

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES AGENDA
Meeting # 2

Date/Time: Friday, July 12, 2019 / 1:00 PM
Location: Stuart L. Farber Senate Chamber
Chair/Office: Xan Balayan, USU-311

Members of the public will be given an opportunity to address the University Student Union Board of Trustees during Public Comments. Fifteen minutes will be equally divided amongst those who sign the Speaker's List. Individuals will be recognized to speak prior to a floor debate.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. ADDITIONS/CORRECTIONS TO THE AGENDA**
- 4. PUBLIC COMMENTS**
 - A. Comments from the Gallery
 - B. Comments from the Board
- 5. APPROVAL OF MINUTES**
 - A. USUBOT Meeting Minutes #1, June 7, 2019✓
- 6. REPORTS**
 - A. Chair Report
 - B. Vice-Chair Report
 - C. USU Management Report
 - D. Senate Report
 - E. Committee Report
 - 1) Campus Relations
 - 2) Facilities
 - 3) Program Evaluation
 - 4) Services
 - F. Representatives Report
 - 5) Alumni
 - 6) Faculty
 - 7) Staff
 - 8) University
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - A. Action Item: 2019-2020 Working Rules✓
 - B. Discussion: MEP Completion
- 9. CLOSING COMMENTS**
- 10. ADJOURNMENT**

Distribution: J. Ahumada, L. Almahdi, X. Balayan, A. Bryant, L. Butt, T. Buhler-Scott, S. Cicero, J. Eres, H. Fajack, P. Hung, K. Khiev, J. Klaus, M. MacRae, J. Magana, A. Metoyer, M. Nevin, R. Phong, T. Richardson, B. Rivera, L. San Miguel, T. Takemoto, S. Torres, L. Velazquez, I. Venegas, R. Villegas, M. Ware, T. Williams.

✓ Item attached.

Associated Students, Incorporated
California State University, Long Beach

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #2
July 12, 2019

1. CALL TO ORDER

Balayan called the meeting to order at 1:06 p.m.

2. ROLL CALL

Voting Members Present:

Leen Almahdi (ASI Vice-President)
Xan Balayan (USUBOT Chair)
Holli Fajack (Staff Representative)
Pei-Fang Hung (Faculty Representative)
Katherine Khiev (USUBOT Vice-Chair)
Jeff Klaus (Dean of Students)
Judith Magaña (USUBOT Student-at-Large)
Austin Metoyer (Alumni Representative)
Bianca Riviera (USUBOT Student-at-Large)
Stephanie Torres (Senate Representative)
Lizbeth Velasquez (ASI President)
Reyalyn Villegas (ASI Treasurer)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Catherine Heitzhaus (USU Administration
Coordinator)
Miles Nevin (ASI Executive Director)

Guests

Mark Zakhour (Physical Planning &
Facilities Maintenance, Construction
Manager)

Voting Members Not Present:

Pei-Fang Hung (Faculty Representative)
Tracey Richardson (Associate Vice-President, Financial Management)
Ryan Phong (ASI Senate Representative)

Non-Voting Members Absent:

3. ADDITIONS/CORRECTIONS TO THE AGENDA

Balayan suggested that the Board move New Business Discussion Item B to a time certain (TC) at 1:30 p.m.

(M) Almahdi **(S)** Villegas moved to approve the amended agenda.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 11.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Balayan called for the approval of the June 2019 University Student Union Board of Trustees (USUBOT) meeting minutes.

A. USUBOT Meeting Minutes #1, June 7, 2019 ✓

(M) Rivera **(S)** Klaus moved to approve the June 2019 University Student Union Board of Trustees (USUBOT) meeting minutes.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 11.0.0

6. REPORTS

A. Chair:

Balayan requested that Students-at-Large meet after the conclusion of the USUBOT meeting to discuss subcommittee preferences and student schedules for the fall semester.

Balayan reported that discussion of Smorgasport budget had occurred.

B. Vice-Chair:

There was none.

C. USU Management Report:

Cicero reported that the Alumni Mixer and Richard Haller's retirement celebration occurred on June 21, 2019.

Associated Students, Inc. (ASI) Communications would be recruiting for Digital Media Coordinator position.

ASI would be recruiting for a Recycling and Sustainability Coordinator position.

Grow Beach Garden relocation progress would be slowed due to search for a new Recycling and Sustainability Coordinator.

Smorgasport planning would be underway.

Security camera project would be entering its second phase.

ASI Communications created new promotional videos for various on-campus organizations.

The Associate Director of Student Wellness and Recreation Center position had been awarded to Maureen MacRae.

Student climbing instructor training occurred.

D. Senate Report:

The second Senate training and meeting occurred July 10.

E. Committees:

Campus Relations:

There was none.

Facilities:

There was none.

Program Evaluation:

There was none.

Services:

There was none.

F. Representatives Report:

Alumni:

Metoyer reported that quarterly Alumni Board meeting occurred June 25.

Alumni Board had elected a new president, Kurt Brouwer, and president-elect, Kim Armstrong.

Concerts at the Beach would begin on July 27.

Alumni Mixer would occur on July 25.

Alumni Board Retreat would occur August 2 through 3.

Faculty:

There was none.

Staff:

There was none.

University:

Klaus reported that the new director of development had been selected.

The Career Development Center director search would be finalized.

Bicycle and skateboard regulations would be rewritten.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. Action Item: 2019-202 Working Rules

Balayan reviewed the changes to the 2019-2020 USUBOT working rules.

(M) Almahdi **(S)** Rivera moved to approve the 2019-2020 USUBOT working rules.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 11.0.0

B. Discussion Item: MEP Completion

Zakhour presented the Mechanical Electrical Plumbing (MEP) progress for 2019. (PowerPoint presentation available upon request in USU 301) `

Zakhour stated that the MEP project was completed under budget. The MEP project renovated some mechanical and electrical systems for the short term. Future long-term major improvements are necessary for the USU infrastructure.

Cicero reported that All-Gender restroom and foot washing room had been approved for opening. Official opening will happen in August.

9. CLOSING COMMENTS

Fajack reported that a new presidential committee on sustainability would be established.

Cicero reported that the USUBOT would be recruiting one (1) Student-at-Large.

Balayan reminded Students-at-Large to gather for further discussion after conclusion of USUBOT meeting.

10. ADJOURNMENT

Balayan adjourned the meeting at 2:00 p.m.