

Associated Students, Incorporated  
California State University, Long Beach

**FACILITIES COMMITTEE MINUTES**

**Meeting #1**

September 11, 2020

**1. CALL TO ORDER**

Williams called the meeting to order at 4:07 p.m.

**2. ROLL CALL**

**Voting Members Present:**

Xan Balayan (USUBOT Chair)  
Milena Gevorkian (Senate Representative)  
departed 4:10 p.m., returned 4:27 p.m.  
Omar Prudencio Gonzalez (ASI President)  
Tracey Richardson (Associate Vice President,  
Financial Management)  
Louis Williams (Facilities Committee Chair)

**Non-Voting Members Present:**

Arnecia Bryant (Associate Director, Facilities  
Operations)  
Iraida Venegas (Assistant Director, Commercial  
Business Ops.)

**Voting Members Absent:**

**Non-Voting Members Absent:**

Sylvana Cicero (Associate Executive Director,  
ASI/Director, USU & SRWC)

**3. PUBLIC COMMENTS**

There were none.

**4. ADDITIONS/CORRECTIONS TO THE AGENDA**

(M) Richardson (S) Prudencio Gonzalez

1<sup>st</sup>: Pass 2<sup>nd</sup>: Pass

**VOTE ON THE MOTION**

**PASSES 4.0.0**

**5. REPORTS**

**A. Chair Report:**

Williams reported that the airflow monitor readings had been incorrect and a technician had been contacted to correct the issue.

Bryant clarified that the repairs would be covered by the product warranty.

**B. Management Report:**

6. Bryant reported that leakage from the University Student Union (USU) fire sprinkler system had been discovered. Bryant detailed the repair process and stated that the issue had been resolved. Beach Building Services (BBS) aided in the repair of the fire sprinkler system as was required.

**7. OLD BUSINESS**

There was none.

**8. NEW BUSINESS**

A. Discussion Item: MEP Updates

Bryant reviewed the progress for the Mechanical, Engineering and Plumbing (MEP) project.

Faulty airflow monitoring sensors had caused incorrect monitor readings. Facilities Operations had worked with the system's manufacturer, software company, and technicians to resolve the issue.

**9. CLOSING COMMENTS**

Bryant thanked the committee for their participation during the meeting.

Balayan thanked Williams for successfully chairing the meeting and thanked the Facility Operations team for their continuous work during the campus closure.

Williams thanked Balayan and Bryant for their support in preparing the meeting.

**10. ADJOURNMENT**

Williams adjourned the meeting at 4:44 p.m.

Catherine Heitzhaus Metheny  
USUBOT Recording Secretary

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Sylvana Cicero  
USUBOT Board Secretary

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Louis Williams  
Facilities Committee Chair

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