

Associated Student, Incorporated
California State University, Long Beach

**FACILITIES COMMITTEE MINUTES
MEETING #3
NOVEMBER 12, 2021**

1. CALL TO ORDER

Ho called the meeting to order at 10:02 a.m.

2. ROLL CALL

Voting Members Present

Jesus Gonzalez (ASI President) *arrived at 10:19 a.m.*

Connie Ho (Facilities Committee Chair)

Mitali Jain (USUBOT Chair)

Kristina Randig (AVP, Fin. Mgmt., Designee, Business Manager)

Voting Members Absent

There were none.

Non-Voting Members Present

Arnecia Bryant (Associate Director, Facilities Operations)

Sylvana Cicero (ASI Associate Executive Director/ Director of USU & SRWC)

Non-Voting Members Absent

Luis Mendiola Luna (Environmental Justice Commissioner)

3. PUBLIC COMMENTS

There were none.

4. ADDITIONS/CORRECTIONS TO THE AGENDA

Ho called for a motion to approve the agenda.

Randig (MOTION) Jain (SECOND) moved to approve the agenda.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

PASSES 3-0-0

APPROVE- OPPOSE- ABSTAIN

5. REPORTS

A. Chair Report

Ho reported she had recently met with Jain to discuss questions she had regarding Program Evaluation Committee (PEC) and evaluations. Jain acted as a liaison and conferred with PEC. They were informed of low attendance at virtual events. Ho had also contacted Venegas for information regarding research they had conducted on charging stations. She also met with Bryant, MacRae, and Saucedo to discuss the operating calendar. Associated Student Inc. (ASI) building safety walks were in the process of being scheduled.

B. Management Report

Bryant reported on the progress of the Grow Beach project. An estimate for when the project could begin was still pending. The operating budget and overall budget had been submitted for review.

Cicero reported that ASI had submitted a grant request for Grow Beach funding. Further information would be provided to the board once it was confirmed.

Bryant stated that the Pantry Kitchen was under construction and had made progress. Bryant was planning to perform an inspection of the interior kitchen area to further determine items needed.

Outdoor furniture had been ordered for the ASI Patio, Reflection Area, and the entrance to the South West terrace. Due to the pandemic, all orders had been postponed for several months. The outdoor furniture was expected to arrive within the next few months.

There had been several complications regarding Heating, Ventilation, and Air Conditioning (HVAC). The company that manages the Control software came and performed a walkthrough. The majority of the issues had been resolved. Additional issues were being addressed.

Updated building As-Builts had been delivered to ASI. These drawings would provide the necessary details if future work was required within the facility.

ASI Executives, Representative Leaders, and Beach Building Services (BBS) conducted a night safety walk throughout the entire campus. There were several items that needed to be addressed. Several improvement opportunities for ASI included repainting the steps and repairing some lighting issues.

6. OLD BUSINESS

A. Discussion Item: Grow Beach

Bryant planned to meet with Sustain U, campus professors, and Ho to discuss Grow Beach. Bryant would report back to the committee.

B. Discussion Item: Pantry Kitchen

Bryant reported on the kitchen demolition. The project was progressing. Photos would be shared at the next facilities meeting.

7. NEW BUSINESS

A. Action Item: 2022-2023 Student Recreation and Wellness Center (SRWC) Operating Calendar

Ho presented the proposal for the SRWC operating calendar for 2022-2023 to the committee. She reviewed each month's operating hours, special events, holidays, and the dates on which the building would be closed. In honor of Indigenous Peoples Day and Juneteenth, the SRWC would now be closed. At the present time, the campus scheduled these two holidays as standard days. Educational campaigns will be displayed on the facilities as to the importance of these days. The calendar would be implemented by July 2022. Discussion ensued.

Gonzalez (MOTION) Jain (SECOND) moved to approve the 2022-2023 SRWC Operating Calendar as amended

1st: Pass 2nd: Pass

VOTE ON THE MOTION

**PASSES 4-0-0
APPROVE- OPPOSE- ABSTAIN**

Discussion ensued with regard to the SRWC calendar.

Gonzalez (MOTION) Jain (SECOND) moved to amend the SRWC calendar to also reflect January 2, 2022 as a holiday in observance of New Year's Day.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

**PASSES 4-0-0
APPROVE- OPPOSE- ABSTAIN**

B. Action Item: 2022-2023 University Student Union (USU) Operating Calendar

Ho presented the proposal for the USU operating calendar for 2022-2023 to the committee. She reviewed each month's operating hours, special events, holidays, and the dates on which the building would be closed. In honor of Indigenous Peoples Day and Juneteenth, the USU would now be closed. At the present time, the campus scheduled these two holidays as standard days. Educational campaigns would be displayed on the facilities as to the importance of these days. The calendar would be implemented by July 2022.

Discussion Ensued.

January 2, 2022 would also be deemed a holiday in observance of New Year's Day. The USU would be closed on this day and the calendar would be amended to reflect this fact.

Gonzalez (MOTION) Jain (SECOND) moved to approve the 2022-2023 USU Operating Calendar as amended.

1st: Pass 2nd: Pass

VOTE ON THE MOTION

**PASSES 4-0-0
APPROVE- OPPOSE- ABSTAIN**

8. CLOSING COMMENTS

According to Ho, the ASI building safety meeting would occur on November 30 at 6 p.m. Bryant explained the safety walk procedure.

9. ADJOURNMENT

Ho adjourned the meeting at 11:05 a.m.