

UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES

Meeting #3

August 2, 2019

1. CALL TO ORDER

Balayan called the meeting to order at 1:11 p.m.

2. ROLL CALL

Voting Members Present:

Leen Almahdi (ASI Vice-President)
Xan Balayan (USUBOT Chair)
Holli Fajack (Staff Representative)
Pei-Fang Hung (Faculty Representative)
Katherine Khiev (USUBOT Vice-Chair)
Jeff Klaus (Dean of Students)
Judith Magaña (USUBOT Student-at-Large)
Austin Metoyer (Alumni Representative)
Tracey Richardson (Associate Vice-
President, Financial Management)
Bianca Riviera (USUBOT Student-at-Large)
Stephanie Torres (Senate Representative)
Lizbeth Velasquez (ASI President)
Reyalyn Villegas (ASI Treasurer)

Non-Voting Members Present:

Sylvana Cicero (Director, USU & SRWC)
Catherine Heitzhaus (USU Administration
Coordinator)

Guests

Ian Macdonald (Candidate for USUBOT
Student-at-Large position)
Andre Nicola (USU Administration
Assistant)
Alison Tran (AmeriCorp Representative)

Voting Members Not Present:

Ryan Phong (ASI Senate Representative)

Non-Voting Members Absent:

Miles Nevin (ASI Executive Director)

3. ADDITIONS/CORRECTIONS TO THE AGENDA

Balayan suggested that the board move New Business Item 8A before Reports.

Balayan corrected the spelling of Ian Macdonald's name on the agenda and called for the approval of the amended agenda.

(M) Almahdi **(S)** Villegas moved to approve the amended agenda.

1st: Pass **2nd:** Pass

VOTE ON THE MOTION

PASSES 13.0.0

4. PUBLIC COMMENTS

A. Comments from the Gallery

There were none.

B. Comments from the Board

There were none.

5. APPROVAL OF MINUTES

Balayan called for the approval of the July 2019 University Student Union Board of Trustees (USUBOT) meeting minutes.

A. USUBOT Meeting Minutes #2, July 12, 2019✓

(M) Khiev **(S)** Rivera moved to approve the June 2019 University Student Union Board of Trustees (USUBOT) meeting minutes.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 13.0.0

6. REPORTS

A. Chair:

Balayan reported that he met with the Associated Students, Inc. (ASI) Associate Executive Director / Director, University Student Union (USU) and Student Recreation and Wellness Center (SRWC), Sylvana Cicero, to discuss potential improvements to the USU and SRWC.

A goal setting session had occurred for student members of the USU Board of Trustees (USUBOT) on August 2 prior to the meeting.

B. Vice-Chair:

There was none.

C. USU Management Report:

Cicero reminded the board that the Active Shooter Training would occur August 9, 2019.

Progress on the EO-1000 would be underway with the assistance of Tracey Richardson, Vice-President of Financial Management.

ASI Student Staff Conference would occur on August 19, 2019.

The USU was considering the possibility of incorporating an E-Sports facility within the Sticks Lounge.

ASI Recycling had been maintained primarily by student efforts while the position of Recycling Coordinator had been vacant.

Staff volunteers would be needed for Smorgasport.

Comment cards had been replaced with iPads in specific areas within the USU.

The Recreational Sports Coordinator position would be offered to one candidate.

AmeriCorp volunteer Alison Tran had developed a comprehensive volunteer program within her nine-month term with Associated Students, Incorporated (ASI).

Tran reported that the implementation of the volunteer program correlated with a higher number of returning ASI volunteers.

Fajack questioned if there had been a quota for the number of volunteers.

Tran responded that the aim of the program was to increase the number of volunteers, but a quota had not been established.

Cicero further explained the positive impact of the implementation of the volunteer program.

D. Senate Report:

There was none.

E. Committees:

Campus Relations:

There was none.

Facilities:

There was none.

Program Evaluation:

There was none.

Services:

Rivera reported that Beach Pantry would organize an activity to package rice on October 26, 2019.

A pop-up Career Closet event would occur on October 17, 2019 from 11 a.m. to 4 p.m.

Fajack questioned if there would be a location for clothing donations.

Rivera responded that donations would be collected in the Maxson Center.

F. Representatives Report:

Alumni:

Metoyer reported that an Alumni Mixer had occurred on July 25.

The Alumni Association Board Retreat would occur August 2 and 3.

Concerts at the Beach had commenced on July 27.

Applications for the Fall Alumni Mentor Program would be accepted. Fajack and Klaus offered suggestions for further mentorship program outreach.

Faculty:

There was none.

Staff:

The next Staff Council Meeting would occur on September 13.

University:

Richardson reported that a new interim director of financial services was selected.

Richardson reported that she would be researching free speech in relation to social media with a focus on California State University (CSU) campuses.

Klaus reported that the Division of Student Affairs (DSA) Kick-Off would occur August 13 and 14

The Career Development Center selected a new director.

The Basic Needs office would be moved to the basement of the library.

7. OLD BUSINESS

There was none.

8. NEW BUSINESS

A. Action Item: 2019-2020 USUBOT Student-at-Large Selection

1) Candidate: John Fakava

Fakava prepared a statement that was read to the board by Balayan.

2) Candidate: Ian Macdonald

Macdonald presented to the board why he would be qualified for the position.

(M) Almahdi **(S)** Velazquez motioned to hold an election.

1st: Almahdi explained Fakava's previous experience in ASI in his absence. **2nd:** Pass

A roll call vote occurred.

VOTE ON THE ELECTION

John Fakava: 4

Ian Macdonald: 9

9. CLOSING COMMENTS

Fajack suggested that the Beach Pantry send a representative to the Staff Council Meeting to gain potential donors.

Heitzhaus introduced the new USU Administration student assistants and announced that the current student assistant, Andre Nicola, would be departing to study abroad.

Cicero reported that senior staff would be meeting with a potential food vendor, Open Table, at California State University, Los Angeles (CSULA).

Balayan requested that USUBOT student members who would be attending the CSUnity conference remain after the adjournment of the meeting.

Balayan commended senior staff for their contributions to the USUBOT.

10. ADJOURNMENT

Balayan adjourned the meeting at 2:16 p.m.