

**UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES**

**Meeting #5**

October 4, 2019

**1. CALL TO ORDER**

Balayan called the meeting to order at 1:05 p.m.

**2. ROLL CALL**

**Voting Members Present:**

Leen Almahdi (ASI Vice-President)  
Xan Balayan (USUBOT Chair)  
Pei-Fang Hung (Faculty Representative)  
Katherine Khiev (USUBOT Vice-Chair)  
Jeff Klaus (Dean of Students) Arrived at  
1:19 p.m.

Judith Magaña (USUBOT Student-at-Large)  
Ian Macdonald (USUBOT Student-at-Large)  
Austin Metoyer (Alumni Representative)  
Ryan Phong (Senate Representative)  
Tracey Richardson (Associate Vice-  
President, Financial Management)  
Bianca Riviera (USUBOT Student-at-Large)  
Stephanie Torres (Senate Representative)

**Voting Members Not Present:**

Holli Fajack (Staff Representative)  
Lizbeth Velasquez (ASI President)  
Reyalyn Villegas (ASI Treasurer)

**Non-Voting Members Not Present:**

**Non-Voting Members Present:**

Sylvana Cicero (Director, USU & SRWC)  
Miles Nevin (ASI Executive Director)

**3. ADDITIONS/CORRECTIONS TO THE AGENDA**

Balayan called for the approval of the agenda.

(M) Almahdi (S) Khiev moved to approve the agenda as is.

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 11.0.0**

**4. PUBLIC COMMENTS**

**A. Comments from the Gallery**

There were none.

**B. Comments from the Board**

There were none.

**5. APPROVAL OF MINUTES**

Balayan called for the approval of the meeting minutes all at once.

- A. Campus Relations Meeting Minutes #1, September 16, 2019✓
- B. Facilities Meeting Minutes #1, September 13, 2019✓
- C. Program Evaluation Meeting Minutes #1, September 3, 2019✓
- D. Services Meeting Minutes #1, September 13, 2019✓
- E. USUBOT Meeting Minutes #4, September 6, 2019✓

**(M)** Macdonald **(S)** Rivera moved to approve the meeting minutes all at once.

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 11.0.0**

## 6. REPORTS

### **A. Chair:**

Balayan reported that he met with the commissioner for women and gender equity regarding changing the Girls' Night on the Strength Floor event title to Women's Night on the Strength Floor for future events.

Balayan, Rivera and other University Student Union (USU) senior staff met with a representative from Every Table to discuss the possibility of bringing the vendor to the USU to offer healthier food options to students.

Balayan and Cicero explained Every Table's business model.

The art exhibit of Alpha Kappa Alpha Sorority Incorporated was approved for display in the USU Art Gallery from September 23 to October 18.

### **B. Vice-Chair:**

There were none.

### **C. USU Management Report:**

(Full report available upon request from University Student Union Administration, USU 301)

Cicero reported that chairs had been reupholstered, replaced, and rearranged in various locations within the USU.

Allie Bussjaeger had been hired temporarily to assist the Associated Students Incorporated (ASI) Recycling Center until a permanent recycling coordinator was selected.

Candice Wong had been selected as a full-time senior designer.

Campus Events Office would begin booking reservations for the winter session.

The Generosity Feeds event would occur October 26.

Wellness Week would begin on October 21 and would begin with an Open House that would showcase the third floor of the USU.

### **D. Senate Report:**

Torres reported that Senate had reviewed Assembly Bill 48 and had established goals for the term.

Torres explained how Assembly Bill 48 would potentially benefit the California State University (CSU) system.

Torres commended Rivera and Khiev for their participation in the 100 Days 100 Classes outreach initiative.

#### **E. Committees:**

##### **Campus Relations:**

Macdonald reported that he had met with James Ahumada, the senior communications manager of ASI, to discuss the performance of the ASI social media accounts and comment cards for the USU.

##### **Facilities:**

Magaña reviewed the completed Mechanical, Electrical and Plumbing (MEP) project within the USU.

##### **Program Evaluation:**

Khiev reported that the first Agents of Change guest speaker event with Sylvia Mendez occurred on September 30. The event had been a collaboration with the Office of Multicultural Affairs (OMA).

##### **Services:**

Rivera reported that the Feed a Need event had occurred the week of September 9.

Rivera gave further details about the potential partnership with Every Table.

Rivera commended Villegas for hosting a Financial Literacy Workshop on September 26 in collaboration with Beach Pride Events.

The Career Closet Pop-Up Donation Drive had been underway and would continue until October 11. The Career Closet Pop-Up event would occur on October 17.

#### **F. Representatives Report:**

##### **Alumni:**

Metoyer reported that the Alumni Association had hosted the 50th reunion for the Class of 1969 for the Golden Grad Celebration on September 27.

The groundbreaking for the Anna W. Ngai Alumni Center had occurred on September 28. Metoyer thanked Velasquez for speaking at the event.

The Alumni Board Meeting would occur September 29 to review the Alumni Association retreat and goals for the year.

Janice Hatanaka, the Associate Vice President of Alumni and University Relations, had retired. Klaus and Metoyer reviewed Hatanaka's contributions to the university.

**Faculty:**

Hung reported that the Academic Senate had been working on a campus-specific graduation requirement policy.

Academic Senate Retreat would occur on October 31 in the College of Professional and International Education building.

**Staff:**

There were none.

**University:**

Klaus reported that the Genocide Awareness Project would be on campus October 9 and 10.

Discussions of deferred recruitment for Fraternity and Sorority Life had been discussed for the fall 2020 semester.

Work on an interactive campus map had been underway. Nevin noted that adjustments would be made to better represent ASI's facilities.

Klaus reported that a university master plan meeting had occurred on October 4.

Homecoming would occur November 9.

A space audit found that several conference rooms on campus were underutilized. Solutions had been discussed.

Free flu shots would be offered by Student Health Services.

Richardson reviewed the enrollment numbers for the first time freshman this academic year. Klaus further discussed the admission process.

Richardson reported that the university had made efforts to meet with representatives of Native American tribes to further discuss the recent use of Native American land on campus.

Plans for a new building for the College of Health and Humans Services had been discussed.

**7. OLD BUSINESS**

There was none.

**8. NEW BUSINESS**

**A. Action Item: 2019-2020 USU Beach Pride Events Working Rules**

Khiev reviewed the 2019-2020 USU Beach Pride Events Working Rules.

Balayan called for the approval of the 2019-2020 USU Beach Pride Events Working Rules.

**(M)** MacDonald **(S)** Torres to approve the 2019-2020 USU Beach Pride Events Working Rules.

**1<sup>st</sup>:** Pass **2<sup>nd</sup>:** Pass

**VOTE ON THE MOTION**

**PASSES 12.0.0**

**B. Action Item: Art Gallery Applications**

Khiev reviewed the art gallery applicants.

Balayan called for the approval of the art gallery applications.

**(M)** MacDonald **(S)** Magaña move to approve the Art Gallery Applications.

**1<sup>st</sup>:** Pass **2<sup>nd</sup>:** Pass

**VOTE ON THE MOTION**

**PASSES 12.0.0**

**B. Action Item: USU Naming Opportunities Proposal**

Rivera explained the purpose of naming opportunities.

Balayan called for the approval of the USU Naming Opportunities Proposal.

**(M)** Metoyer **(S)** Magaña move to approve the USU Naming Opportunities Proposal.

**1<sup>st</sup>:** Pass **2<sup>nd</sup>:** Pass

**VOTE ON THE MOTION**

**PASSES 12.0.0**

**9. CLOSING COMMENTS**

Metoyer announced that the Arts Council for Long Beach would be hosting a photography competition to showcase Downtown Long Beach.

Klaus reported that the CSU system had distributed a Basic Needs grant proposal, which the university was considering.

Balayan encouraged the Board to volunteer for the Long Beach Marathon.

**10. ADJOURNMENT**

Balayan adjourned the meeting at 2:06 p.m.