

Associated Students, Incorporated  
California State University, Long Beach

**UNIVERSITY STUDENT UNION BOARD OF TRUSTEES MINUTES**

**Meeting #8**

January 10, 2019

**1. CALL TO ORDER**

Balayan called the meeting to order at 1:05 p.m.

**2. ROLL CALL**

**Voting Members Present:**

Maythe Alderete Gonzalez (ASI President Designee)

Xan Balayan (USUBOT Chair)

Daniel Galindo (ASI Vice President Designee)

Pei-Fang Hung (Faculty Representative)

Katherine Khiev (USUBOT Vice Chair)

Jeff Klaus (Dean of Students)

Ian Macdonald (USUBOT Student-at-Large)

Judith Magaña (USUBOT Student-at-Large)

Katherine Pham (ASI Treasurer Designee)

Bianca Rivera (USUBOT Student-at-Large)

Stephanie Torres (Senate Representative)

**Non-Voting Members Present:**

Sylvana Cicero (ASI Associate Executive Director/ Director of USU & SRWC)

**Guests Present:**

Arnecia Bryant (Associate Director, Facilities Operations)

**Voting Members Not Present:**

Leen Almahdi (ASI Vice President)

Holli Fajack (Staff Representative)

Austin Metoyer (Alumni Representative)

Ryan Phong (Senate Representative)

Tracey Richardson (Associate Vice President, Financial Management)

Lizbeth Velasquez (ASI President)

Reyalyn Villegas (ASI Treasurer)

**Non-Voting Members Not Present:**

Miles Nevin (ASI Executive Director)

**3. ADDITIONS/CORRECTIONS TO THE AGENDA**

Balayan called for the approval of the agenda.

**(M)** Khiev **(S)** Rivera moved to approve the agenda as is.

**1<sup>st</sup>:** Pass **2<sup>nd</sup>:** Pass

**VOTE ON THE MOTION**

**PASSES 10.0.0**

**4. PUBLIC COMMENTS**

**A. Comments from the Gallery**

There were none.

**B. Comments from the Board**

There were none.

5. **APPROVAL OF MINUTES**

Balayan called for the approval of the meeting minutes all at once.

- A. Ad Hoc Meeting Minutes #1, December 6, 2019✓
- B. USUBOT Meeting Minutes #7, December 6, 2019✓

**(M)** Macdonald **(S)** Rivera moved to approve the meeting minutes all at once.

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 10.0.0**

6. **REPORTS**

**A. Chair:**

Balayan had met with the Assistant Director of Commercial Services, Iraida Venegas, the Development Associate, Christina Limon, and representatives from California State University, Long Beach (CSULB) Esports Association to discuss potential esports lounge layouts and a proposal to potential sponsors.

**B. Vice-Chair:**

There was no report.

**C. USU Management Report:**

(Full report available upon request from University Student Union (USU) Administration, USU-301)

Cicero reported that several office relocations had occurred within the USU.

The Associated Students, Incorporated (ASI) Recycling Center had experienced high traffic and the baler had been repair.

ASI Night at the Walter Pyramid would occur on January 22.

Week of Welcome registration had begun.

ASI Communications had completed the web and design work for the upcoming Auxiliary Organizations Association 2020 Conference in Coronado, California.

The Audio/Visual Specialist, David Barfield, had updated the audio/visual equipment in the Beach Auditorium.

A new Fitness and Wellness Coordinator, Cecilia Guerrero, had been hired.

The Division of Student Affairs and the Basic Needs Program had received a grant that would allow for the construction a kitchen for instructional cooking classes.

**D. Senate Report:**

Galindo reported that Senate had passed three resolutions for final readings during its previous meeting: Support for the Fair and Equitable Compensation of Academic Student Employees,

Increased Support and Access for Students with Disabilities, and Lock Installations for All Classroom Doors and Building Facilities.

Various ASI Government positions had been open.

**E. Committees:**

**Campus Relations:**

Macdonald presented a video reviewing 2019 ASI events.

**Facilities:**

Magaña reported that the Facilities Committee would review the Facility Use Policy.

**Program Evaluation:**

There was no report.

**Services:**

Rivera, in collaboration with ASI Treasurer Villegas, had started the Intercollege Beach Pantry Donation. The program would continue in February with the College of Business.

**F. Representatives Report:**

**Alumni:**

There was none.

**Faculty:**

There was none.

**Staff:**

There was none.

**University:**

Klaus reported that the Basic Needs Program had received a Rapid Rehousing Grant.

The Vice President of the Division of Student Affairs search would continue the following week with candidate visits to the CSULB campus. Klaus encouraged students to attend the open forums and provide relevant feedback regarding the candidates.

**7. OLD BUSINESS**

There was none.

**8. NEW BUSINESS**

**A. Action Item: Capital Project/ Fixed Assets/ Equipment, 2019-2020**

Balayan and Cicero reviewed the capital projects, fixed assets and equipment purchases approved by the Ad Hoc Committee.

	AMOUNT RECOMMENDED	REVISED AMOUNT RECOMMENDED
<b>Capital Equipment</b>		
SRWC Cardio Equipment Replacement	\$18,000	\$18,145
Replacement of Water Heaters	\$8,576	\$8,576
<b>Total Requested Capital Equipment</b>	\$26,576	\$26,721
<b>Capital Projects</b>	Amount Recommended	
USU Walkway from Escalator to Brotman Hall	\$50,138	\$50,138
SRWC Cardio Theatre Area - Hithubb Rack	\$37,945	\$37,945
Exhaust Flue for Water Heaters	\$34,329	\$34,329
Grow Beach Relocation	\$24,484	\$24,484
Carpet Project Request - West Wing & 3rd Floor	\$54,804	\$54,804
<b>Total Requested Capital Projects</b>	\$201,700	\$201,700
<b>Special Equipment Purchases</b>	Amount Recommended	
Eight Ashbee Armless Sectional Chairs	\$5,254	\$5,254
Two Ashbee Corner Sectional Chairs	\$2,182	\$2,182
One MGP Fire Pit	\$2,788	\$2,788
SRWC Cardio Theatre Project	\$15,918	\$15,918
Reupholster Furniture-Chair G	\$28,520	\$28,520
Replace all existing tables: 202-204, 303, 305-307	\$16,670	\$16,670
Two Tour de France Bikes	\$13,319	\$12,153
Two Upright Bikes	\$11,250	\$12,508
<b>Total Requested Special Equipment</b>	\$95,901	\$95,993
<b>TOTAL REQUESTED</b>	\$324,177	\$324,414

(M) Macdonald (S) Magaña moved to approve the capital projects, fixed assets and equipment purchases, 2019 - 2020.

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 10.0.0**

**9. CLOSING COMMENTS**

Cicero reported that representatives from Brailsford & Dunlavey would attend the next meeting to present the findings of the survey and focus groups.

**10. ADJOURNMENT**

Balayan adjourned the meeting 1:37 p.m.