The \$454,000 would come out of reserves.

(M) Balayan **(S)** Rodriquez moved to approve the USU Escalator Proposal Amendment

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES: 11.0.2

4. Action Item: USU Rotating Art Gallery Selection

The Program Evaluation Committee selected Paul Anderson, Greg Battistone, and Sean Aquino as the featured artists for the USU Rotating Art Gallery.

(M) Balayan **(S)** Torres moved to approve the USU Rotating Art Gallery Selection

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES: 11.0.0

9. CLOSING COMMENTS

Cicero reported that in collaboration with 49er shops, students would be able to donate to the Beach Pantry at any of their shops. Beach 2030 events would also be held at the SRWC and the USU.

Inieto welcomed Richardson to the board.

10. ADJOURNMENT

Inieto adjourned the meeting at 2:34 p.m.